



Kopargaoon Taluka Education Society's

K. J. Somaiya College of Arts, Commerce and Science, Kopargaoon

CRITERION- 6

GOVERNANCE, LEADERSHIP & MANAGEMENT

Key Indicator-6.3 Faculty Empowerment Strategies

6.3.1QIM: The institution has performance appraisal System, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression.

API, PBAS and KPI



Savitribai Phule Pune University, Pune

K. J. Somaiya College of Arts, Commerce and Science, Kopargaon

Tal.- Kopargaon, Dist.- Ahmednagar- 423601

PART 'A'

YEAR OF PERFORMANCE APPRAISAL: 2018-2019

SECTION – A: GENERAL

1.	Name	:	DR. SANJAY LAXMAN ARGADE
2.	Designation	:	Associate Professor
3.	Date of Joining in Previous Institute and Name of the Department / Centre	:	15th July, 2003 Department of Commerce S. P. Jain Mahavidyalaya, Pabal Tal- Shirur, Dist- Pune
4.	Date of Joining in Current Institute and Name of the Department / Centre	:	1st July, 2005 Department of Commerce K. J. Somaiya College, Kopargaon Tal- Kopargaon, Dist-Ahmednagar- 423601
5.	Email, Telephone / Mobile number Communication Address	:	"Saigaurav" Plot. no. 03, Riddhi-Siddhi Nagar, Near Janki Vishwa, Kopargaon, Dist. Ahmednagar- 423601 slargade@rediffmail.com 9922720270
6.	Current Designation and Grade Pay	:	Associate Professor, 9000/- (Level-13A)
7.	Designation of Promotion with Due Date of Eligibility	:	Professor (Academic Level-14) 15/07/2020

Accompaniment to Government Resolution,

**Higher and Technical Education Department No. Resolution No. Misc- 2018/ C.R.56 / 18 / UNI-1,
dated 08 March, 2019. Appendix II**


Table – 1

Assessment Criteria and Methodology for University/College Teachers

ACTIVITY I – TEACHING

I. Teaching - (Number of classes taught/total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)

a. Classroom teaching lectures, seminar (As per allocation)

Sr. No.	Course/ Paper	Level	Mode of Teaching*	No. of periods /Hours allotted Per (Week)	No. of periods /Hours engaged Per annum	Number of classes taught	total classes assigned	Grading % (Number of classes taught/total classes assigned x 100%)
1	POM	F.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
2	ECL	S.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
3	BM	S.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
4	IGED	T.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
5	CWA-II	T.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
6	Project Work	M.COM-II	L/S/T/PPT	4	48	1	1	100 %
Total (a i)				24	528	06	06	100 %
GRADING CRITERIA							Good 	

* Lecture (L), Seminar (S), T – Test, PPT – PowerPoint Presentation.

Summary Activity – I [Grading Criteria]

S. No.	Activity	Grading Criteria
1	Teaching : (Number of classes taught/total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities) 6/6*100 = 100	Good (100%) [80% & above - Good Below 80% but 70% & above Satisfactory Less than 70% - Not satisfactory]

ACTIVITY CATEGORY: II

Involvement in the University/ College students related activities/research activities:

Sr. No.	University/ College students related activities/research activities	Involvement activities Yes / No	Involvement activities	Grading
1	(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Coordinator, Warden, etc.	Yes ✓	1. HOD (Business Law and Practices) 2. Co-ordinator of Commerce Faculty Time-Table Committee 3. Co-ordinator of Mentoring Scheme of Commerce Faculty	Good ✓
2	(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	Yes ✓	1. Paper Setting- College and University 2. Assessment (CAP) - College and University 3. Examiner- (Practical Exam) Internal and External- College and University 4. Examiner- Internal and External- College and University 5. Examiner- Project Work- College and University	
3	(c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	Yes ✓	1. Career counselling to UG and PG students in the field of Commerce 2. Students Class Room Seminars, Group Discussion, PPT Presentation, Engagement in Smart Class 3. Motivated students to become C.A., C.S. and preparation of ICWA, IBPS, NET, SET and Competitive Exams. 4. Playing a role as 'Mentor'. 5. Conducting Remedial Classes 6. Subject Associated Activities, Survey Conduction 7. Celebration of Commerce Festival organizing various Competitions e. g. Quiz, Debate, Elocution, Business Proposal and Essay Competition etc.	

4	(d) Organising seminars/ conferences/ workshops, other college/university activities.	Yes ✓	1. National and State Level Seminars and Conferences	
5	(e) Evidence of actively involved in guiding Ph.D. students.	No ✓	-	
6	(f) Conducting minor or major research project sponsored by national or international agencies.	No ✓	-	
7	(g) At least one single or joint publication in peer-reviewed or UGC list of Journals.	No ✓	-	

Accompaniment to Government Resolution,

Higher and Technical Education Department No. Resolution No. Misc- 2018/ C.R.56 / 18 / UNI-1, dated 08 March, 2019.

Appendix II

Table - 2

Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Sr.No.	Academic/Research Activity	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education /Physical Education / Commerce / Management & other related disciplines	Score
1.	Research Papers in Peer-Reviewed or UGC listed Journals:	10 per paper	-
2.	Publications: (other than Research papers)		
	(a) Books authored which are published by:		
	1.International Publisher:	12	-
	2. National Publishers	10	-
	3. Chapter in Edited Book	05	-
	4. Editor of Book by International Publisher	10	-

	5. Editor of Book by National Publisher	08	-
	(b) Translation works in Indian and Foreign Languages by qualified faculties:		
	1. Chapter or Research paper	03	-
	2. Book	08	-
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula:		
	(a) Development of Innovative pedagogy:	05	-
	(b) Design of new curricula and courses:	02 per curricula/course	-
	(c) MOOCs:		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	-
	MOOCs (developed in 4 quadrant) per module/lecture	05	-
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	-
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	-
	(d) E-Content:		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	-
	e-Content (developed in 4 quadrants) per module	05	-
	Contribution to development of e-content module in complete course/paper / e-book (at least one quadrant)	02	-
	Editor of e-content for complete course / paper / e-book	10	-
4.	(a) Research guidance:		
	1. Ph.D.:	10 per degree awarded 05 per thesis Submitted	-
	2. M.Phil. / P.G dissertation / Research Projects:	02 per degree Awarded	-

	(b) Research Projects Completed:		
	1. More than 10 lakhs	10	-
	2. Less than 10 lakhs	05	-
	(c) Research Projects Ongoing:		
	1. More than 10 lakhs	05	-
	2. Less than 10 lakhs	02	-
	(d) Consultancy:	03	-
5.	(a) Patents:		
	1. International	10	-
	2. National	07	-
	(b) *Policy Document: (Submitted to an International body / organisation like UNO/UNESCO / World Bank/International Monetary Fund etc. or Central Government or State Government)		
	1. International	10	-
	2. National	07	-
	3. State	04	-
	(c) Awards/Fellowship:		
	1. International	07	-
	2. National	05	-
6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	1. International (Abroad)	07	
	2. International (within country)	05	
	3. National	03	-
	4. State/University	02	-
	Table 2 Total		Nil ✓

IV. SUMMARY OF CATEGORY III


CATEGORY	By Candidate	By Committee	Remark
Table – 1			
1. ACTIVITY I – Teaching	Good ✓		
2. ACTIVITY II - Involvement in the University/ College students related activities/research activities	Involvement in 4 activities ✓		
Table – 2			
1. Methodology for University and College Teachers for calculating Academic/Research Score	NIL ✓		
Grand Total	NIL ✓		

UNDERTAKING

I Dr. Sanjay Laxman Argade undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled PBAS Performa. My PBAS based APIs score carries


I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS proforma.


 Signature of HOD
 Head
 Department of Commerce
 K. J. Somaiya College, Kopergaon


 (Associate Professor)
 Signature of the faculty with
 Designation, Place & Date
 Kopergaon, 17/02/2022


 Stamp & Signature of Coordinator, IQAC
 Co ordinator
 IQAC, K. J. Somaiya College
 Kopergaon, Dist. A.Nagar




 Signature of Principal
 Principal
 K. J. Somaiya College of Arts
 Commerce & Science, Kopergaon

N.B: The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university/college as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.



Savitribai Phule Pune University, Pune

K. J. Somaiya College of Arts, Commerce and Science, Kopargaon

Tal.- Kopargaon, Dist.- Ahmednagar- 423601

PART 'A'

YEAR OF PERFORMANCE APPRAISAL: 2019-2020 ✓

SECTION – A: GENERAL

1.	Name	:	DR. SANJAY LAXMAN ARGADE
2.	Designation	:	Associate Professor
3.	Date of Joining in Previous Institute and Name of the Department / Centre	:	15 th July, 2003 Department of Commerce S. P. Jain Mahavidyalaya, Pabal Tal- Shirur, Dist- Pune
4.	Date of Joining in Current Institute and Name of the Department / Centre	:	1 st July, 2005 Department of Commerce K. J. Somaiya College, Kopargaon Tal- Kopargaon, Dist-Ahmednagar- 423601
5.	Email, Telephone / Mobile number Communication Address	:	“Saigaurav” Plot. no. 03, Riddhi-Siddhi Nagar, Near Janki Vishwa, Kopargaon, Dist. Ahmednagar- 423601 slargade@rediffmail.com 9922720270
6.	Current Designation and Grade Pay	:	Associate Professor, 9000/- (Level-13A)
7.	Designation of Promotion with Due Date of Eligibility	:	Professor (Academic Level-14) 15/07/2020

**Accompaniment to Government Resolution,
Higher and Technical Education Department No. Resolution No. Misc- 2018/ C.R.56 / 18 / UNI-1,
dated 08 March, 2019. Appendix II**

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ACTIVITY I - TEACHING

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a. Classroom teaching lectures, seminar (As per allocation)

Sr. No.	Course/ Paper	Level	Mode of Teaching*	No. of periods /Hours allotted Per (Week)	No. of periods /Hours engaged Per annum	Number of classes taught	total classes assigned	Grading % (Number of classes taught/total classes assigned x 100%)
1	M&S-I/II	F.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
2	ECL	S.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
3	BM	S.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
4	IGED	T.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
5	CWA-II	T.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
6	Project Work	M.COM-II	L/S/T/PPT	4	48	1	1	100 %
Total (a i)				24	528	06	06	100 %
GRADING CRITERIA								Good ✓

* Lecture (L), Seminar (S), T – Test, PPT – PowerPoint Presentation.

Summary Activity – I [Grading Criteria]

S. No.	Activity	Grading Criteria
1	Teaching : (Number of classes taught/total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities) 6/6*100 = 100	Good (100%) [80% & above - Good Below 80% but 70% & above Satisfactory Less than 70% - Not satisfactory]

ACTIVITY CATEGORY: II

Involvement in the University/ College students related activities/research activities:

Sr. No.	University/ College students related activities/research activities	Involvement activities Yes / No	Involvement activities	Grading
1	(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Coordinator, Warden, etc.	Yes ✓	1. HOD (Business Law and Practices) 2. Co-ordinator of Commerce Faculty Time-Table Committee 3. Co-ordinator of Mentoring Scheme of Commerce Faculty	Good ✓
2	(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	Yes ✓	1. Paper Setting- College and University 2. Assessment (CAP) - College and University 3. Examiner- (Practical Exam) Internal and External- College and University 4. Examiner- Internal and External- College and University 5. Examiner- Project Work- College and University	
3	(c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	Yes ✓	1. Career counselling to UG and PG students in the field of Commerce 2. Students Class Room Seminars, Group Discussion, PPT Presentation, Engagement in Smart Class 3. Motivated students to become C.A., C.S. and preparation of ICWA, IBPS, NET, SET and Competitive Exams. 4. Playing a role as 'Mentor'. 5. Conducting Remedial Classes 6. Subject Associated Activities, Survey Conduction 7. Celebration of Commerce Festival organizing various Competitions e. g. Quiz, Debate, Elocution, Business Proposal and Essay Competition etc.	

4	(d) Organising seminars/ conferences/ workshops, other college/university activities.	Yes ✓	1. National and State Level Seminars and Conferences	
5	(e) Evidence of actively involved in guiding Ph.D. students.	No ✓	-	
6	(f) Conducting minor or major research project sponsored by national or international agencies.	No ✓	-	
7	(g) At least one single or joint publication in peer-reviewed or UGC list of Journals.	Yes ✓	1. Publication in peer-reviewed or UGC listed Journals	

Accompaniment to Government Resolution,

Higher and Technical Education Department No. Resolution No. Misc- 2018/ C.R.56 / 18 / UNI-1, dated 08 March, 2019.

Appendix II

Table - 2

Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Sr.No.	Academic/Research Activity	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education /Physical Education / Commerce / Management & other related disciplines	Score
1.	Research Papers in Peer-Reviewed or UGC listed Journals:	10 per paper	140 ✓
2.	Publications: (other than Research papers)		
	(a) Books authored which are published by:		
	1.International Publisher:	12	-
	2. National Publishers	10	-
	3. Chapter in Edited Book	05	15 ✓
	4. Editor of Book by International Publisher	10	-

	5. Editor of Book by National Publisher	08	-
	(b) Translation works in Indian and Foreign Languages by qualified faculties:		
	1. Chapter or Research paper	03	-
	2. Book	08	-
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula:		
	(a) Development of Innovative pedagogy:	05	-
	(b) Design of new curricula and courses:	02 per curricula/course	-
	(c) MOOCs:		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	-
	MOOCs (developed in 4 quadrant) per module/lecture	05	-
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	-
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	-
	(d) E-Content:		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12 ✓
	e-Content (developed in 4 quadrants) per module	05	-
	Contribution to development of e-content module in complete course/paper / e-book (at least one quadrant)	02	54 ✓
	Editor of e-content for complete course / paper / e-book	10	-
4.	(a) Research guidance:		
	1. Ph.D.:	10 per degree awarded 05 per thesis Submitted	-
	2. M.Phil. / P.G dissertation / Research Projects:	02 per degree Awarded	-

	(b) Research Projects Completed:		
	1. More than 10 lakhs	10	-
	2. Less than 10 lakhs	05	-
	(c) Research Projects Ongoing:		
	1. More than 10 lakhs	05	-
	2. Less than 10 lakhs	02	-
	(d) Consultancy:	03	-
5.	(a) Patents:		
	1. International	10	-
	2. National	07	-
	(b) *Policy Document: (Submitted to an International body / organisation like UNO/UNESCO / World Bank/International Monetary Fund etc. or Central Government or State Government)		
	1. International	10	-
	2. National	07	-
	3. State	04	-
	(c) Awards/Fellowship:		
	1. International	07	-
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6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper n Conference Proceedings (Paper presented in Seminars / Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	1. International (Abroad)	07	
	2. International (within country)	05	
	3. National	03	03
	4. State/University	02	02
	Table 2 Total		226

IV. SUMMARY OF CATEGORY III

CATEGORY	By Candidate	By Committee	Remark
Table – 1			
1. ACTIVITY I – Teaching	Good ✓		
2. ACTIVITY II - Involvement in the University/ College students related activities/research activities	Involvement in 5 activities ✓		
Table – 2			
1. Methodology for University and College Teachers for calculating Academic/Research Score	226 ✓		
Grand Total	<u>226</u> ✓		

UNDERTAKING

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Signature of HOD
Head

Department of Commerce
K. J. Somaiya College, Kopergaon

(Associate Professor)
Signature of the faculty with
Designation, Place & Date
Kopergaon, 19/02/2022

Stamp & Signature of Coordinator, IQAC
Co ordinator
IQAC, K. J. Somaiya College
Kopergaon, Dist. A.Nagar



College Seal

Signature of Principal

Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopergaon

N.B: The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university/college as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.



