



Kopergaon Taluka Education Society's

K. J. Somaiya College of Arts, Commerce and Science, Kopergaon

CRITERION- 6

GOVERNANCE, LEADERSHIP & MANAGEMENT

Key Indicator- 6.2 Strategy Development and Deployment

6.2.2QIM-Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination.**

DVV Clarification

e-governance report 2018-2023



**Kopargaon Taluka Education Society's
K. J. Somaiya College of Arts, Commerce
and Science, Kopargaon, (M.S.)
423601**

Annual e-governance Report 2022-2023



Annual e-governance Report 2022-2023

K. J. Somaiya College, Kopargaon has employed e-governance for information dissemination, student support activities and human resource management with transparency through participation and accountability from all stakeholders of institute. The Enterprise Resource Planning (ERP) of the college categorized into major areas e-administration and e-services.

E-administration: ICT facility uses for digital information process and decision making by Governing body, Principal, IQAC committee and academic committees formed to decentralize the administration.

E-service: Providing different service facilities to all stakeholders of the institute. Most of the teaching staff and students use smart phones. The smart phones are efficiently used as tool of modern day technology for the benefit of students. The Vridhhi software was used for implementing e-governance in various sections of college administration. Student's admission, attendance management, database, examination and continuous assessment record were made by automation process. Another vendor is selected to provide necessary support for maintaining college website. Teachers are able to upload lectures, assignments on the same portal online. A dedicated WhatsApp Group has been created at institution level and also in each academic department for dissemination of notices, orders, information, direction and discussions. The college website will serve as the information centre, providing details about activities, notices, programs, courses, and achievements. The necessary budgetary allotments for implementation of various government schemes and digital awareness are provided by the college and proper utilization is ensured with utmost transparency within time frame.

The efficient use of e-governance in major heads can be explained as follows.



Administration

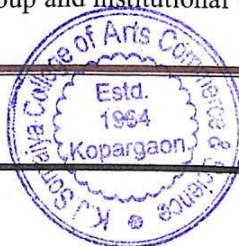
- Biometric attendance for staff was enforced.
- VRIDDHI ERP Software used for admissions and online transaction platforms for transparency.
- Teacher and student portals fully automated on college website portal.
- All notifications were published on college website.
- Bulk SMS system and WhatsApp was used to dissemination of notices, information and broadcast messages to staff.
- Salary slips and Paybills of employees made available by QR code scanning.

Finance and Account

- Finance section was fully automated.
- Salary grant received from Government and its disbursement was done through HTE Sevaarth portal.
- College account was also automated.
- Vriddhi software was used in all finance and account process of college.

Student admission and support

- Fees are collected preferably online (linked to various online tools).
- Admission register was generated.
- Social media accounts were managed by the cultural committee, and various WhatsApp groups will be formed for efficient communication.
- E-contents developed by faculties was hosted on both college and university websites.
- Online feedback processes implemented for continuous improvement
- The college website hosts the admissions platform, enabling students to apply online for their desired programs.
- Students guided to avail scholarships and examination related support through respective portals (MAHADBT) via SMS enabled.
- The library system fully automated with VRIDDHI, allowing stakeholders to access resources on and off-campus through various systems.
- Students informed about job openings and placement drives through a dedicated telegram channel/WhatsApp group and institutional website.



- The college offer MOOC courses through NPTEL and SWAYAM Local Chapter (5715).
- ICT-enabled classrooms and virtual classrooms facilitate lecture conferencing video conferencing, and online events.

Examination

- All exam registration made online via affiliating S. P. Pune University portal.
- Selection of subjects in CBCS program was done through online process.
- Marks of internal, external and practical examinations were uploaded in affiliating S. P. Pune University portal.
- S. P. Pune University online platform utilized for examination-related activities, including communication with the university, exam form submission, hall ticket generation, result publication, and grievance redressed.
- Online question paper delivery and appointment of examination duties implemented.

Committee Chairman:

Dr. B. S Yadav (Principal)

Committee Members:

Prof. V. C. Thange (IQAC Coordinator)

Dr. S. R. Pagare


Dr. K. L. Giramkar

Dr. B. B. Bhosle


Dr. A. C. Naikwade

Place: Kopargaon

Date: 06/05/2023


Prof. V. C. Thange
Coordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar




Dr. B. S. Yadav
Principal
K. J. Somaiya College of Arts
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**Annual e-governance Report
2021-2022**



Annual e-Governance Report

2021-2022

K. J. Somaiya College, Kopargaon, has embraced e-governance as a cornerstone for modernizing administrative processes, enhancing student support services, ensuring transparent financial management, and optimizing examination procedures. The implementation of e-governance strategies has fostered participation and accountability among all stakeholders within the institute. The integration of Enterprise Resource Planning (ERP) has been strategically deployed across various domains. The college has proactively implemented e-service initiatives aimed at providing efficient service facilities to all stakeholders. Leveraging the widespread use of smartphones among faculty and students, various e-services have been made accessible through digital platforms. This includes online fee collection, digital admissions, dissemination of information through dedicated WhatsApp groups, and hosting of e-contents developed by faculty members on both college and university websites.