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Tal.- Kopargaon, Dist.- Ahmednagar- 423601

PART 'A'

YEAR OF PERFORMANCE APPRAISAL: 2020-2021 ✓

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Total (a i)				24	528	06	06	100 %
GRADING CRITERIA							Good 	

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Summary Activity – I [Grading Criteria]

S. No.	Activity	Grading Criteria
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ACTIVITY CATEGORY: II

Involvement in the University/ College students related activities/research activities:

Sr. No.	University/ College students related activities/research activities	Involvement activities Yes / No	Involvement activities	Grading
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2	(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	Yes ✓	1. Paper Setting- College and University 2. Assessment (CAP) - College and University 3. Examiner- (Practical Exam) Internal and External- College and University 4. Examiner- Internal and External- College and University 5. Examiner- Project Work- College and University	
3	(c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	Yes ✓	1. Career counselling to UG and PG students in the field of Commerce 2. Students Class Room Seminars, Group Discussion, PPT Presentation, Engagement in Smart Class 3. Motivated students to become C.A., C.S. and preparation of ICWA, IBPS, NET, SET and Competitive Exams. 4. Playing a role as 'Mentor'. 5. Conducting Remedial Classes 6. Subject Associated Activities, Survey Conduction 7. Celebration of Commerce Festival organizing various Competitions e. g. Quiz, Debate, Elocution, Business Proposal and Essay Competition etc.	

4	(d) Organising seminars/ conferences/ workshops, other college/university activities.	Yes ✓	1. National and State Level Seminars and Conferences	
5	(e) Evidence of actively involved in guiding Ph.D. students.	Yes ✓	1. Four students are registered for Ph.D. under my guidance w.e.f.08/02/2021.	
6	(f) Conducting minor or major research project sponsored by national or international agencies.	No ✓	-	
7	(g) At least one single or joint publication in peer-reviewed or UGC list of Journals.	Yes ✓	1. Publication in peer-reviewed or UGC listed Journals	

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2.	Publications: (other than Research papers)		
	(a) Books authored which are published by:		
	1.International Publisher:	12	-
	2. National Publishers	10	-
	3. Chapter in Edited Book	05	05 ✓
	4. Editor of Book by International Publisher	10	-

	5. Editor of Book by National Publisher	08	-
	(b) Translation works in Indian and Foreign Languages by qualified faculties:		
	1. Chapter or Research paper	03	-
	2. Book	08	-
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula:		
	(a) Development of Innovative pedagogy:	05	-
	(b) Design of new curricula and courses:	02 per curricula/course	08 ✓
	(c) MOOCs:		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	-
	MOOCs (developed in 4 quadrant) per module/lecture	05	-
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	-
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	-
	(d) E-Content:		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	-
	e-Content (developed in 4 quadrants) per module	05	-
	Contribution to development of e-content module in complete course/paper / e-book (at least one quadrant) (101× 2 = 202)	02	-
	Editor of e-content for complete course / paper / e-book	10	-
4.	(a) Research guidance:		
	1. Ph.D.:	10 per degree awarded 05 per thesis Submitted	-
	2. M.Phil. / P.G dissertation / Research Projects:	02 per degree Awarded	-

	(b) Research Projects Completed:		
	1. More than 10 lakhs	10	-
	2. Less than 10 lakhs	05	-
	(c) Research Projects Ongoing:		
	1. More than 10 lakhs	05	-
	2. Less than 10 lakhs	02	-
	(d) Consultancy:	03	-
5.	(a) Patents:		
	1. International	10	-
	2. National	07	-
	(b) *Policy Document: (Submitted to an International body / organisation like UNO/UNESCO / World Bank/International Monetary Fund etc. or Central Government or State Government)		
	1. International	10	-
	2. National	07	-
	3. State	04	-
	(c) Awards/Fellowship:		
	1. International	07	-
	2. National	05	-
6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	1. International (Abroad)	07	
	2. International (within country)	05	-
	3. National	03	-
	4. State/University	02	-
	Table 2 Total		58 ✓

IV. SUMMARY OF CATEGORY III

CATEGORY	By Candidate	By Committee	Remark
Table – 1			
1. ACTIVITY I – Teaching	Good ✓		
2. ACTIVITY II - Involvement in the University/ College students related activities/research activities	Involvement in 5 activities ✓		
Table – 2			
1. Methodology for University and College Teachers for calculating Academic/Research Score	58 ✓		
Grand Total	58 ✓		

UNDERTAKING

I Dr. Sanjay Laxman Argade undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled PBAS Performa. My PBAS based APIs score carries

I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS proforma.

Signature of HOD

Head
Department of Commerce
K. J. Somaiya College, Kopargaon

Signature of the faculty with
Designation, Place & Date

Kopargaon, 17/02/2022

Stamp & Signature of Coordinator, IQAC

Coordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar



Signature of Principal

Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon

N.B: The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university/college as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.



Savitribai Phule Pune University, Pune

K. J. Somaiya College of Arts, Commerce and Science, Kopargaon

Tal.- Kopargaon, Dist.- Ahmednagar- 423601

PART 'A'

YEAR OF PERFORMANCE APPRAISAL: 2021-2022

SECTION – A: GENERAL

1.	Name	:	DR. SANJAY LAXMAN ARGADE
2.	Designation	:	Associate Professor
3.	Date of Joining in Previous Institute and Name of the Department / Centre	:	15 th July, 2003 Department of Commerce S. P. Jain Mahavidyalaya, Pabal Tal- Shirur, Dist- Pune
4.	Date of Joining in Current Institute and Name of the Department / Centre	:	1 st July, 2005 Department of Commerce K. J. Somaiya College, Kopargaon Tal- Kopargaon, Dist-Ahmednagar- 423601
5.	Email, Telephone / Mobile number Communication Address	:	“Saigaurav” Plot. no. 03, Riddhi-Siddhi Nagar, Near Janki Vishwa, Kopargaon, Dist. Ahmednagar- 423601 slargade@rediffmail.com 9922720270
6.	Current Designation and Grade Pay	:	Associate Professor, 9000/- (Level-13A)
7.	Designation of Promotion with Due Date of Eligibility	:	Professor (Academic Level-14) 15/07/2020

Accompaniment to Government Resolution,

Higher and Technical Education Department No. Resolution No. Misc- 2018/ C.R.56 / 18 / UNI-1,
dated 08 March, 2019. Appendix II

Table – 1

Assessment Criteria and Methodology for University/College Teachers

ACTIVITY I – TEACHING

I. Teaching - (Number of classes taught/total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)

a. Classroom teaching lectures, seminar (As per allocation)

Sr. No.	Course/ Paper	Level	Mode of Teaching*	No. of periods /Hours allotted Per (Week)	No. of periods /Hours engaged Per annum	Number of classes taught	total classes assigned	Grading % (Number of classes taught/total classes assigned x 100%)
1	M&S-I/II	F.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
2	ECL-I	S.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
3	BM-I	S.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
4	IGED	T.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
5	CWA-II	T.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
6	Project Work	M.COM-II	L/S/T/PPT	4	48	1	1	100 %
Total (a i)				24	528	06	06	100 %
GRADING CRITERIA								Good

* Lecture (L), Seminar (S), T – Test, PPT – PowerPoint Presentation.

Summary Activity – I [Grading Criteria]

S. No.	Activity	Grading Criteria
1	Teaching : (Number of classes taught/total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities) $6/6 \times 100 = 100$	Good (100%) [80% & above - Good Below 80% but 70% & above Satisfactory Less than 70% - Not satisfactory]

ACTIVITY CATEGORY: II

Involvement in the University/ College students related activities/research activities:

Sr. No.	University/ College students related activities/research activities	Involvement activities Yes / No	Involvement activities	Grading
1	(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Coordinator, Warden, etc.	Yes	1. HOD (Business Law and Practices) 2. Co-ordinator of Commerce Faculty Time-Table Committee 3. Co-ordinator of Mentoring Scheme of Commerce Faculty	Good
2	(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	Yes	1. Paper Setting- College and University 2. Assessment (CAP) - College and University 3. Examiner- (Practical Exam) Internal and External- College and University 4. Examiner- Internal and External- College and University 5. Examiner- Project Work- College and University	
3	(c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	Yes	1. Career counselling to UG and PG students in the field of Commerce 2. Students Class Room Seminars, Group Discussion, PPT Presentation, Engagement in Smart Class 3. Motivated students to become C.A., C.S. and preparation of ICWA, IBPS, NET, SET and Competitive Exams. 4. Playing a role as 'Mentor'. 5. Conducting Remedial Classes 6. Subject Associated Activities, Survey Conduction 7. Celebration of Commerce Festival organizing various Competitions e. g. Quiz, Debate, Elocution, Business Proposal and Essay Competition etc.	

4	(d) Organising seminars/ conferences/ workshops, other college/university activities.	Yes	1. National and State Level Seminars and Conferences	
5	(e) Evidence of actively involved in guiding Ph.D. students.	Yes	1. Two students are registered for Ph.D. under my guidance w.e.f.08/02/2021.	
6	(f) Conducting minor or major research project sponsored by national or international agencies.	No	-	
7	(g) At least one single or joint publication in peer-reviewed or UGC list of Journals.	Yes	1. Publication in peer-reviewed or UGC listed Journals	

Accompaniment to Government Resolution,

Higher and Technical Education Department No. Resolution No. Misc- 2018/ C.R.56 / 18 / UNI-1, dated 08 March, 2019.

Appendix II

Table - 2

Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Sr.No.	Academic/Research Activity	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education /Physical Education / Commerce / Management & other related disciplines	Score
1.	Research Papers in Peer-Reviewed or UGC listed Journals:	10 per paper	37 ✓
2.	Publications: (other than Research papers)		
	(a) Books authored which are published by:		
	1.International Publisher:	12	-
	2. National Publishers	10	-
	3. Chapter in Edited Book	05	-
	4. Editor of Book by International Publisher	10	-

	5. Editor of Book by National Publisher	08	-
	(b) Translation works in Indian and Foreign Languages by qualified faculties:		
	1. Chapter or Research paper	03	-
	2. Book	08	-
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula:		
	(a) Development of Innovative pedagogy:	05	-
	(b) Design of new curricula and courses:	02 per curricula/course	-
	(c) MOOCs:		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	-
	MOOCs (developed in 4 quadrant) per module/lecture	05	-
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	-
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	-
	(d) E-Content:		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	-
	e-Content (developed in 4 quadrants) per module	05	-
	Contribution to development of e-content module in complete course/paper / e-book (at least one quadrant) (101× 2 = 202)	02	-
	Editor of e-content for complete course / paper / e-book	10	-
4.	(a) Research guidance:		
	1. Ph.D.:	10 per degree awarded 05 per thesis Submitted	-
	2. M.Phil. / P.G dissertation / Research Projects:	02 per degree Awarded	-

	(b) Research Projects Completed:		
	1. More than 10 lakhs	10	-
	2. Less than 10 lakhs	05	-
	(c) Research Projects Ongoing:		
	1. More than 10 lakhs	05	-
	2. Less than 10 lakhs	02	-
	(d) Consultancy:	03	-
5.	(a) Patents:		
	1. International	10	-
	2. National	07	-
	(b) *Policy Document: (Submitted to an International body / organisation like UNO/UNESCO / World Bank/International Monetary Fund etc. or Central Government or State Government)		
	1. International	10	-
	2. National	07	-
	3. State	04	-
	(c) Awards/Fellowship:		
	1. International	07	-
	2. National	05	05 ✓
6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	1. International (Abroad)	07	
	2. International (within country)	05	05
	3. National	03	-
	4. State/University	02	-
	Table 2 Total		47 ✓

IV. SUMMARY OF CATEGORY III

CATEGORY	By Candidate	By Committee	Remark
Table – 1			
1. ACTIVITY I – Teaching	Good		
2. ACTIVITY II - Involvement in the University/ College students related activities/research activities	Involvement in 5 activities		
Table – 2			
1. Methodology for University and College Teachers for calculating Academic/Research Score	447		
Grand Total	47		

UNDERTAKING

I Dr. Sanjay Laxman Argade undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled PBAS Performa. My PBAS based APIs score carries

I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS proforma.

Signature of HOD

Head

Department of Commerce

K. J. Somaiya College, Kopargaon

Signature of the faculty with
Designation, Place & Date

Stamp & Signature of Coordinator, IQAC


Coordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar

Signature of Principal

Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon

College Seal

N.B: The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university/college as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.

	<p><i>Savitribai Phule Pune University, Pune</i></p> <p>K. J. Somaiya College of Arts, Commerce and Science, Kopargaon</p> <p>Tal.- Kopargaon, Dist.- Ahmednagar- 423601</p>
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PART 'A'**YEAR OF PERFORMANCE APPRAISAL: 2022-2023****SECTION – A: GENERAL**

1	Name	Dr. Sanjay Laxman Argade
2	Designation	Professor
3	Name of the Department / Centre	Department of Commerce, K. J. Somaiya College of Arts, Commerce and Science, Kopargaon
4	Communication Address	'Saigaurav', Plot no.03, Riddhi-Siddhi Nagar, Kopargaon. Tal- Kopargaon, Dist- Ahmednagar- 423601
5	Email Telephone / Mobile number	Telephone No :- 9922720270 Email :- slargade@rediffmail.com
6	Year of Performance Appraisal	2022-2023



**Accompaniment to Government Resolution,
Higher and Technical Education Department No. Resolution No. Misc- 2018/ C.R.56 / 18 / UNI-1,
dated 08 March, 2019. Appendix II**

Table – 1
Assessment Criteria and Methodology for University/College Teachers

ACTIVITY I - TEACHING

I. Teaching - (Number of classes taught/total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)

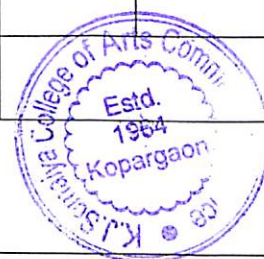
a. Classroom teaching lectures, seminar (As per allocation)

Sr. No.	Course/ Paper	Level	Mode of Teaching*	No. of periods / Hours allotted Per (Week)	No. of periods / Hours engaged Per annum	Number of classes taught	total classes assigned	Grading % (Number of classes taught/total classes assigned x 100%)
1	M&S-I/II	F.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
2	ECL-I	S.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
3	BM-I	S.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
4	IGED	T.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
5	CWA-II	T.Y.B.COM	L/S/T/PPT	4	96	1	1	100 %
6	Project Work	M.COM-II	L/S/T/PPT	4	48	1	1	100 %
Total (a i)				24	528	06	06	100 %
GRADING CRITERIA								

* Lecture (L), Seminar (S), T – Test, PPT – PowerPoint Presentation.

Summary Activity – I [Grading Criteria]

S. No.	Activity	Grading Criteria
1	Teaching : (Number of classes taught/total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities) 6/6*100 = 100	Good (100%) [80% & above - Good Below 80% but 70% & above Satisfactory Less than 70% - Not satisfactory]



ACTIVITY CATEGORY: II

Involvement in the University/ College students related activities/research activities:

Sr. No.	University/ College students related activities/research activities	Involvement activities Yes / No	Involvement activities	
1	(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Coordinator, Warden, etc.	Yes	1. HOD (Business Administration) 2. Co-ordinator of Commerce Faculty Time-Table Committee 3. Co-ordinator of Mentoring Scheme of Commerce Faculty 4. Co-ordinator of Parents-Teacher Association 5. Co-ordinator of Anti-Ragging Committee. 6. Staff Secretary.	
2	(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	Yes	1. Paper Setting- College and University 2. Assessment (CAP) - College and University 3. Examiner- (Practical Exam) Internal and External- College and University 4. Examiner- Internal and External- College and University 5. Examiner- Project Work- College and University	
3	(c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	Yes	1. Career counselling to UG and PG students in the field of Commerce 2. Students Class Room Seminars, Group Discussion, PPT Presentation, Engagement in Smart Class 3. Motivated students to become C.A., C.S. and preparation of ICWA, IBPS, NET, SET and Competitive Exams. 4. Playing a role as 'Mentor'. 5. Conducting Remedial Classes 6. Subject Associated Activities, Survey Conduction 7. Celebration of Commerce Festival organizing various Competitions e. g.	



			Quiz, Debate, Elocution, Business Proposal and Essay Competition etc.	
4	(d) Organising seminars/ conferences/ workshops, other college/university activities.	Yes	1. National and International Level Seminars and Conferences	
5	(e) Evidence of actively involved in guiding Ph.D. students.	Yes	1. 8 students registered for Ph.D. in the subject of Marketing under Savitribai Phule Pune University, Pune	
6	(f) Conducting minor or major research project sponsored by national or international agencies.	No	-	
7	(g) At least one single or joint publication in peer-reviewed or UGC list of Journals.	Yes	1. Publication in peer- reviewed Journals	

Accompaniment to Government Resolution,

Higher and Technical Education Department No. Resolution No. Misc- 2018/ C.R.56 / 18 / UNI-1, dated 08 March, 2019.

Appendix II

Table - 2

Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Sr.No.	Academic/Research Activity	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education /Physical Education / Commerce / Management & other related disciplines	Score
1.	Research Papers in Peer-Reviewed or UGC listed Journals:	10 per paper	67.5 ✓
2.	Publications: (other than Research papers)		
	(a) Books authored which are published by:		
	1.International Publisher:	12	-
	2. National Publishers	10	-



	3. Chapter in Edited Book	05	-
	4. Editor of Book by International Publisher	10	-
	5. Editor of Book by National Publisher	08	-
	(b) Translation works in Indian and Foreign Languages by qualified faculties:		
	1. Chapter or Research paper	03	-
	2. Book	08	-
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula:		
	(a) Development of Innovative pedagogy:	05	-
	(b) Design of new curricula and courses:	02 per curricula/course	-
	(c) MOOCs:		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	-
	MOOCs (developed in 4 quadrant) per module/lecture	05	-
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	-
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	-
	(d) E-Content:		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	-
	e-Content (developed in 4 quadrants) per module	05	-
	Contribution to development of e-content module in complete course/paper / e-book (at least one quadrant) (101× 2 = 202)	02	-
	Editor of e-content for complete course / paper / e-book	10	-
4.	(a) Research guidance:		



	1. Ph.D.:	10 per degree awarded 05 per thesis Submitted	-
	2. M.Phil. / P.G dissertation / Research Projects:	02 per degree Awarded	-
	(b) Research Projects Completed:		
	1. More than 10 lakhs	10	-
	2. Less than 10 lakhs	05	-
	(c) Research Projects Ongoing:		
	1. More than 10 lakhs	05	-
	2. Less than 10 lakhs	02	-
	(d) Consultancy:	03	-
5.	(a) Patents:		
	1. International	10	-
	2. National	07	-
	(b) *Policy Document: (Submitted to an International body / organisation like UNO/UNESCO / World Bank/International Monetary Fund etc. or Central Government or State Government)		
	1. International	10	-
	2. National	07	-
	3. State	04	-
	(c) Awards/Fellowship:		
	1. International	07	-
	2. National	05	-
6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	1. International (Abroad)	07	07 ✓
	2. International (within country)	05	-
	3. National	03	03
	4. State/University	02	02 ✓

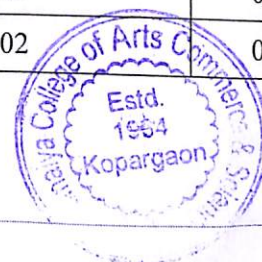


	Table 2 Total		79.5
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IV. SUMMARY OF CATEGORY III


CATEGORY	By Candidate	By Committee	Remark
Table – 1			
1. ACTIVITY I – Teaching	Good		
2. ACTIVITY II - Involvement in the University/ College students related activities/research activities	Involvement in 6 activities		
Table – 2			
1. Methodology for University and College Teachers for calculating Academic/Research Score	79.5		
Grand Total	79.5		

UNDERTAKING

I Dr. Sanjay Laxman Argade undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled PBAS Performa. My PBAS based APIs score carries

I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS proforma.

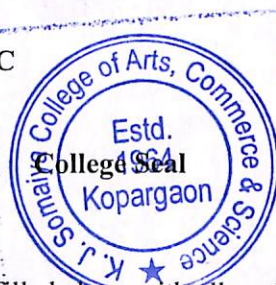

Signature of HOD


Signature of the faculty with
Designation, Place & Date

Head
Department of Commerce
K. J. Somaiya College, Kopargaon


Stamp & Signature of Coordinator, IQAC

Co ordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar




Signature of Principal
Principal

K. J. Somaiya College of Arts
Commerce & Science, Kopargaon

N.B: The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university/college as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.



Savitribai Phule Pune University, Pune.

K. J. Somaiya College of Arts, Commerce and Science, Kopargaon

Tal. - Kopargaon, Dist. Ahmadnagar-423601

PBAS Performa for Promotion under CAS

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1.	Name	:	Dr. Sanjay Laxman Argade
2.	Designation	:	Associate Professor
3.	Name of the Department / Centre	:	Department of Commerce, K. J. Somaiya College of Arts, Commerce and Science, Kopargaon
4.	Email Telephone / Mobile number	:	slargade@rediffmail.com , 9922720270
5.	Date of Joining	:	15/07/2003 (S.P. Jain Mahavidyalaya, Pabal) 01/07/2005 (K. J. Somaiya College, Kopargaon)
6.	Current Designation, Date of Fixation & Grade Pay	:	Associate Professor, Rs. 9000.00 (Stage-13A) 15/07/2017
7.	Designation of Promotion with Due Date & Grade Pay	:	Professor, Rs.10000.00 (Stage-14) 15/07/2020
8.	Assessment Period	:	15/07/2017 to 14/07/2022

9. Academic Qualifications

Examinations	Name of the Board/ University	Year of Passing	Percentage of marks obtained	Division/Class/ Grade	Subject
High School/Matriculation (SSC)	Pune	March-1990	46.13%	Pass Class	Mar, Hin, Eng, Science, Math's, Social Science.
Intermediate/ Higher Secondary (HSC)	Pune	March-1992	57.83%	Higher Second Class	Mar, Eng., SP, OC, Eco, A/C.
B.Com.	S.P. Pune University, Pune	June-1995	71.83%	First Class with Distinction	Cost & Works Accounting

M.Com.	S.P. Pune University, Pune	June-1999	65.50%	First Class	Busi. Admn.
B.Ed.	S.P. Pune University, Pune	June-1997	76.25%	First Class with Distinction	Commerce, Economics
SET(SLET)	S.P. Pune University, Pune	June 2001	Qualified	Qualified	Commerce

10. Research Degree(s)

Degrees	Title	Date of award	University
M. Phil.	NIL	NIL	NIL
Ph.D.	"Impact of E-Marketing Practices on the Consumers in Western Maharashtra".	31 st August, 2015	DCRC, S.P. Pune University, Pune

11. Appointments held prior to joining this institution

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of leaving
		Joining	Leaving		
Lecturer	S. P. Jain Mahavidyala, Pabal, Tal-Shirur, Dist- Pune.	15/07/2003	30/06/2005	8000- 275-13500/ 15600 – 39000 (AGP- 6000) (Academic Level- 10)	Joined K. J. Somaiya College, Kopergaon

12. Posts held after appointment at this institution:-

Designation	Department	Date of actual Joining		Grade
		From	To	
Lecturer / Assistant Professor (Stage-I)	Commerce	01/07/2005	14/07/2009	8000 – 275 – 13500 / 15600 – 39000 (AGP-6000) (Academic Level- 10)
Assistant Professor (Stage-II)	Commerce	15/07/2009	14/07/2014	15600 – 39100 (AGP-7000) (Academic Level- 11)
Assistant Professor (Stage-III)	Commerce	15/07/2014	14/07/2017	15600 – 39100 (AGP-8000) (Academic Level- 12)
Associate Professor	Commerce	15/07/2017	Till Date	37400 - 67000 (AGP9000) 131400 – 217100 (AL-13A)

13. Period of teaching experience:

P.G. Classes (in years) :- 14 Years

U.G. Classes (in years) :- 19 Years

14. Research Experience excluding years spent in M. Phil / Ph. D (in years): - 13 Years

15. Fields of Specialization under the Subject / Discipline:-

1. Cost and Works Accounting 2. Business Administration 3. Marketing

16. Academic Staff College Orientation / Refresher Course attended:

Sr. No.	Name of the Course / Summer school	Place	Duration	Sponsoring agency
1.	93 rd Orientation Programme	NSS Training and Orientation Centre (NSS-TOC), Ahmednagar College, Ahmednagar	19/11/2004 - 28/11/2004	Government of India, Ministry of Youth Affairs and Sports, New Delhi
2.	107 th Orientation Programme	UGC Academic Staff College, SPPU, Pune	24/01/2005 - 20/02/2005	UGC
3.	Refresher Course in Commerce	UGC Academic Staff College SPPU, Pune (Shardabai Pawar Mahila Mahavidyalaya, Sharnagar, Baramati)	03/02/2009 – 23/02/2009	UGC
4.	Refresher Course in Research Methodology (MD) (Sub-Commerce)	UGC Academic Staff College, Sardar Patel University, Vallabh Vidyanagar, Anand	19/11/2012 - 09/12/2012	UGC
5.	Refresher Course in Commerce and Management (ID)	UGC Academic Staff College Kumaun University, Nainital	21/06/2014 - 11/07/2014	UGC
6.	Faculty Development Programme on Human Rights and Vulnerable Groups	UGC HRDC SPPU, Pune (Shri. Shiv Chhatrapati Arts, Commerce and Science College, Junnar, Dist.- Pune)	05/03/2016 - 11/03/2016	UGC, HRDC

PART B: TEACHING, EXTENTION AND RESEARCH

Accompaniment to Government Resolution, Higher and Technical Education Department

Resolution No. Misc- 2018/C.R.56/18/UNI, dated 08 March, 2019

Appendix II

TABLE 1: Teaching and Extension

Assessment Criteria and Methodology for University/ College Teachers

Sr. No.	Activity	Grading Criteria		Self-appraisal Grading		Verifi ed Gradi ng
1.	Teaching (Number of classes taught / total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	80% & above	Good	Total Classes Assigned	6	Good
		Below 80% but 70% & above	Satisfactory	No. of Classes Taught	6	
		Less than 70%	Not satisfactory	% of Classes Taught	100 %	
				Grade	Good	

Sr. No.	Course/ Paper	Level	Mode of Teaching	No. of periods / Hours allotted		No. of periods / Hours engaged per annum	Actual Score (Number of classes taught /total classes assigned) x100%	Self-appraisal Grading	Verified Grading
				Per Week	Per Semi.				
I st Term	F. Y. B. Com Organizational Skill Development	UG	L/S/T/PPT	4	48	48	100 %	Good	Good
	S. Y. B. Com Elements of Company Law	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Business Management	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Indian and Global Economic Devp.	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Cost and Works Accounting-II	UG	L/S/T/PPT	4	48	48			
II nd Term	F. Y. B. Com Organizational Skill Development	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Elements of Company Law	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Business Management	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Indian and Global Economic Devp.	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Cost and Works Accounting-II	UG	L/S/T/PPT	4	48	48			
	M.Com- II Project Work	PG	L/S/T/PPT	4	48	48			

2.	Involvement in the university /college student related activities /research activities:	Involved in at least 3 activities	Good
		1-2- activities	Satisfactory
		Not involved / undertaken any of the activities	Not satisfactory
		<i>Note: Number of activities can be within or across the broad categories of Activities.</i>	

Sr. No.	Activity	Grading Criteria	Self Appraisal Grading	Verified Grading
A	Administrative responsibilities such as head, chairperson/ Dean /Director/ Co-coordinator, warden etc.	1. HOD (Business Law and Taxation) 2. Coordinator of Commerce Faculty Time-Table Committee 3. Coordinator of Mentoring Scheme of Commerce Faculty	Yes	Good
B	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	1. Paper Setting-College and University 2. Assessment (CAP) - College and University 3. Examiner- (Practical Exam) Internal and External- College and University 4. Examiner- Internal and External- College and University 5. Examiner- Project Work- College and University	Yes	
C	Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	1. Career counseling to UG and PG students in the field of Commerce 2. Students Class Room Seminars, Group Discussion, PPT Presentation, Engagement in Smart Class 3. Motivated students to become C.A., C.S. and preparation of ICWA, IBPS, NET, SET and Competitive exams. 4. Playing a role as 'Mentor'. 5. Remedial Classes 6. Subject Associated Activities, Survey Conduction 7. Celebration of Commerce Festival including various	Yes	

		Competitions e. g. Quiz, Debate, Elocution, Business Proposal and Essay Competition etc.		
D	Organization seminars / conference /workshop, other college /university activities.	1. Attended International, National, State Level Workshops, Seminars, Conferences and Symposiums	Yes	
E	Evidence of activity involved in guiding Ph.D. students.	1. Six students are registered for Ph.D. under my guidance w.e.f. 08/02/2021.	Yes	
F	Conducting minor or major research project Sponsored by national or international agencies.	-	No	
G	At least one single or joint publication in peer-reviewed or UGC list of journals.	1. Publication in peer-reviewed or UGC listed Journals	Yes	
Self-Appraisal Grading			Good	

TABALE 2: Research

Methodology for University and College Teacher for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publication, project sanction letter, and utilization and completion certificates issued by the University and acknowledgement for patent filing and approval letters, students' Ph.D. award letter, etc.)

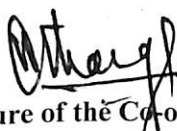
Sr. No.	Academic/Research Activity	Faculty of Sciences	Faculty of Languages/ Humanities/ Arts /Social /Sciences /Library / Education / Commerce / Management & other related disciplines	Self-appraisal Score	Verified Score
1.	(*) Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper	282	282
Total 1				282	282
2.	Publication (other than Research papers)				
	(a) Books authored which are published by;				
	International publishers	12	12	-	-
	National Publishers	10	10	-	-
	Chapter in Edited Book	05	05	20	20

	Editor of Book by International Publisher	10	10	-	-
	Editor of Book by National Publisher	08	08	-	-
	(b) Translation works in Indian and Foreign Languages by qualified faculties				
	Chapter or Research paper	03	03	-	-
	Book	08	08	-	-
Total 2				20	20
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative course and curricula				
	(a) Development of Innovative pedagogy	05	05	-	-
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course	08	08 ✓
	(c) MOOCs				
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20	-	-
	MOOCs (developed in 4 quadrant) per module/lecture	05	05	-	-
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02	-	-
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	08	08	-	-
	(d) E-Content				
	Development of e-Content in 4 quadrant for a complete course/e-book	12	12	12	12 ✓
	e-Content (developed in 4 quadrants) per module	05	05	-	-
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02	54	54 ✓
	Editor of e-content for complete course/paper/e-book	10	10	-	-
Total 3				74	74
4.	(a) Research guidance				
	Ph.D.	10 per degree awarded	10 per degree awarded	-	-
		05 per thesis submitted	05 per thesis submitted	-	-

	M.Phil/P.G. dissertation	02 per degree awarded	02 per degree awarded	-	-
(b) Research Projects Completed					
More than 10 lakhs		10	10	-	-
Less than 10 lakhs		05	05	-	-
(c) Research Projects Ongoing:					
More than 10 lakhs		05	05	-	-
Less than 10 lakhs		02	02	-	-
(d) Consultancy		03	03	-	-
Total 4				NIL	NIL
5.	(a) Patents				
	International	10	10	-	-
	National	07	07	-	-
	(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)				
	International	10	10	-	-
	National	07	07	-	-
	State	04	04	-	-
	(c) Awards/Fellowship				
	International	07	07	-	-
	National	05	05	05	05
Total 5				05	05
6.	*Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceeding (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)				
	International (Abroad)	07	07	-	-
	International (within Country)	05	05	05	05
	National	03	03	03	03
	State/ University	02	02	04	04
	Total 6				12
Total (1+2+3+4+5+6)				393	393

SUMMARY

Sr. No.	Academic/ Research Activity	Self-appraisal Score	Verified Score
1.	Research Papers in Peer-Reviewed or UGC listed Journals	282	282 ✓
2.	Publications (Other than Research Papers):	20	20
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula (Development of New/ Innovative Pedagogy, Design of new curriculum and course, MOOCs, E-Contents)	74	74
4.	Research Guidance, Research Projects and Consultancy	-	-
5.	Patents/Policy Documents/Award/Fellowships	05	05 ✓
6.	Invited lectures /Recourse Person/ Papers presentation in Conferences/ Seminars/Full Papers in Conference Proceedings (Not more than 30 % of Total Research Score)	12	12
Total:		393	393 ✓


Signature of the Coordinator, IQAC

Coordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar

Date:
Place: Kopargaon




Signature of the Teacher


Signature of Principal

Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon

PART 'B'

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor/Principal or Head of the University Department with a view to make improvement in the work, by the person concerned)

1. (a) Assessment by the Vice Chancellor (for Heads)/Head of the Department (for teachers) of the work done under each head of activity:

Over all Grading for TABLE 1

Assessment Criteria and Methodology for University and College Teachers

Overall Grading:	
Good in teaching and satisfactory or good in activity at SI. No.2	Good
Satisfactory in teaching and good or satisfactory in activity at SI.No.2.	Satisfactory
If neither good nor satisfactory in overall grading	Not Satisfactory

Note:

For the purpose of assessing the grading of Activity at Serial No.1 and Serial No.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment.