Administration

- Teacher and student portals fully automated on college website portal.
- Bulk SMS system and WhatsApp utilized for circulating notices, information and messages.
- VRIDDHI Software used for admissions and online transaction platforms for transparency.
- Notifications were published on college website.
- Biometric attendance for staff.

Finance and Account

- Salary grant received from Government and its disbursement was done through HTE Sevaarth portal.
- Vriddhi software was used in all finance and account process of college.

Student admission and support

- Social media accounts were managed and various WhatsApp groups will be formed for efficient communication.
- E-contents developed by faculties was hosted on both college and university websites.
- Online feedback processes implemented for continuous improvement.
- The college website hosts the admissions platform, enabling students to apply online for their desired programs.



- Students guided to avail scholarships and examination related support through respective portals (MAHADBT) via SMS enabled.
- The library system fully automated with VRIDDHI, allowing stakeholders to access resources on and off-campus through various systems.
- Students informed about job openings and placement drives through a dedicated telegram channel/WhatsApp group and institutional website.
- The college offer MOOC courses through NPTEL and SWAYAM Local Chapter (5715).
- ICT-enabled classrooms and virtual classrooms facilitate lecture conferencing video conferencing, and online events.

Examination

- Selection of subjects in CBCS program was done through online process.
- Marks of internal, external and practical examinations were uploaded in affiliating S. P. Pune University portal.
- S. P. Pune University online platform utilized for examination-related activities, including communication with the university, exam form submission, hall ticket generation, result publication, and grievance redressed.
- Online question paper delivery and appointment of examination duties implemented.


Committee Chairman: Dr. B. S. Yadav (Principal)

Committee Members:


- Prof. V. C. Thange (IQAC Coordinator)
- Dr. S. R. Pagare
- Dr. K. L. Giramkar
- Dr. B. B. Bhosle
- Dr. A. C. Naikwade

Place: Kopargaon

Date: 28/05/2022


 Prof. V. C. Thange
 Co-ordinator
 IQAC, K. J. Somaiya College
 Kopargaon, Dist. A.Nagar




 Dr. B. S. Yadav
 Principal
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 Commerce & Science, Kopargaon



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Annual e-governance Report 2020-2021



Annual e-Governance Report 2020-2021

K. J. Somaiya College, Kopargaon, has embarked on a journey of digital transformation, leveraging e-governance initiatives to modernize administrative processes, enhance student support services, ensure transparent financial management, and streamline examination procedures. The implementation of e-governance strategies has been instrumental in fostering participation and accountability among all stakeholders within the institute. The e-governance has played central role during Covid-19 pandemic and lockdown period. The integration of Enterprise Resource Planning (ERP) has been strategically deployed across various domains. In e-Service Domain College has taken significant steps to provide efficient e-services to all stakeholders. Leveraging digital platforms, including online portals and social media, the institution has facilitated seamless access to essential services such as admissions, fee payments, and information dissemination. Furthermore, the development and hosting of e-contents on the college website have enriched the learning experience for students.

Administration

- VRIDDHI Software used for admissions and online transaction platforms for transparency.
- Notifications were published on college website.
- Bulk SMS system and WhattsApp utilized for circulating notices, information and massages.
- Teacher and student portals fully automated on college website portal.
- Face recognition was enforced for biometric attendance.

Finance and Account

- Salary grant received from Government and its disbursement was done through HTE Sevaarth portal.
- Vriddhi software was used in all finance and account process of college.

Student admission and support

- E-contents developed by faculties was hosted on both college and university websites.
- Online platforms (Zoom, Google meet etc.) used for online lecture delivery.
- All Faculty members recorded lectures and posted on Youtube channel.
- Social media accounts were managed and various WhatsApp groups will be formed for efficient communication.
- The college website hosts the admissions platform, enabling students to apply online for their desired programs.
- Students guided to avail scholarships and examination related support through respective portals (MAHADBT) via SMS enabled.
- The library system fully automated with VRIDDHI, allowing stakeholders to access resources on and off-campus through various systems.



- Students informed about job openings and placement drives through a dedicated telegram channel/WhatsApp group and institutional website.
- The college offer MOOC courses through NPTEL and SWAYAM Local Chapter (5715).
- ICT-enabled classrooms and virtual classrooms facilitate lecture conferencing video conferencing, and online events.

Examination

- S. P. Pune University online platform utilized for examination-related activities, including communication with the university, exam form submission, hall ticket generation, result publication, and grievance redressed.
- Selection of subjects in CBCS program was done through online process.
- Marks of internal, external and practical examinations were uploaded in affiliating S. P. Pune University portal.
- Online question paper delivery and appointment of examination duties implemented.
- Internal and practical examinations were carried online.
- External examinations were carried online by S. P. Pune University.