The teacher shall be assessed for the remaining period of duration and the same be extrapolated for the entire shall not assessed for the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, ordinances of the parent institution.

Good

Good

- (b) Justification of assessment of work:

Overall grading is Good

2. Comments of the Head of the Department on Table 1 and Table 2:

All conditions are met in accordance with Table 1 and Table 2

3. Remarks and Suggestion: Recommended

4. Remark of the Principal (Adverse remarks as well as remarks of appreciation):

Preference is Recommended for promotion as a 'Professor'.


Signature

IQAC Co-ordinator

Coordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar




Signature

(Head of the Department)

K. J. Somaiya College, Kopargaon


Signature
(Principal)

Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon



Savitribai Phule Pune University, Pune.

K. J. Somaiya College of Arts, Commerce and Science, Kopargaon

Tal. - Kopargaon, Dist. Ahmadnagar-423601

PBAS Performa for Promotion under CAS

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1.	Name	:	Dr. Sanjay Laxman Argade
2.	Designation	:	Associate Professor
3.	Name of the Department / Centre	:	Department of Commerce, K. J. Somaiya College of Arts, Commerce and Science, Kopargaon
4.	Email Telephone / Mobile number	:	slargade@rediffmail.com , 9922720270
5.	Date of Joining	:	15/07/2003 (S.P. Jain Mahavidyalaya, Pabal) 01/07/2005 (K. J. Somaiya College, Kopargaon)
6.	Current Designation, Date of Fixation & Grade Pay	:	Associate Professor, Rs. 9000.00 (Stage-13A) 15/07/2017
7.	Designation of Promotion with Due Date & Grade Pay	:	Professor, Rs.10000.00 (Stage-14) 15/07/2020
8.	Assessment Period	:	15/07/2017 to 14/07/2021

9. Academic Qualifications

Examinations	Name of the Board/ University	Year of Passing	Percentage of marks obtained	Division/Class/ Grade	Subject
High School/Matriculation (SSC)	Pune	March-1990	46.13%	Pass Class	Mar, Hin, Eng, Science, Math's, Social Science.
Intermediate/ Higher Secondary (HSC)	Pune	March-1992	57.83%	Higher Second Class	Mar, Eng., SP, OC, Eco, A/C.
B.Com.	S.P. Pune University, Pune	June-1995	71.83%	First Class with Distinction	Cost & Works Accounting

M.Com.	S.P. Pune University, Pune	June-1999	65.50%	First Class	Busi. Admn.
B.Ed.	S.P. Pune University, Pune	June-1997	76.25%	First Class with Distinction	Commerce, Economics
SET(SLET)	S.P. Pune University, Pune	June 2001	Qualified	Qualified	Commerce

10. Research Degree(s)

Degrees	Title	Date of award	University
M. Phil.	NIL	NIL	NIL
Ph.D.	"Impact of E-Marketing Practices on the Consumers in Western Maharashtra".	31 st August, 2015	DCRC, S.P. Pune University, Pune

11. Appointments held prior to joining this institution

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of leaving
		Joining	Leaving		
Lecturer	S. P. Jain Mahavidyalaya, Pabal, Tal-Shirur, Dist- Pune.	15/07/2003	30/06/2005	8000- 275- 13500/ 15600 – 39000 (AGP- 6000) (Academic Level- 10)	Joined K. J. Somaiya College, Kopergaon

12. Posts held after appointment at this institution:-

Designation	Department	Date of actual Joining		Grade
		From	To	
Lecturer / Assistant Professor (Stage-I)	Commerce	01/07/2005	14/07/2009	8000 – 275 – 13500 / 15600 – 39000 (AGP-6000) (Academic Level- 10)
Assistant Professor (Stage-II)	Commerce	15/07/2009	14/07/2014	15600 – 39100 (AGP-7000) (Academic Level- 11)
Assistant Professor (Stage-III)	Commerce	15/07/2014	14/07/2017	15600 – 39100 (AGP-8000) (Academic Level- 12)
Associate Professor	Commerce	15/07/2017	Till Date	37400 - 67000 (AGP9000) 131400 – 217100 (AL-13A)

13. Period of teaching experience:

P.G. Classes (in years) :- 13 Years

U.G. Classes (in years) :- 18 Years

14. Research Experience excluding years spent in M. Phil / Ph. D (in years): - 13 Years

15. Fields of Specialization under the Subject / Discipline:-

1. Cost and Works Accounting 2. Business Administration 3. Marketing

16. Academic Staff College Orientation / Refresher Course attended:

Sr. No.	Name of the Course / Summer school	Place	Duration	Sponsoring agency
1.	93 rd Orientation Programme	NSS Training and Orientation Centre (NSS-TOC), Ahmednagar College, Ahmednagar	19/11/2004 - 28/11/2004	Government of India, Ministry of Youth Affairs and Sports, New Delhi
2.	107 th Orientation Programme	UGC Academic Staff College, SPPU, Pune	24/01/2005 - 20/02/2005	UGC
3.	Refresher Course in Commerce	UGC Academic Staff College SPPU, Pune (Shardabai Pawar Mahila Mahavidyalaya, Shardanagar, Baramati)	03/02/2009 – 23/02/2009	UGC
4.	Refresher Course in Research Methodology (MD) (Sub-Commerce)	UGC Academic Staff College, Sardar Patel University, Vallabh Vidyanagar, Anand	19/11/2012 - 09/12/2012	UGC
5.	Refresher Course in Commerce and Management (ID)	UGC Academic Staff College Kumaun University, Nainital	21/06/2014 - 11/07/2014	UGC
6.	Faculty Development Programme on Human Rights and Vulnerable Groups	UGC HRDC SPPU, Pune (Shri. Shiv Chhatrapati Arts, Commerce and Science College, Junnar, Dist.- Pune)	05/03/2016 - 11/03/2016	UGC, HRDC

PART B: TEACHING, EXTENTION AND RESEARCH

Accompaniment to Government Resolution, Higher and Technical Education Department

Resolution No. Misc- 2018/C.R.56/18/UNI, dated 08 March, 2019

Appendix II

TABLE 1: Teaching and Extension

Assessment Criteria and Methodology for University/ College Teachers

Sr. No.	Activity	Grading Criteria		Self-appraisal Grading		Verifi ed Gradi ng
1.	Teaching (Number of classes taught / total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	80% & above	Good	Total Classes Assigned	6	Good
		Below 80% but 70% & above	Satisfactory	No. of Classes Taught	6	
		Less than 70%	Not satisfactory	% of Classes Taught	100 %	
				Grade	Good	

Sr. No.	Course/ Paper	Level	Mode of Teaching	No. of periods / Hours allotted		No. of periods / Hours engaged per annum	Actual Score (Number of classes taught /total classes assigned) x100%	Self-appraisal Grading	Verified Grading
				Per Week	Per Semi.				
I st Term	F. Y. B. Com Organizational Skill Development	UG	L/S/T/PPT	4	48	48	100 %	Good	Good
	S. Y. B. Com Elements of Company Law	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Business Management	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Indian and Global Economic Devp.	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Cost and Works Accounting-II	UG	L/S/T/PPT	4	48	48			
II nd Term	F. Y. B. Com Organizational Skill Development	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Elements of Company Law	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Business Management	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Indian and Global Economic Devp.	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Cost and Works Accounting-II	UG	L/S/T/PPT	4	48	48			
	M.Com- II Project Work	PG	L/S/T/PPT	4	48	48			

2.	Involvement in the university /college student related activities /research activities:		
		Involved in at least 3 activities	Good
		1-2- activities	Satisfactory
		Not involved / undertaken any of the activities	Not satisfactory
<i>Note:</i> Number of activities can be within or across the broad categories of Activities.			

Sr. No.	Activity	Grading Criteria	Self Appraisal Grading	Verified Grading
A	Administrative responsibilities such as head, chairperson/ Dean /Director/ Co-coordinator, warden etc.	1. HOD (Business Law and Taxation) 2. Coordinator of Commerce Faculty Time-Table Committee 3. Coordinator of Mentoring Scheme of Commerce Faculty	Yes	Good ✓
B	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	1. Paper Setting-College and University 2. Assessment (CAP) - College and University 3. Examiner- (Practical Exam) Internal and External- College and University 4. Examiner- Internal and External- College and University 5. Examiner- Project Work- College and University	Yes	
C	Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	1. Career counseling to UG and PG students in the field of Commerce 2. Students Class Room Seminars, Group Discussion, PPT Presentation, Engagement in Smart Class 3. Motivated students to become C.A., C.S. and preparation of ICWA, IBPS, NET, SET and Competitive exams. 4. Playing a role as 'Mentor'. 5. Remedial Classes 6. Subject Associated Activities, Survey Conduction 7. Celebration of Commerce Festival including various	Yes	

		Competitions e. g. Quiz, Debate, Elocution, Business Proposal and Essay Competition etc.		
D	Organization seminars / conference /workshop, other college /university activities.	1. Attended International, National, State Level Workshops, Seminars, Conferences and Symposiums	Yes	
E	Evidence of activity involved in guiding Ph.D. students.	1. Four students are registered for Ph.D. under my guidance w.e.f. 08/02/2021.	Yes	
F	Conducting minor or major research project Sponsored by national or international agencies.	-	No	
G	At least one single or joint publication in peer-reviewed or UGC list of journals.	1. Publication in peer-reviewed or UGC listed Journals	Yes	
Self-Appraisal Grading			Good	

TABALE 2: Research

Methodology for University and College Teacher for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publication, project sanction letter, and utilization and completion certificates issued by the University and acknowledgement for patent filing and approval letters, students' Ph.D. award letter, etc.)

Sr. No.	Academic/Research Activity	Faculty of Sciences	Faculty of Languages/ Humanities/ Arts /Social /Sciences /Library / Education / Commerce / Management & other related disciplines	Self-appraisal Score	Verified Score
1.	(*) Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper	245	245
Total 1				245	245
2.	Publication (other than Research papers)				
	(a) Books authored which are published by;				
	International publishers	12	12	-	-
	National Publishers	10	10	-	-

	Chapter in Edited Book	05	05	20	20
	Editor of Book by International Publisher	10	10	-	-
	Editor of Book by National Publisher	08	08	-	-
	(b) Translation works in Indian and Foreign Languages by qualified faculties				
	Chapter or Research paper	03	03	-	-
	Book	08	08	-	-
	Total 2			20	20 ✓
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative course and curricula				
	(a) Development of Innovative pedagogy	05	05	-	-
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course	08	08 ✓
	(c) MOOCs				
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20	-	-
	MOOCs (developed in 4 quadrant) per module/lecture	05	05	-	-
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02	-	-
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	08	08	-	-
	(d) E-Content				
	Development of e-Content in 4 quadrant for a complete course/e-book	12	12	12	12
	e-Content (developed in 4 quadrants) per module	05	05	-	-
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02	54	54
	Editor of e-content for complete course/paper/e-book	10	10	-	-
	Total 3			74	74
4.	(a) Research guidance				
	Ph.D.	10 per degree awarded	10 per degree awarded	-	-
		05 per thesis	05 per thesis	-	-

		submitted	submitted		
	M.Phil/P.G. dissertation	02 per degree awarded	02 per degree awarded	-	-
	(b) Research Projects Completed				
	More than 10 lakhs	10	10	-	-
	Less than 10 lakhs	05	05	-	-
	(c) Research Projects Ongoing:				
	More than 10 lakhs	05	05	-	-
	Less than 10 lakhs	02	02	-	-
	(d) Consultancy	03	03	-	-
	Total 4			NIL	NIL
5.	(a) Patents				
	International	10	10	-	-
	National	07	07	-	-
	(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)				
	International	10	10	-	-
	National	07	07	-	-
	State	04	04	-	-
	(c) Awards/Fellowship				
	International	07	07	-	-
	National	05	05	-	-
	Total 5			NIL	NIL
6.	*Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceeding (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)				
	International (Abroad)	07	07	-	-
	International (within Country)	05	05	-	-
	National	03	03	03	03
	State/ University	02	02	02	02
	Total 6			05	05
Total (1+2+3+4+5+6)				344	344

ANNEXURE:

Table 2

Methodology for University and College Teacher for calculating Academic/Research Score
(Assessment must be based on evidence produced by the teacher such as: copy of publication, project sanction letter, utilization and completion certificates issued by the University and acknowledgement for patent filing and approval letters, students' Ph.D. award letter, etc.)

1. Research Papers in Peer-Reviewed or UGC Listed Journals:									
Sr. No	Name of Author (s) as in Publication	Title of Research Paper	Name of Journal with Volume No., Year and Page Number.	Whether Peer-Reviewed/UGC listed/ (Yes/ No)	Impact Factor (0-1/1-2/2-5/5-10)	Contribution of Teacher	Score Allotted	Self-appraisal Score	Verified Score
1.	Dr. S. L. Argade	Digital Payment System : Best Practiced Adopted by E-Commerce	Research Dimension October- 2017 ISSN: 2249-3863 Pp.- 33-37	Yes	5.1899	100%	15	15	15
2.	Dr. S. L. Argade	Translation Techniques: Emergence in the Era of Globalization And E-Commerce	Research Journey (Multidisciplinary International E-research Journal) Spl. Issue: XXXI January-2018 ISSN: 2348-7143 Pp.- 120-123	Yes	3.452	100%	15	15	15
3.	Dr. S. L. Argade	Digital Economy and Indian Foreign Policy	Research Journey (Multidisciplinary International E-research Journal) Spl. Issue: XXXII January-2018 ISSN: 2348-7143 Pp.- 151-153	Yes	3.452	100%	15	15	15
4.	Dr. S. L. Argade	Cashless Economy: Use of Timeless Technological Gadgets in	IRJMS (International Research Journal of Multidisciplinary Studies)	Yes	1:3599 (GIF) 0.679 (IIFS)	100%	15	15	15

		E-Commerce	Vol. IV Spl. Issue: III January-2018 ISSN: 2454-8499 Pp.- 175-178						
5.	Dr. S. L. Argade	Demographic Dividend: Population Change and Economic Growth	Sameeksha (International Journal of Commerce, Economics and Management) Vol.- 01 Issue No.: IV December-2019 ISSN: 2394-2517 Pp.- 47-58	Yes	--	100%	10	10	10
6.	Dr. S. L. Argade	Role of Entrepreneurship in Rural Development	Research Journey (Multidisciplinary International E-research Journal) Spl. Issue: 226 February-2020 ISSN: 2348-7143 Pp.- 212-213	Yes	6.625	100%	20	20	20 ✓
7.	Dr. S. L. Argade	Recent Trends in Digital Marketing	Research Journey (Multidisciplinary International E-Research Journal) Spl. Issue: 235(H) SBCSD 2020 February-2020 ISSN: 2348-7143 Pp.- 91-94	Yes	(SJIF) 6.625	100%	20	20	20
8.	Dr. S. L. Argade	Digital Marketing: The Key to a Successful Business	JOICS (Journal of Information and Computational Science) Vol.- 10 Issue: 7 February-2020 ISSN: 1548-7741 Pp.- 542-546	Yes	6.2	100%	20	20	20 ✓
9.	Dr. S. L. Argade	Background and Significance of E-	Research Journey (International E-research Journal)	Yes	6.625	100%	15	15	15

		Marketing/ Online Marketing	Spl. Issue: 248 May-2020 E-ISSN: 2348-7143 Pp.- 12-16							
10.	Dr. S. L. Argade	Mutual Funds: An Emerging Investment Avenue in India	Research Journey (International E- research Journal) Spl. Issue: 248 May-2020 E-ISSN: 2348-7143 Pp.- 27-32	Yes	6.625	100%	15	15	15	15
11.	Dr. S. L. Argade	Derivatives: Best Investment Contracts in Present Scenario	JOICS (Journal of Information and Computational Science) Vol.- 10 Issue: 6 June-2020 ISSN: 1548-7741 Pp.- 93-100	Yes	6.2	100%	20	20	20	20
12.	Dr. S. L. Argade	A Study of Best Investment Avenues for Individuals in India	JOICS (Journal of Information and Computational Science) Vol.- 10 Issue: 6 June-2020 ISSN: 1548-7741 Pp.- 101-110	Yes	6.2	100%	20	20	20	20
13.	Dr. S. L. Argade	Role and Types of Non- Banking Financial Companies (NBFCs)	Research Journey (International E- Research Journal) Spl. Issue: 250 July-2020 E-ISSN: 2348-7143 Pp. 11-18	Yes	6.625	100%	15	15	15	15
14.	Dr. S. L. Argade	Important Things to be Considered Before and While Investing in Different Investment Plans	Research Journey (International E- Research Journal) Spl. Issue: 250 July-2020 E-ISSN: 2348-7143 Pp. 32-38	Yes	6.625	100%	15	15	15	15

15.	Dr. S. L. Argade	Climate Change and E-Commerce: Challenges and Opportunities	IJBAT (International Journal of Researchers in Biosciences, Agriculture and Technology) Vol.- VIII Issue: III September-2020 E-ISSN: 2347 – 517X Pp. 199-202	Yes	5.365	100%	15	15	15
Total 1								245	245

2. Publication: (Other than Research Papers)

(a) Books authored which are published by:

1. Books authored which are published by International publishers :

Sr. No	Title of the book	Name of the publication With ISBN No. Year & place	Score Allotted	Self-appraisal Score	Verified Score
			12	-	-

2. Books authored which are published by National Publishers :

			10	-	-
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3. Chapters in Edited Book:

1.	Organizational Skills Development-I	Prashant Publications, Jalgaon ISBN: 978-93-85664-86-1 July- 2019	05	05	05
2.	Organizational Skills Development-II	Prashant Publications, Jalgaon ISBN: 978-93-89492-68-2 November- 2019	05	05	05
3.	Central Banking and Monetary Policy (http://drive.google.com/drive/folders/1HR5B7IL7fxuMHCghKmfdyrv_LzuUWK)	Vikas Publishing House Pvt. Ltd., Noida-(UP) Regd. Office: New Delhi. 2020	05	05	05
4.	Environment Awareness: Issues and Perspective	Prashant Publications, Jalgaon ISBN: 978-93-92425-82-0 April- 2021	05	05	05

4. Editor of Book by International Publisher:

			10	-	-
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5. Editor of Book by National Publisher:

			05	-	-
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Sub-Total 2 (a)

				20	20
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(b) Translation works in Indian and Foreign Languages by qualified faculties:

1. Chapter or Research Paper:

			03	-	-
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2. Book:					
			08	-	-
Sub-Total 2 (b)				NIL	NIL
Total 2 (a + b)				20	20

3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula

(a) Development of New/ Innovative Pedagogy:

		05	-	
Sub-Total 3 (a)			NIL	NIL

(b) Design of new curricula and courses:

Sr. No	Class and Course Title	University/ College	Score Allotted	Self-appraisal Score	Verified Score
1.	Workshop on Elements of Company Law (for S. Y. B.Com, Choice Based Credit System Revised Syllabus, 2019 Pattern) 29 th June, 2020	BOS in Business Law under the faculty of Comm. and Mgt., SPPU, Pune	02	02	02 ✓
2.	Workshop on Restructuring Syllabus of Subject Auditing and Taxation- T. Y. B. Com 5 th June, 2021	BOS in Business Law under the faculty of Comm. and Mgt., SPPU, Pune jointly organized with Sangamner College, Sangamner	02	02	02
3.	Workshop on Restructuring Syllabus of Subject Business Regulatory Framework- T. Y. B. Com 7 th June, 2021	BOS in Business Law under the faculty of Comm. and Mgt., SPPU, Pune jointly organized with Ness Wadia College of Commerce, Pune	02	02	02
4.	Workshop on Restructuring Syllabus of Subject Business Laws and Practice Paper II and III- T. Y. B. Com 7 th June, 2021	BOS in Business Law under the faculty of Comm. and Mgt., SPPU, Pune jointly organized with Ness MES Garware College of Commerce, Pune	02	02	02
Sub-Total 3 (b)				08	08 ✓

(c) MOOCs:

	*Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)		20	-	-
	* MOOCs (developed in 4 quadrant) per module/lecture		05	-	-
	* Content writer/subject matter expert for each module of MOOCs (at least one quadrant)		02	-	-
	*Course Coordinator for MOOCs (4 credit		08	-	-

	course)(In case of MOOCs of lesser credits 02 marks/credit)				
Sub-Total 3 (c)				NIL	NIL
(d) E-Content:					
	1. Development of e-Content in 4 quadrants for a complete course/e-book (E-Marketing Strategies: E-Commerce ASIN: B0893WVC7Z)		12	12	12
	2. e-Content (developed in 4 quadrants) per module		05	-	-
	3. Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant) (54 e-contents \times 1 = 54)	S P Pune University, Pune	02	54	54
	4. Editor of e-content for complete course/paper/e-book		10	-	-
Sub-Total 3 (d)				66	66
Total 3 (a +b + c + d)				74	74

4. Research Projects and Research Guidance:							
(a) Research Guidance:							
Sr. No	Title of the Thesis	Name of the Candidate	Thesis submission/Degree awarded	Date of thesis submission/Degree awarded	Score Allotted	Self-appraisal Score	Verified Score
1. Ph. D:							
(i) Awarded:							
					10 per degree Awarded	-	-
(ii) Submitted:							
					05 per thesis Submitted	-	-
2. M.Phil./ P. G. Dissertation:							
Sr. No	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	Score Allotted	Self-appraisal Score	Verified Score
1. More than 10 Lakhs:							
					10	-	-
2. Less than 10 Lakhs:							
					05	-	-
Sub-Total 4 (a)						NIL	NIL
(c) Research Projects Ongoing:							
Sr. No	Title	Agency	Period	Grant / Amount Mobilized	Score Allotted	Self-appraisal	Verified

				(Rs. Lakh)	ed	sal Score	Score
1. More than 10 Lakhs:							
					05	-	-
2. Less than 10 Lakhs:							
					02	-	-
Sub-Total 4 (c)						NIL	NIL
(d) Consultancy:							
Sr. No	Title of the Project	Organizati on	Nodal Agency for Evaluatio n	Period	Score Allott ed	Self- appra isal Score	Verifi ed Score
Sub-Total 4 (d)					03	NIL	NIL
Total 4 (a + b + c + d)						NIL	NIL

5.	(a) Patents:							
	Sr. No	Name of the Patent	Sanctioning Authority	Details	Score Allott ed	Self- appra isal Score	Verifi ed Score	
	1. International:							
					10	-	-	
	2. National:							
					07	-	-	
	Sub-Total 5 (a)						NIL	NIL
	(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)							
	1. International:					10	-	-
	2. National:					07	-	-
	3. State					04	-	-
	Sub-Total 5 (b)						NIL	NIL
	© Awards/ Fellowship:							
	1. International:					10	-	-
	2. National:					07	-	-
Sub-Total 5 (c)						NIL	NIL	
Total 5 (a + b + c)						NIL	NIL	

6 *Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full papers in Conference Proceeding (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Sr. No	Title of the paper presented	conference/Seminars with dates with ISSN/ISBN if any	Organized by	International /National/ State/ University level	Score Allotted	Self-appraisal Score	Verified Score
1. International (Abroad):					07	-	-
Sub Total 6 (1)						NIL	NIL
2. International (Within Country):					05	-	-
Sub Total 6 (2)						NIL	NIL
3. National:					03		
Resource Person:							
1.	Digital Marketing: The Key to a Successful Business	Recent Trends in Commerce, Management and Economics 25 th to 26 th February, 2020	Adv. Manoharrao Nanasaheb Deshmukhn Arts, Science and Commerce College, Rajur	National	03	03	03
Sub Total 6 (3)						03	03
4. State/University:					02		
1.	Relationship Between GST and Online Banking	Goods and Service Taxes (GST) and Online Banking 9 th January, 2020	New Arts, Commerce and Science College, Shevgaon	State	02	02	02
Sub Total 6 (4)						02	02
Total 6 (1+2+3+4)						05	05
Total (1+2+3+4+5+6)						344	344

SUMMARY

Sr. No.	Academic/ Research Activity	Self-appraisal Score	Verified Score
1.	Research Papers in Peer-Reviewed or UGC listed Journals	245	245
2.	Publications (Other than Research Papers):	20	20
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula (Development of New/ Innovative Pedagogy, Design of new curriculum and course, MOOCs, E-Contents)	74	74
4.	Research Guidance, Research Projects and Consultancy	-	-
5.	Patents/Policy Documents/Award/Fellowships	-	-
6.	Invited lectures /Recourse Person/ Papers presentation in Conferences/ Seminars/Full Papers in Conference Proceedings (Not more than 30 % of Total Research Score)	05	05
Total:		344	344


Signature of the Co-ordinator, IQAC

Co-ordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar


Signature of the Teacher

Date:
Place: Kopargaon




Signature of Principal
Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon

PART 'B'

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor/Principal or Head of the University Department with a view to make improvement in the work, by the person concerned)

1. (a) **Assessment by the Vice Chancellor (for Heads)/Head of the Department (for teachers) of the work done under each head of activity:**

Over all Grading for TABLE 1

Assessment Criteria and Methodology for University and College Teachers

Overall Grading:		Good	Good
Good in teaching and satisfactory or good in activity at SI. No.2	Good		
Satisfactory in teaching and good or satisfactory in activity at SI.No.2.	Satisfactory		
If neither good nor satisfactory in overall grading	Not Satisfactory		
Note: For the purpose of assessing the grading of Activity at Serial No.1 and Serial No.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same be extrapolated for the entire shall not assessed for the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, ordinances of the parent institution.			

- (b) **Justification of assessment of work:**

Overall grading is Good

2. **Comments of the Head of the Department on Table 1 and Table 2:**

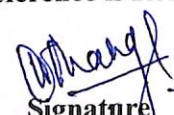
All conditions are met in accordance with Table 1 and Table 2

3. **Remarks and Suggestion: Recommended**


Signature
(Head of the Department)
K. J. Somaiya College, Kopargaon

4. **Remark of the Principal (Adverse remarks as well as remarks of appreciation):**

Preference is Recommended for promotion as a 'Professor'.


Signature
IQAC Co-ordinator
Co ordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar




Signature
(Principal)
Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon



Savitribai Phule Pune University, Pune.

K. J. Somaiya College of Arts, Commerce and Science, Kopergaon

Tal. - Kopergaon, Dist. Ahmadnagar-423601

PBAS Performa for Promotion under CAS

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1.	Name	:	Dr. Sanjay Laxman Argade
2.	Designation	:	Professor
3.	Name of the Department / Centre	:	Department of Commerce, K. J. Somaiya College of Arts, Commerce and Science, Kopergaon
4.	Email Telephone / Mobile number	:	slargade@rediffmail.com 9922720270
5.	Date of Joining	:	15/07/2003
6.	Current Designation, Date of Fixation & Grade Pay	:	Professor, Rs. 10000.00 (Stage 14) 03/09/2022
7.	Designation of Promotion with Due Date & Grade Pay	:	
8.	Assessment Period	:	2022-2023

9. Academic Qualifications

Examinations	Name of the Board/ University	Year of Passing	Percentage of marks obtained	Division/ Class/Grade	Subject
High School/Matriculation (SSC)	Pune Board	March-1990	46.13%	Pass Class	Mar, Hin, Eng, Science, Math's, Social Science.
Intermediate/ Higher Secondary (HSC)	Pune Board	March-1992	57.83%	Higher Second Class	Mar, Eng., SP, OC, Eco, A/C.



B.Com.	S.P. Pune University, Pune	June-1995	71.83%	First Class with Distinction	Cost & Works Accounting
M.Com.	S.P. Pune University, Pune	June-1999	65.50%	First Class	Busi. Admn.
B.Ed.	S.P. Pune University, Pune	June-1997	76.25%	First Class with Distinction	Commerce, Economics
SET(SLET)	S.P. Pune University, Pune	June 2001	Qualified	Qualified	Commerce

10. Research Degree(s)

Degrees	Title	Date of award	University
M. Phil.	NIL	NIL	NIL
Ph.D.	"Impact of E-Marketing Practices on the Consumers in Western Maharashtra".	31 st August, 2015	DCRC, S.P. Pune University, Pune

11. Appointments held prior to joining this institution

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of leaving
		Joining	Leaving		
Lecturer	S. P. Jain Mahavidyalaya, Pabal, Tal-Shirur, Dist- Pune.	15/07/2003	30/06/2005	8000- 275- 13500 (AGP- 6000)	Joined K. J. Somaiya College, Kopargaon

12. Posts held after appointment at this institution:-

Designation	Department	Date of actual Joining		Grade
		From	To	
Lecturer / Assistant Professor (Stage-I)	Commerce	01/07/2005	14/07/2009	8000 – 275 – 13500 / 15600 – 39000 (AGP-6000)
Assistant Professor (Stage-II)	Commerce	15/07/2009	14/07/2014	15600 – 39100 (AGP-7000) (Academic Level- 11)
Assistant Professor (Stage-III)	Commerce	15/07/2014	14/07/2017	15600 – 39100 (AGP-8000) (Academic Level- 12)
Associate Professor	Commerce	15/07/2017	02/09/2022	37400 - 67000 (AGP-9000) 131400 – 217100 (AL-13A)
Professor	Commerce	03/09/2022	Till Date	37400 - 67000 (AGP-10000) 141400 – 218200 (AL-14)



13. Period of teaching experience:

P.G. Classes (in years) :- 15 Years

U.G. Classes (in years) :- 20 Years

14. Research Experience excluding years spent in M. Phil / Ph. D (in years): - 15 Years**15. Fields of Specialization under the Subject / Discipline:-**

1. Cost and Works Accounting 2. Business Administration 3. Marketing

16. Academic Staff College Orientation / Refresher Course attended:

Sr. No.	Name of the Course / Summer school	Place	Duration	Sponsoring agency
1.	93 rd Orientation Programme	NSS Training and Orientation Centre (NSS-TOC), Ahmednagar College, Ahmednagar	19/11/2004 - 28/11/2004	Government of India, Ministry of Youth Affairs and Sports, New Delhi
2.	107 th Orientation Programme	UGC Academic Staff College, SPPU, Pune	24/01/2005 - 20/02/2005	UGC
3.	Refresher Course in Commerce	UGC Academic Staff College SPPU, Pune (Shardabai Pawar Mahila Mahavidyalaya, Shardanagar, Baramati)	03/02/2009 – 23/02/2009	UGC
4.	Refresher Course in Research Methodology (MD) (Sub-Commerce)	UGC Academic Staff College, Sardar Patel University, Vallabh Vidyanagar, Anand	19/11/2012 - 09/12/2012	UGC
5.	Refresher Course in Commerce and Management (ID)	UGC Academic Staff College, Kumaun University, Nainital	21/06/2014 - 11/07/2014	UGC
6.	Faculty Development Programme on Human Rights and Vulnerable Groups	UGC HRDC, SPPU, Pune (Shri. Shiv Chhatrapati Arts, Commerce and Science College, Junnar, Dist.-Pune)	05/03/2016 - 11/03/2016	UGC, HRDC
7.	2 nd Online Short Term Course on National Policy	UGC Human Resource Development Centre, Gujarat University, Ahmedabad - 380009	23/08/2022- 29/08/2022	UGC, HRDC



PART B: TEACHING, EXTENTION AND RESEARCH

Accompaniment to Government Resolution, Higher and Technical Education Department
Resolution No. Misc- 2018/C.R.56/18/UNI, dated 08 March, 2019