Committee Chairman: Dr. B. S. Yadav (Principal)

Committee Members:

- Prof. V. C. Thange (IQAC Coordinator)
- Dr. S. R. Pagare
- Dr. K. L. Giramkar
- Dr. B. B. Bhosle
- Dr. A. C. Naikwade

Place: Kopargaon

Date: 16/06/2021



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Dr. B. S. Yadav
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e-governance Report 2019-2020



Annual e-governance Report 2019-2020

K. J. Somaiya College, Kopargaon, embarked on an unprecedented digital transformation amidst the challenges posed by the COVID-19 pandemic. With the outbreak necessitating remote operations and social distancing measures, the institution swiftly transitioned to online platforms, harnessing e-governance initiatives to revolutionize administrative processes, enhance student support services, ensure transparent financial management, and streamline examination procedures. The integration of advanced technologies and digital platforms played a pivotal role in fostering participation and accountability among all stakeholders within the institute during this exceptional year. The deployment of Enterprise Resource Planning (ERP) solutions was instrumental across various operational domains, categorized under the following heads. Amidst the pandemic, the college prioritized the expansion of e-service programs to provide seamless and accessible services to all stakeholders. Leveraging online portals, video conferencing tools, and virtual learning environments, the institution ensured continuity in essential services such as admissions, fee payments, and information dissemination. The development and hosting of extensive e-learning resources on the college website facilitated remote learning and engagement, mitigating the disruptions caused by the pandemic. The e-governance initiatives undertaken by K. J. Somaiya College amidst the COVID-19 pandemic underscore its resilience, adaptability, and commitment to leveraging technology for the holistic development of the institution. Despite the challenges, the institution emerged stronger, ensuring continuity in administrative operations, student services, financial management, and examination procedures.

Administration

- VRIDDHI Software used for admissions and online transaction platforms for transparency.
- Notifications were published on college website.
- Bulk SMS system and WhatsApp utilized for circulating notices, information and messages.
- Teacher and student portals fully automated on college website portal.
- Face recognition was enforced for biometric attendance.



Finance and Account

- Salary grant received from Government and its disbursement was done through HTE Sevaarth portal.
- Vriddhi software was used in all finance and account process of college.

Student admission and support

- E-contents developed by faculties was hosted on both college and university websites.
- Online platforms (Zoom, Google meet etc.) used for online lecture delivery.
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- The library system fully automated with VRIDDHI, allowing stakeholders to access resources on and off-campus through various systems.
- Students informed about job openings and placement drives through a dedicated telegram channel/WhatsApp group and institutional website.
- The college offer MOOC courses through NPTEL and SWAYAM Local Chapter (5715).
- ICT-enabled classrooms and virtual classrooms facilitate lecture conferencing video conferencing, and online events.

Examination

- S. P. Pune University online platform utilized for examination-related activities, including communication with the university, exam form submission, hall ticket generation, result publication, and grievance redressed.
- Selection of subjects in CBCS program was done through online process.



- Marks of internal, external and practical examinations were uploaded in affiliating S. P. Pune University portal.
- Online question paper delivery and appointment of examination duties implemented.
- Internal and practical examinations were carried online.
- External examinations were carried online by S. P. Pune University.

Committee Chairman: Dr. B. S. Yadav (Principal)

Committee Members:

- Prof. V. C. Thange (IQAC Coordinator)
- Dr. S. R. Pagare
- Dr. K. L. Giramkar
- Dr. B. B. Bhosle
- Dr. A. C. Naikwade

Place: Kopergaon

Date: 24/02/2020



Prof. V. C. Thange

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**e-governance Report
2018-2019**



Annual e-governance Report 2018-2019

K. J. Somaiya College, Kopargaon, embarked on a journey of digital transformation, laying the groundwork for comprehensive e-governance initiatives aimed at modernizing administrative processes, enhancing student support services, ensuring transparent financial management, and streamlining examination procedures. The integration of advanced technologies and digital platforms played a pivotal role in fostering participation and accountability among all stakeholders within the institute. The deployment of Enterprise Resource Planning (ERP) solutions was strategically employed across various operational domains. The college initiated several e-service programs to provide efficient and accessible services to all stakeholders. Leveraging digital platforms such as online portals. Furthermore, efforts were made to develop and host e-learning resources on the college website, enriching the learning experience for students and promoting digital literacy. The e-governance initiatives undertaken by K. J. Somaiya College underscore its commitment to leveraging technology for the betterment of administrative efficiency, student services, financial transparency, and examination procedures, ultimately contributing to the holistic development of the institution.

Administration

- VRIDDHI Software used for admissions and online transaction platforms for transparency.
- Notifications were published on college website.
- Biometric attendance was enforced for teaching and non-teaching staff.

Finance and Account

- Vridhhi software was used in all finance and account process of college.
- Salary grant received from Government and its disbursement was done through HTE Sevaarth portal.

Student admission and support

- The college website hosts the admissions platform, enabling students to apply online for their desired programs.
- Students guided to avail scholarships and examination related support through respective portals (MAHA-DBT).
- The library system fully automated with VRIDDHI, allowing stakeholders to access resources on and off-campus through various systems.
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Examination

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- Dr. B. B. Bhosle
- Dr. A. C. Naikwade

Place: Kopargaon

Date: 14/06/2019



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