Appendix II
TABLE 1: Teaching and Extension
Assessment Criteria and Methodology for University/ College Teachers

Sr.	Activity	Grading Criteria		Self-appraisal Grading		Verified Grading
1.	Teaching (Number of classes taught / total classes assigned) x 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	80% & above	Good	Total Classes Assigned	6	
		Below 80% but 70% & above	Satisfactory	No. of Classes Taught	6	
		Less than 70%	Not satisfactory	% of Classes Taught	100 %	
				Grade	Good	

Sr. No.	Course/ Paper	Level	Mode of Teaching	No. of periods / Hours allotted		No. of periods / Hours engaged per annum	Actual Score (Number of classes taught /total classes assigned) x100%	Self-appraisal Grading	Verified Grading
				Per Week	Per Semi.				
I st Term	F. Y. B. Com Marketing and Salesmanship-I	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Elements of Company Law-I	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Business Management-I	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Indian and Global Economic Devp.	UG	L/S/T/PPT	4	48	48			



	T. Y. B. Com Cost and Works Accounting-II	UG	L/S/T/PPT	4	48	48	100 %	Good	
II nd Term	F. Y. B. Com Marketing and Salesmanship-II	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Elements of Company Law-I	UG	L/S/T/PPT	4	48	48			
	S. Y. B. Com Business Management-I	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Indian and Global Economic Devp.	UG	L/S/T/PPT	4	48	48			
	T. Y. B. Com Cost and Works Accounting-II	UG	L/S/T/PPT	4	48	48			
	M.Com- II Project Work	PG	L/S/T/PPT	4	48	48			

2.	Involvement in the university /college student related activities /research activities :	Involved in at least 3 activities		Good
		1-2- activities		Satisfactory
		Not involved / undertaken any of the activities		Not satisfactory
		<i>Note: Number of activities can be within or across the broad categories of Activities.</i>		

Sr. No.	Activity	Grading Criteria	Self Appraisal Grading	Verified Grading
A	Administrative responsibilities such as head, chairperson/ Dean /Director/ Co-coordinator, warden etc.	1. HOD (Business Administration) 2. Co-ordinator of Commerce Faculty Time-Table Committee 3. Co-ordinator of Mentoring Scheme of Commerce Faculty 4. Co-ordinator of Parents- Teacher Association 5. Co-ordinator of Anti-Ragging Committee. 6. Staff Secretary.	Yes	



B	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.	1. Paper Setting-College and University 2. Assessment (CAP) - College and University 3. Examiner- (Practical Exam) Internal and External- College and University 4. Examiner- Internal and External- College and University 5. Examiner- Project Work- College and University	Yes	
C	Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	1. Career counselling to UG and PG students in the field of Commerce 2. Students Class Room Seminars, Group Discussion, PPT Presentation, Engagement in Smart Class 3. Motivated students to become C.A., C.S. and preparation of ICWA, IBPS, NET, SET and Competitive exams. 4. Playing a role as 'Mentor'. 5. Remedial Classes 6. Subject Associated Activities, Survey Conduction 7. Celebration of Commerce Festival including various Competitions e. g. Quiz, Debate, Elocution, Business Proposal and Essay Competition etc.	Yes	
D	Organization seminars / conference /workshop, other college /university activities.	1. Attended International, National, State Level Workshops, Seminars, Conferences and Symposiums	Yes	
E	Evidence of activity involved in guiding PhD students.	8 students registered for Ph.D. in the subject of Marketing under Savitribai Phule Pune University, Pune	Yes	
F	Conducting minor or major research project Sponsored by national or international agencies.	-	No	
G	At least one single or joint publication in peer-reviewed or UGC list of journals.	1. Publication in peer-Reviewed Journals	Yes	
Self-Appraisal Grading			Good	



TABALE 2: Research

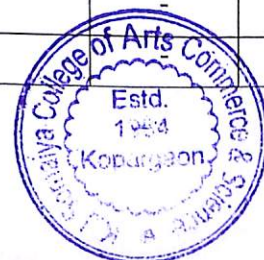
Methodology for University and College Teacher for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publication, project sanction letter, and utilization and completion certificates issued by the University and acknowledgement for patent filing and approval letters, students' Ph.D. award letter, etc.)

Sr. No.	Academic/Research Activity	Faculty of Sciences	Faculty of Languages/ Humanities/ Arts /Social /Sciences /Library / Education / Commerce / Management & other related disciplines	Self-appraisal Score	Verified Score
1.	(*) Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper	67.5	✓
Total 1				67.5	✓
2.	Publication (other than Research papers)				
	(a) Books authored which are published by;				
	International publishers	12	12	-	
	National Publishers	10	10	-	
	Chapter in Edited Book	05	05	-	
	Editor of Book by International Publisher	10	10	-	
	Editor of Book by National Publisher	08	08	-	
	(b) Translation works in Indian and Foreign Languages by qualified faculties			-	
	Chapter or Research paper	03	03	-	
	Book	08	08	-	
Total 2				NIL	
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative course and curricula			-	
	(a) Development of Innovative pedagogy	05	05	-	
	(b) Design of new curricula and courses	02 per curricula/ course	02 per curricula/course	-	
	(c) MOOCs				
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs	20	20		



	of lesser credits 05 marks/credit)				
	MOOCs (developed in 4 quadrant) per module/lecture	05	05	-	
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02	-	
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	08	08	-	
	(d) E-Content				
	Development of e-Content in 4 quadrant for a complete course/e-book	12	12	-	
	e-Content (developed in 4 quadrants) per module	05	05	-	
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02	-	
	Editor of e-content for complete course/paper/e-book	10	10	-	
Total 3 NIL					
4.	(a) Research guidance				
	Ph.D.	10 per degree awarded	10 per degree awarded	-	
		05 per thesis submitted	05 per thesis submitted	-	
	M.Phil/P.G. dissertation	02 per degree awarded	02 per degree awarded	-	
	(b) Research Projects Completed				
	More than 10 lakhs	10	10	-	
	Less than 10 lakhs	05	05	-	
	(c) Research Projects Ongoing:				
	More than 10 lakhs	05	05	-	
	Less than 10 lakhs	02	02	-	
	(d) Consultancy	03	03	-	
Total 4 NIL					
5.	(a) Patents				
	International	10	10	-	
	National	07	07	-	



(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)				
International	10	10	-	
National	07	07	-	
State	04	04	-	
(c) Awards/Fellowship			-	
International	07	07	-	
National	05	05	-	
Total 5			NIL	
6. *Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceeding (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)			-	
International (Abroad)	07	07	07	✓
International (within Country)	05	05	-	
National	03	03	03	✓
State/ University	02	02	02	✓
Total 6			12	
Total 1+2+3+4+5+6			79.5	✓



PART 'B'

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor/Principal or Head of the University Department with a view to make improvement in the work, by the person concerned)

1. (a) Assessment by the Vice Chancellor (for Heads)/Head of the Department (for teachers) of the work done under each head of activity:

Over all Grading for TABLE 1

Assessment Criteria and Methodology for University and College Teachers

Overall Grading:		Good	
Good in teaching and satisfactory or good in activity at SI. No.2	Good		
Satisfactory in teaching and good or satisfactory in activity at SI.No.2.	Satisfactory		
If neither good nor satisfactory in overall grading	Not Satisfactory		
Note: <p>For the purpose of assessing the grading of Activity at Serial No.1 and Serial No.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment.</p> <p>The teacher shall be assessed for the remaining period of duration and the same be extrapolated for the entire shall not assessed for the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, ordinances of the parent institution.</p>			

(b) Justification of assessment of work:

2. Comments of the Head of the Department on Table 1 and Table 2:

3. Remarks and Suggestion:

Recommended for Promotion

Signature
Head

(Head of the Department)
Department of Commerce

K. J. Somaiya College, Kopargaon

4. Remark of the Principal (Adverse remarks as well as remarks of appreciation):

Signature

IQAC Co-ordinator

Co-ordinator
IQAC, K. J. Somaiya College
Kopargaon Dist. A.Nagar



Signature

(Principal)

Principal

K. J. Somaiya College of Arts
Commerce & Science, Kopargaon

ANNEXURE:

Table 2

Methodology for University and College Teacher for calculating Academic/Research Score
(Assessment must be based on evidence produced by the teacher such as: copy of publication, project sanction letter, utilization and completion certificates issued by the University and acknowledgement for patent filing and approval letters, students' Ph.D. award letter, etc.)

1. Research Papers in Peer-Reviewed or UGC Listed Journals:									
Sr. No	Name of Author (s) as in Publication	Title of Research Paper	Name of Journal with Volume No., Year and Page Number.	Whether Peer-Reviewed/UGC listed / (Yes/No)	Impact Factor (0-1/1-2/2-5/5-10)	Contribution of Teacher	Score Allotted	Self-appraisal Score	Verified Score
1.	Prof. Dr. S. L. Argade	Emerging Trends in Indian Agribusiness Management	International Journal of Research in Engineering, Science and Management (IJRESM) Vol- 05 Issue - 07 July- 2022 ISSN: 2581-5792 Pp.- 75-77	Yes	5.719	70%	17.5	17.5	✓
2.	Prof. Dr. S. L. Argade	Marketing of Jewellery Sector	Research Journey- Multidisciplinary International E-Research Journal (Peer-Refereed and Indexed Journal) Spl. Issue: 303 September-2022 ISSN: 2348-7143 Pp.- 90-91	Yes	6.625	100%	25	25	✓
3.	Prof. Dr. S. L. Argade	Marketing Strategies of Farmer Producer Companies in Maharashtra	International Journal of Innovative Research in Technology (IJIRT) Vol: 09 Issue: 11 April-2023	Yes	7.376	100%	25	25	✓



			ISSN: 2349-6002 Pp.- 789-791						
Total 1								67.5	

2. Publication: (Other than Research Papers)					
(a) Books authored which are published by:					
1. Books authored which are published by International publishers :					
Sr. No	Title of the book	Name of the publication With ISBN No. Year & place	Score Allotted	Self-appraisal Score	Verified Score
			12	-	
2. Books authored which are published by National Publishers :					
			10	-	
3. Chapters in Edited Book:					
			05		
4. Editor of Book by International Publisher:					
			10	-	
5. Editor of Book by National Publisher:					
			05	-	
Sub-Total 2 (a)				NIL	
(b) Translation works in Indian and Foreign Languages by qualified faculties:					
1. Chapter or Research Paper:					
			03	-	
2. Book:					
			08	-	
Sub-Total 2 (b)				NIL	
Total 2 (a + b)				NIL	

3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula



(a) Development of New/ Innovative Pedagogy:					
			05	-	
		Sub-Total 3 (a)		NIL	
(b) Design of new curricula and courses:					
Sr. No	Class and Course Title	University/ College	Score Allotted	Self-appraisal Score	Verified Score
			02	-	
		Sub-Total 3 (b)		NIL	
(c) MOOCs:					
	*Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)		20	-	
	* MOOCs (developed in 4 quadrant) per module/lecture		05	-	
	* Content writer/subject matter expert for each module of MOOCs (at least one quadrant)		02	-	
	*Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)		08	-	
		Sub-Total 3 (c)		NIL	
(d) E-Content:					
	1. Development of e-Content in 4 quadrants for a complete course/e-book		12	-	
	2. e-Content (developed in 4 quadrants) per module		05	-	
	3. Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant) (54 e-contents × 2 = 108)	S P Pune University, Pune	02	-	
	4. Editor of e-content for complete course/ paper/e-book		10	-	
		Sub-Total 3 (d)		NIL	
		Total 3 (a +b + c + d)		NIL	



4. Research Projects and Research Guidance:							
(a) Research Guidance:							
Sr. No.	Title of the Thesis	Name of the Candidate	Thesis submission/ Degree awarded	Date of thesis submission/ Degree awarded	Score Allotted	Self-appraisal Score	Verified Score
1. Ph. D:							
(i) Awarded:							
					10 per degree awarded	-	
(ii) Submitted:							
					05 per thesis submitted	-	
2. M.Phil./ P. G. Dissertation: (M.Com- Project Reports)							
1.					02	-	
Sub-Total 4 (a)						NIL	
(b) Research Projects Completed:							
Sr. No	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	Score Allotted	Self-appraisal Score	Verified Score
1. More than 10 Lakhs:							
					10	-	
2. Less than 10 Lakhs:							
					05	-	
Sub-Total 4 (b)						NIL	
(c) Research Projects Ongoing:							



Sr. No	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	Score Allotted	Self-appraisal Score	Verified Score
1. More than 10 Lakhs:							
					05	-	
2. Less than 10 Lakhs:							
					02	-	
Sub-Total 4 (c)						NIL	
(d) Consultancy:							
Sr. No	Title of the Project	Organization	Nodal Agency for Evaluation	Period	Score Allotted	Self-appraisal Score	Verified Score
Sub-Total 4 (d)					03	NIL	
Total 4 (a + b + c + d)						134	

5.	(a) Patents:						
	Sr. No	Name of the Patent	Sanctioning Authority	Details	Score Allotted	Self-appraisal Score	Verified Score
	1. International:						
					10	-	
	2. National:						
					07	-	
	Sub-Total 5 (a)					NIL	
	(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)						
	1. International:				10	-	
	2. National:				07	-	
	3. State				04	-	
	Sub-Total 5 (b)					NIL	
	(c) Awards/ Fellowship:						
	1. International:				10	-	
	2. National:				07	-	
	Sub-Total 5 (c)					NIL	
	Total 5 (a + b + c)					NIL	

6 *Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full papers in Conference Proceeding (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)



Sr. No	Title of the paper presented	conference/Seminars with dates with ISSN/ISBN if any	Organized by	International /National/ State/ University level	Score Allotted	Self-appraisal Score	Verified Score
1. International (Abroad):							
(a) Paper Presented							
1.	Creativity and Innovation: Opportunities and Challenges	International Conference on Modern Languages and Applied Linguistics (ICMAL)	Academy of Language Studies, UiTM Kedah Branch, Malaysia.	International	07	07	✓
Sub Total 6 (1)						07	
2. International (Within Country):					05		
Sub Total 6 (2)						NIL	
3. National:					03	03	
(a) Resource Person:							
1.	New Fields in Digital Marketing:	Digital Marketing: Opportunities and Challenges 28 March, 2023	Arts, Science and Commerce College, Rahata.	National	03	03	
Sub Total 6 (3)						03	✓
4. State/University:					02		
(a) Papers Presented in Seminars/Conferences:							
3.	Intellectual Property Rights and It's Importance	One Day Workshop on Intellectual Property Rights 24th Nov., 2022	Chandraroop Dakle Jain College of Commerce, Shrirampur	University	02	02	
Sub-Total 6(4)						02	✓
Total 6 (1+2+3+4):						12	✓
Total (1+2+3+4+5+6)						79.5	✓




SUMMARY

Sr. No.	Academic/ Research Activity	Self-appraisal Score	Verified Score
1	Research Papers in Peer-Reviewed or UGC listed Journals	67.5	
2	Publications (Other than Research Papers):	-	
3	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula (Development of New/ Innovative Pedagogy, Design of new curriculum and course, MOOCs, E-Contents)	-	
4	Research Guidance, Research Projects and Consultancy	-	
5	Patents/Policy Documents/Award/Fellowships	-	
6	Invited lectures /Recourse Person/ Papers presentation in Conferences/ Seminars/Full Papers in Conference Proceedings (Not more than 30 % of Total Research Score)	12	
Total		79.5	



Signature of the Co-ordinator, IQAC

Co ordinator
IQAC, K. J. Somaiya College
Kopargaon, Dist. A.Nagar


Signature of the Teacher

Date:
Place: Kopargaon




Signature of Principal
Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon

CONFIDENTIAL

FORM NO.6 (See Rule 12)

University Or College

कर्मचाऱ्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2018

File No... **Personal**Name : Shri. / Smt. / Kumari **Marke Kailas Ramchandra**Department or Office including Section)... **Office****Instructions –**

1. Report should be submitted annually and for the period ending 31st March, 2018.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employees has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name **Kailas** Father's Name...**Ramchandra** Surname ...**Marke**

Date of Birth as recorded in the ...**03/01/1968**.

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth : **Kopargaon, Tal.- Kopargaon, Dist- A'Nagar.**
Village/Town/Taluka/District/State

Nationality and Religion : **Indian - Hindu (VJ-A.)**

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town : **A/P- Mohanirajnagar, Kopargaon**
(with residential address) **Tal- Kopargaon,**
Dist- Ahmednagar.

Permanent Address (Local) :

Date of joining University **01/08/1968**
Services and designation at the
Time of first appointment.

Intermediary positions held
between initial appointment and
present if any

Positions Period from

(i) *Junior Clerk* - *01/08/1968*

Mother Tongue : **Marathi**

Language known : **Marathi, Hindi, English**

Qualification & Degree : **B.Com, M.Com**

University : **B.Com, M.Com.- Pune University.**

Year :

Confidential Assessment Report regarding ability and character.

Name : **Marke Kailas Ramchandra**

Period of Report : **1st April 2017 to 31st March 2018**

Post or Posts held during the
period of report : **Junior Clerk**

Department / Office/Section : **Office**

Leave taken during the period

E.L./C.L./ Other leave:

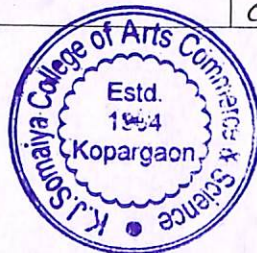


Performance Assessment

Sr. No.	Items	V. Good A	Good B	Fair C	Average D	Below Average F
I	Technical Adequacy -					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness	✓				
	5. Accuracy		✓			
	6. Punctuality in work		✓			
	7. Methodical systematic working		✓			
	8. Promptness in disposal			✓		
	9. Regularity in attendance		✓			
	10. Relations with Superiors		✓			
	11. Relations with Colleagues		✓			
	12. Relations with members of public		✓			
	13. Dependability			✓		
	14. Capacity to get work done		✓			
II.	General Impression -					
	1. General impression and grasp		✓			
	2. Leadership qualities			✓		
	3. Level of knowledge (related to the Section/Department)		✓			
	4. Tech. ability (Wherever relevant)			✓		
	5. Spl. Complementary aptitude qualities etc. other than job requirements		-			
III.	Recommendation -					
	(a) Administrative ability including judgement, initiative, promptness and drive.		✓			
	(b) Fitness to continue in the present post		✓			
	(c) Fitness for promotion		✓			
	(d) Any other item not covered but which you would like to record. Please specify the aspect.					
	(e) Recommendation - observation of the Reporting Officer	To be - Improved good Relations with Colleagues				

Date : 31/03/2018

Place : Kopergaon.



(Signature) _____

(Dr. Naikwade A.C.)

Name and Designation of the
Reviewing Officer

Note - Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark '✓' in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

Not Satisfactory.

He should improve his work culture

1. Length of Service under Reviewing Officer
During the period under report.

04 Years

2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment

3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.

4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

Date : 31/03/2018

Place : Kopargaon.



(Signature) 

(Dr. Yadav B.S.)

Name and Designation of the
Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon

CONFIDENTIAL

FORM NO.6 (See Rule 12)

University Or College

कर्मचाऱ्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2018

File No...**Personal**

Name : Shri. / Smt. / Kumari **Pokale Laxman Kacharu**

Department or Office including Section)...**Laboratory**

Instructions –

1. Report should be submitted annually and for the period ending 31st March, 2018.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employees has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name **Laxman** Father's Name...**Kacharu** Surname ...**Pokale**

Date of Birth as recorded in the ...**01/06/1968**

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth : **A/p- Jawalke Tal.-Kopargaon Dist- A'nagar**

Village/Town/Taluka/District/State

Nationality and Religion : **Indian - Hindu Maratha (Open)**

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town : **A/P- Jawalke**
(with residential address) **Tal- Kopargaon**
Dist- A'Nagar

Permanent Address (Local) :

Date of joining University **15/06/1998**
Services and designation at the
Time of first appointment.

Intermediary positions held
between initial appointment and
present if any

	Positions	Period from
(i)	Lab Att.	- 15/06/1998

Mother Tongue : **Marathi**

Language known : **Marathi, Hindi, English**

Qualification & Degree : **B.Sc**

University : **B.Sc – Pune University**

Year : **April 1997**

Confidential Assessment Report regarding ability and character.

Name : **Pokale Laxman Kacharu**

Period of Report : **1st April 2017 to 31st March 2018**

Post or Posts held during the
period of report : **Laboratory Attendent**

Department / Office/Section : **Laboratory**

Leave taken during the period

E.L./C.L./ Other leave:



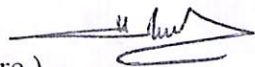
Performance Assessment

Sr. No.	Items	V.Good A	Good B	Fair C	Average D	Below Average F
I	Technical Adequacy –					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness		✓			
	5. Accuracy		✓✓			
	6. Punctuality in work		✓✓			
	7. Methodical systematic working			✓		
	8. Promptness in disposal			✓✓		
	9. Regularity in attendance		✓			
	10. Relations with Superiors			✓		
	11. Relations with Colleagues			✓✓		
	12. Relations with members of public			✓✓		
	13. Dependability		✓			
	14. Capacity to get work done			✓		
II.	General Impression -					
	1. General impression and grasp			✓		
	2. Leadership qualities		✓			
	3. Level of knowledge (related to the Section/Department)			✓		
	4. Tech. ability (Wherever relevant)			✓✓		
	5. Spl. Complementary aptitude qualities etc. other than job requirements			✓		
III.	Recommendation -					
	(a) Administrative ability including judgement, initiative, promptness and drive.		✓			
	(b) Fitness to continue in the present post			✓		
	(c) Fitness for promotion		✓			
	(d) Any other item not covered but which you would like to record. Please specify the aspect.		✓			
	(e) Recommendation – observation of the Reporting Officer	Good				

Date : 31/03/2018

Place : Kopergaon



(Signature) 

(Dr. Naikwade A.C.)
Name and Designation of the
Reviewing Officer

Note – Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark '✓' in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

Performance is satisfactory

1. Length of Service under Reviewing Officer
During the period under report.
2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment
3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.
4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

04 Years

Date : 31/03/2018

Place : Kopargaon.

(Signature)

(Dr. Yadav B.S.)

Name and Designation of the
Principal
K.J. Somaiya College of Arts
Commerce & Science, Kopargaon



CONFIDENTIAL

FORM NO.6 (See Rule 12)

University Or College

कर्मचाऱ्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2019

File No...Personal

Name : Shri. / Smt. / Kumari **Dr. Naikwade Abhijit Chandramohan**

Department or Office including Section)...Office

Instructions –

1. Report should be submitted annually and for the period ending **31st March, 2019**.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employees has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name Abhijit Father's Name...Chandramohan Surname ...Naikwade.

Date of Birth as recorded in the ...27/02/1985.

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth : Madhi, Tal.- Kopargaon, Dist- A'Nagar.
Village/Town/Taluka/District/State

Nationality and Religion : Indian - Hindu

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town : A/P- Bet, Kopargaon
(with residential address) Tal- Kopargaon,
Dist- Ahmednagar.

Permanent Address (Local) :

Date of joining University 30/08/2004
Services and designation at the
Time of first appointment.

Intermediary positions held
between initial appointment and
present if any

	Positions	Period from
(i)	Jr. Clerk	- 30/08/2004
(ii)	Sr. Clerk	- 01/07/2010
(iii)	Head Clerk	- 01/07/2013
(iv)	O.S.	- 01/07/2016

Mother Tongue : Marathi

Language known : Marathi, Hindi, English

Qualification & Degree : M.A., Ph.D. (Economics), M.B.A. (HR)

University : M.A.- Pune University/Ph.D.- JJT Uni., Raj./

M.B.A. (HR)- YCMOU

Year : 2007 2015 2018

Confidential Assessment Report regarding ability and character.

Name : Dr. Naikwade Abhijit Chandramohan

Period of Report : 1st April 2018 to 31st March 2019

Post or Posts held during the
period of report : Office Superintendent.

Department / Office/Section : Office

Leave taken during the period

E.L./C.L./ Other leave:



Performance Assessment

Sr. No.	Items	V. Good A	Good B	Fair C	Average D	Below Average F
I	Technical Adequacy -	NA	NA	NA	NA	NA
	1. Industry	NA	NA	NA	NA	NA
	2. Application	NA	NA	NA	NA	NA
	3. Initiative					
	4. Neatness	✓				
	5. Accuracy	✓				
	6. Punctuality in work	✓				
	7. Methodical systematic working		✓			
	8. Promptness in disposal		✓			
	9. Regularity in attendance	✓				
	10. Relations with Superiors	✓				
	11. Relations with Colleagues	✓				
	12. Relations with members of public	✓				
	13. Dependability		✓			
	14. Capacity to get work done	✓				
II.	General Impression -					
	1. General impression and grasp	✓				
	2. Leadership qualities	✓				
	3. Level of knowledge (related to the Section/Department)	✓				
	4. Tech. ability (Wherever relevant)					
	5. Spl. Complementary aptitude qualities etc. other than job requirements	✓				
III.	Recommendation -					
	(a) Administrative ability including judgement, initiative, promptness and drive.	✓				
	(b) Fitness to continue in the present post		✓			
	(c) Fitness for promotion	✓				
	(d) Any other item not covered but which you would like to record. Please specify the aspect.					
	(e) Recommendation - observation of Reporting Officer					

Performance is outstanding

Date : 31/03/2019

Place : Kopergaon.



(Signature) *[Signature]*

(Dr. Yadav B.S.)
Principal
K.J. Somaiya College of Arts,
Commerce & Science, Kopergaon

Note - Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average. Please mark ' / ' in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

He bears good Moral values. Performance is
ade worthy and out standing

1. Length of Service under Reviewing Officer
During the period under report.

05 Years

2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment
3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.
4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

Date : 31/03/2019

Place : Kopargaon.

(Signature)

(Dr. Yadav B.S.)

Name and Designation of the
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon



CONFIDENTIAL

FORM No.6 (See Rule 12)

University Or College

कर्मचाऱ्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2019

File No...**Personal**

Name : Shri. / Smt. / Kumari **Gaikwad Kishor Deoram**

Department or Office including Section)...**Library**

Instructions –

1. Report should be submitted annually and for the period ending **31st March, 2019**.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employee has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name Kishor Father's Name...Deoram Surname ...Gaikwad

Date of Birth as recorded in the ...01/08/1988

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth : A/p- Pohegaon Tal.-Kopargaon Dist- A'nagar

Village/Town/Taluka/District/State

Nationality and Religion : Indian - Hindu

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town : A/P- Pohegaon
(with residential address) Tal- Kopargaon

Dist- A'Nagar

Permanent Address (Local) :

.....

Date of joining University 13/09/2013

Services and designation at the
Time of first appointment.

Intermediary positions held
between initial appointment and Positions Period from
present if any

(i) Lib. Att. - 13/09/2013

Mother Tongue : Marathi

Language known Marathi, Hindi, English

Qualification & Degree H.S.C. (Fail)

University H.S.C - Pune Board

Year : Feb. 2009



Confidential Assessment Report regarding ability and character.

Name : Gaikwad Kishor Deoram

Period of Report : 1st April 2018 to 31st March 2019

Post or Posts held during the
period of report : Library Attendent

Department / Office/Section : Library

Leave taken during the period

E.L./C.L./ Other leave:

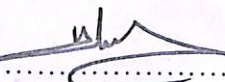
Performance Assessment

Sr. No.	Items	V.Good A	Good B	Fair C	Average D	Below Average F
I	<i>Technical Adequacy -</i>					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness	✓				
	5. Accuracy	✓✓				
	6. Punctuality in work	✓✓				
	7. Methodical systematic working	✓✓				
	8. Promptness in disposal	✓✓				
	9. Regularity in attendance	✓✓				
	10. Relations with Superiors	✓✓✓				
	11. Relations with Colleagues	✓✓✓				
	12. Relations with members of public	✓✓				
	13. Dependability		✓			
	14. Capacity to get work done	✓✓				
II.	<i>General Impression -</i>					
	1. General impression and grasp	✓✓				
	2. Leadership qualities	✓✓				
	3. Level of knowledge (related to the Section/Department)	✓✓✓				
	4. Tech. ability (Wherever relevant)	✓✓				
	5. Spl. Complementary aptitude qualities etc. other than job requirements	✓				
III.	<i>Recommendation -</i>					
	(a) Administrative ability including judgement, initiative, promptness and drive.	✓✓				
	(b) Fitness to continue in the present post		✓			
	(c) Fitness for promotion	✓✓				
	(d) Any other item not covered but which you would like to record. Please specify the aspect.	✓				
	(e) Recommendation - observation of the Reporting Officer	Very good Performance				

Date : 31/03/2019

Place : Kop.



(Signature) 

(Dr. Naikwade A.C.)
Name and Designation of the
Reviewing Officer

Note - Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark '✓' in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

Performance is satisfactory.
Regularity in his work.

1. Length of Service under Reviewing Officer
During the period under report.

05 Years

2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment
3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.
4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

Date : 31/03/2019

Place : Kopargaon.

(Signature)

(Dr. Yadav B.S.)

Name and Designation of the
Reviewing Officer



CONFIDENTIAL

FORM NO.6 (See Rule 12)

University Or College

कर्मचार्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2020

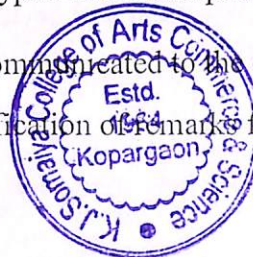
File No...**Personal**

Name : Shri. / Smt. / Kumari **Kokate Aabasaheb Rangnath**

Department or Office including Section)...**Office**

Instructions –

1. Report should be submitted annually and for the period ending **31st March,2020**.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employees has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name Abasaheb Father's Name...Rangnath Surname ...Kokate

Date of Birth as recorded in the ...25/03/1969.

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth

:A/p- Somthane,Tal.-Sinnar,Dist- Nashik

Village/Town/Taluka/District/State

Nationality and Religion

: Indian - Hindu

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town

(with residential address)

: A/P- Somthane

Tal- Sinnar,

Dist- Nashik.

Permanent Address (Local)

:

.....

Date of joining University

01/08/1993

Services and designation at the

Time of first appointment.

Intermediary positions held

between initial appointment and
present if any

.....

Positions

Period from

(i) Lab Asst. - 01/08/1993

(ii) Sr. Cleark - 01/07/2007

Mother Tongue

: Marathi

Language known

: Marathi, Hindi, English

Qualification & Degree

: S.S.C.

University

: Pune Board

Year

: March 1984



Confidential Assessment Report regarding ability and character.

Name : Kokate Aabasaheb Rangnath

Period of Report : 1st April 2019 to 31st March 2020

Post or Posts held during the
period of report :

Senior Clerk

Department / Office/Section :

Office

Leave taken during the period

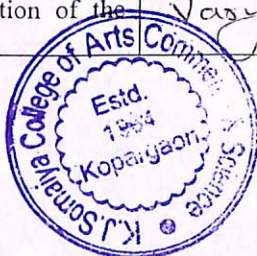
E.L./C.L./ Other leave:

Performance Assessment

Sr. No.	Items	V.Good A	Good B	Fair C	Average D	Below Average F
I	Technical Adequacy -					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness	✓				
	5. Accuracy	✓				
	6. Punctuality in work		✓			
	7. Methodical systematic working		✓			
	8. Promptness in disposal		✓			
	9. Regularity in attendance	✓				
	10. Relations with Superiors	✓				
	11. Relations with Colleagues	✓				
	12. Relations with members of public	✓				
	13. Dependability		✓			
	14. Capacity to get work done		✓			
II.	General Impression -					
	1. General impression and grasp		✓			
	2. Leadership qualities	✓				
	3. Level of knowledge (related to the Section/Department)	✓				
	4. Tech. ability (Wherever relevant)	✓				
	5. Spl. Complementary aptitude qualities etc. other than job requirements		✓			
III.	Recommendation -					
	(a) Administrative ability including judgement, initiative, promptness and drive.	✓				
	(b) Fitness to continue in the present post	✓				
	(c) Fitness for promotion	✓				
	(d) Any other item not covered but which you would like to record. Please specify the aspect.					
	(e) Recommendation - observation of the Reporting Officer					

Date : 31/03/2020

Place : Kopergaon.



(Signature) _____

(Dr. Naikwade A.C.)

Name and Designation of the
Reviewing Officer

Note - Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark '✓' in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

Good at work


1. Length of Service under Reviewing Officer
During the period under report.

06 Years

2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment
3. Observation of remarks to the employees
And clarification from the reporting Officer,
Sought, if any.
4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

Date : 31/03/2020

Place : Kopargaon.

(Signature) 

(Dr. Yadav B.S.)

Name and Designation of the
Reviewing Officer

Principal

K.J.Somaiya College of Arts
Commerce & Science, Kopargaon



CONFIDENTIAL

FORM NO.6 (See Rule 12)

University Or College

कर्मचाऱ्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2020

File No...**Personal**

Name : Shri. / Smt. / Kumari **Khandve Mahendra Vishwanath**

Department or Office including Section)...**Office**

Instructions –

1. Report should be submitted annually and for the period ending 31st March, 2020.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employee has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name Mahendra Father's Name...Vishwanath Surname ...Khandve

Date of Birth as recorded in the ...30/09/1966

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth

:A/p- Kopargaon Tal.-Kopargaon Dist- A'Nagar

Village/Town/Taluka/District/State

Nationality and Religion

: Indian - Schedule Cast (S.C.)

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town

(with residential address)

: A/P-Kopargaon
Tal- Kopargaon
Dist- A'Nagar

Permanent Address (Local)

:
.....
.....

Date of joining University

20/08/2000

Services and designation at the
Time of first appointment.

Intermediary positions held
between initial appointment and
present if any

.....
Positions Period from

(i) Pron - 20/08/2000

Mother Tongue

: Marathi

Language known

: Marathi, Hindi, English

Qualification & Degree

: S.S.C.

University

: S.S.C. - Pune Board

Year

: 1983



Confidential Assessment Report regarding ability and character.

Name :

Khandve Mahendra Vishwanath

Period of Report :

1st April 2019 to 31st March 2020

Post or Posts held during the
period of report :

Peon

Department / Office/Section :

Office

Leave taken during the period

E.L./C.L./ Other leave:

Performance Assessment

Sr. No.	Items	V.Good A	Good B	Fair C	Average D	Below Average F
I	Technical Adequacy –					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness		/			
	5. Accuracy		/			
	6. Punctuality in work		/			
	7. Methodical systematic working		/			
	8. Promptness in disposal		/			
	9. Regularity in attendance		/			
	10. Relations with Superiors		/			
	11. Relations with Colleagues		/			
	12. Relations with members of public		/			
	13. Dependability		/			
	14. Capacity to get work done			/		
II.	General Impression -					
	1. General impression and grasp		/			
	2. Leadership qualities			/		
	3. Level of knowledge (related to the Section/Department)			/		
	4. Tech. ability (Wherever relevant)				/	
	5. Spl. Complementary aptitude qualities etc. other than job requirements					
III.	Recommendation -					
	(a) Administrative ability including judgement, initiative, promptness and drive.			/		
	(b) Fitness to continue in the present post			/		
	(c) Fitness for promotion		/			
	(d) Any other item not covered but which you would like to record. Please specify the aspect.					
	(e) Recommendation – observation of the Reporting Officer	Good				

Date : 31/03/2020

Place : Kopergaon



(Signature)

(Dr. Naikwade A.C.)
Name and Designation of the
Reviewing Officer

Note – Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark ‘/’ in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

Good at work

1. Length of Service under Reviewing Officer
During the period under report.

06 Years

2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment
3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.
4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

Date : 31/03/2020

Place : Kopargaon.

(Signature)

(Dr. Yadav B.S.)

Name and Designation of the
Reviewing Officer

Principal

K.J.Somaiya College of Arts
Commerce & Science, Kopargaon



CONFIDENTIAL

FORM No.6 (See Rule 12)

University Or College

कर्मचार्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2021

File No...**Personal**

Name : Shri. / Smt. / Kumari **Marke Kailas Ramchandra**

Department or Office including Section)...**Office**

Instructions –

1. Report should be submitted annually and for the period ending 31st March, 2021.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employees has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name **Kailas** Father's Name...**Ramchandra** Surname ...**Marke**

Date of Birth as recorded in the ...**03/01/1968**.

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth : **Kopargaon, Tal.- Kopargaon, Dist- A'Nagar.**
Village/Town/Taluka/District/State

Nationality and Religion : **Indian - Hindu (VJ-A.)**

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town : **A/P- Mohanirajnagar, Kopargaon**
(with residential address) **Tal- Kopargaon,**
Dist- Ahmednagar.

Permanent Address (Local) :

Date of joining University **01/08/1968**

Services and designation at the
Time of first appointment.

Intermediary positions held
between initial appointment and
present if any

Positions Period from

(i) *Junior Clerk* - *01/08/1968*

Mother Tongue : **Marathi**

Language known : **Marathi, Hindi, English**

Qualification & Degree : **B.Com, M.Com**

University : **B.Com, M.Com.- Pune University.**

Year :

Confidential Assessment Report regarding ability and character.

Name : **Marke Kailas Ramchandra**

Period of Report : **1st April 2020 to 31st March 2021**

Post or Posts held during the
period of report : **Junior Clerk**

Department / Office/Section : **Office**

Leave taken during the period

E.L./C.L./ Other leave:



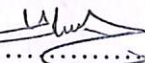
Performance Assessment

Sr. No.	Items	V.Good A	Good B	Fair C	Average D	Below Average F
I	Technical Adequacy -					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness	✓				
	5. Accuracy	✓				
	6. Punctuality in work		✓			
	7. Methodical systematic working	✓				
	8. Promptness in disposal		✓			
	9. Regularity in attendance	✓				
	10. Relations with Superiors		✓			
	11. Relations with Colleagues		✓			
	12. Relations with members of public	✓				
	13. Dependability		✓			
	14. Capacity to get work done		✓			
II.	General Impression -					
	1. General impression and grasp		✓			
	2. Leadership qualities			✓		
	3. Level of knowledge (related to the Section/Department)		✓			
	4. Tech. ability (Wherever relevant)		✓			
	5. Spl. Complementary aptitude qualities etc. other than job requirements		✓			
III.	Recommendation -					
	(a) Administrative ability including judgement, initiative, promptness and drive.		✓			
	(b) Fitness to continue in the present post		✓			
	(c) Fitness for promotion		✓			
	(d) Any other item not covered but which you would like to record. Please specify the aspect.					
	(e) Recommendation - observation of the Reporting Officer	Very Good Performance but improved relations with colleagues				

Date : 31/03/2021

Place : Kopergaon.



(Signature) 

(Dr. Naikwade A.C.)
Name and Designation of the
Reviewing Officer

Note - Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark '✓' in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

Good performance

1. Length of Service under Reviewing Officer
During the period under report.
2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment
3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.
4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

07 Years

Date : 31/03/2021

Place : Kopargaon.

(Signature)

(Dr. Yadav B.S.)

Name and Designation of the
Reviewing Officer

Principal

K. J. Somaiya College of Arts
Commerce & Science, Kopargaon



CONFIDENTIAL

FORM NO.6 (See Rule 12)

University Or College

कर्मचाऱ्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2021

File No...**Personal**

Name : Shri. / Smt. / Kumari **Naikwade Nitin Babasaheb**

Department or Office including Section)...**Laboratory**

Instructions –

1. Report should be submitted annually and for the period ending **31st March,2021.**
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employees has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name Nitin Father's Name...Babasaheb Surname ...Naikwade

Date of Birth as recorded in the ...16/08/1974

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth

:A/p- Bet Tal.-Kopargaon Dist- A'nagar

Village/Town/Taluka/District/State

Nationality and Religion

:Indian - Hindu Maratha (Open)

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town

(with residential address)

: A/P- Bet, Kopargaon

Tal- Kopargaon

Dist- A'Nagar

Permanent Address (Local)

:

.....

Date of joining University

15/06/1996

Services and designation at the

Time of first appointment.

Intermediary positions held

between initial appointment and
present if any

.....

Positions

Period from

(i) Lab Att. - 15/06/1996

Mother Tongue

: Marathi

Language known

: Marathi, Hindi, English

Qualification & Degree

: B.A.

University

: B.A. - Pune University

Year

: April 1995

Confidential Assessment Report regarding ability and character.

Name :

Naikwade Nitin Babasaheb

Period of Report :

1st April 2019 to 31st March 2020

Post or Posts held during the
period of report :

Laboratory Attendent

Department / Office/Section :

Laboratory

Leave taken during the period

E.L./C.L./ Other leave:

Performance Assessment

Sr. No.	Items	V.Good A	Good B	Fair C	Average D	Below Average F
I	Technical Adequacy –					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness	✓				
	5. Accuracy	✓				
	6. Punctuality in work	✓				
	7. Methodical systematic working	✓				
	8. Promptness in disposal	✓				
	9. Regularity in attendance	✓				
	10. Relations with Superiors	✓				
	11. Relations with Colleagues	✓				
	12. Relations with members of public	✓				
	13. Dependability	✓				
	14. Capacity to get work done		✓			
II.	General Impression -					
	1. General impression and grasp	✓				
	2. Leadership qualities			✓		
	3. Level of knowledge (related to the Section/Department)		✓			
	4. Tech. ability (Wherever relevant)		✓			
	5. Spl. Complementary aptitude qualities etc. other than job requirements		✓			
III.	Recommendation -					
	(a) Administrative ability including judgement, initiative, promptness and drive.		✓			
	(b) Fitness to continue in the present post		✓			
	(c) Fitness for promotion		✓			
	(d) Any other item not covered but which you would like to record. Please specify the aspect.	Leadership quality should be improve				
	(e) Recommendation – observation of the Reporting Officer	Very good Performance.				

Date : 31/03/2021

Place : Kopargaoon



(Signature)

(Signature)

(Dr. Naikwade A.C.)

Name and Designation of the
Reviewing Officer

Note – Items covered by I, II and III may not be applicate to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark ‘ / ’ in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

Good performance

1. Length of Service under Reviewing Officer
During the period under report.

07 Years

2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment
3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.
4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

Date : 31/03/2021

Place : Kopergaon.

(Signature) Bolei

(Dr. Yadav B.S.)

Name and Designation of the
Reviewing Officer

Principal

K. J. Somaiya College of Arts
Commerce & Science, Kopergaon



CONFIDENTIAL

FORM NO.6 (See Rule 12)

University Or College

कर्मचाऱ्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending 31 st March, 2022

File No...**Personal**

Name : Shri. / Smt. / Kumari **Pachore Sanjay Appasaheb**

Department or Office including Section)...**Laboratory**

Instructions –

1. Report should be submitted annually and for the period ending 31st March, 2022.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employees has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name **Sanjay** Father's Name...**Appasaheb** Surname ...**Pachore**

Date of Birth as recorded in the ...**31/10/1973**.

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth

**A/p- Malegaon, Pathare Tal.-Sangamner,
Dist- Ahmednagar**

Village/Town/Taluka/District/State

Nationality and Religion

: Indian - Hindu Kunbi (O.B.C.)

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town

(with residential address)

**: A/P- Bahadrabad
Tal- Kopargaon
Dist- A'Nagar**

Permanent Address (Local)

:
.....

Date of joining University

09/01/2003

Services and designation at the
Time of first appointment.

Intermediary positions held
between initial appointment and
present if any

	Positions	Period from
(i)	Peon	- 09/01/2003
(ii)	Lab. Asst.	- 01/10/2010

Mother Tongue

: Marathi

Language known

: Marathi, Hindi, English

Qualification & Degree

: B.E. (E & TC)

University

: B.E. (E & TC) - Pune University

Year

: 1997



Confidential Assessment Report regarding ability and character.

Name :

Pachore Sanjay Appasaheb

Period of Report :

1st April 2021 to 31st March 2022

Post or Posts held during the
period of report :

Laboratory Assistant

Department / Office/Section :

Laboratory

Leave taken during the period

E.L./C.L./ Other leave:

Performance Assessment

Sr. No.	Items	V.Good A	Good B	Fair C	Average D	Below Average F
I	Technical Adequacy -					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness	✓				
	5. Accuracy	✓				
	6. Punctuality in work	✓				
	7. Methodical systematic working	✓				
	8. Promptness in disposal	✓				
	9. Regularity in attendance	✓				
	10. Relations with Superiors	✓				
	11. Relations with Colleagues	✓				
	12. Relations with members of public		✓			
	13. Dependability	✓				
	14. Capacity to get work done	✓				
II.	General Impression -					
	1. General impression and grasp	✓				
	2. Leadership qualities	✓				
	3. Level of knowledge (related to the Section/Department)	✓				
	4. Tech. ability (Wherever relevant)	✓				
	5. Spl. Complementary aptitude qualities etc. other than job requirements					
III.	Recommendation -					
	(a) Administrative ability including judgement, initiative, promptness and drive.		✓			
	(b) Fitness to continue in the present post	✓				
	(c) Fitness for promotion	✓				
	(d) Any other item not covered but which you would like to record. Please specify the aspect.					
	(e) Recommendation - observation of the Reporting Officer	Very Good Performance. Excellent work.				

Date : 31/03/2022

Place : Kopergaon.



(Signature) _____

(Dr. Naikwade A.C.)

Name and Designation of the
Reviewing Officer

K. J. Somaiya College of Arts
Commerce & Science, Kopergaon

Note - Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark '✓' in appropriate columns to arrive at final assessment.

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

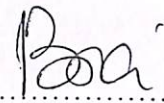
Out Standing understanding and
excellent performance.

1. Length of Service under Reviewing Officer
During the period under report.
2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment
3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.
4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

08 Years

Date : 31/03/2022

(Signature)



Place : Kopargaon.

(Dr. Yadav B.S.)

Name and Designation of the
Reviewing Officer
Principal
K. J. Somaiya College of Arts
Commerce & Science, Kopargaon



CONFIDENTIAL

FORM NO.6 (See Rule 12)

University Or College

कर्मचाऱ्यांचा गोपनीय अहवाल : मूल्यमापन / स्वमूल्यमापन अहवाल

Confidential Assessment and Self-Assessment Report of
Non-Teaching / Non-Technical / Technical Employees.

Serial No.....

Year ending **31 st March, 2022**

File No...**Personal**

Name : Shri. / Smt. / Kumari **Pawar Avinash Rangnath**

Department or Office including Section)...**Laboratory**

Instructions –

1. Report should be submitted annually and for the period ending **31st March, 2022**.
2. Report should be signed in full and dated by the Reporting Officer. His name and designation should be typed or written legibly below is signature.
3. Report should as far as possible be written in manuscript. When the report is typed for good and sufficient reasons a certificate to that effect by the Reporting Officer should be added to the Report.
4. If the employees has served under the reporting authority for less than six months, the officer/s under whom he has previously served should be consulted and their opinions incorporated in the report, indicating how far the replies to the questions are based on personal knowledge and how far on reports of other officers.
5. Anything specially meritorious or adverse to the employee should be mentioned, even if not specifically provided for.
6. Severe notice will be taken of perfunctory, cryptic and incomplete and prejudicial reports.
7. All adverse/outstanding remarks should be communicated to the employee in writing.
8. The reviewing authority has right to ask justification of remarks from the reporting officer.



Personal Information

(To be filled in by the employee concerned)

Name **Avinash** Father's Name...**Rangnath** Surname ...**Pawar**

Date of Birth as recorded in the ...**05/08/1976**

Service book/SSC Certificate/

School Leaving Certificate.

Place of Birth

: **A/p- Ghari Tal.-Kopargaon Dist- A'nagar**

Village/Town/Taluka/District/State

Nationality and Religion

: **Indian - Hindu Maratha (Open)**

Whether belongs to Scheduled.....

Caste/Scheduled Tribes/

Nomadic Tribes/Other Back-
ward Classes etc.

Home Town

(with residential address)

: **A/P- Ghari, Kopargaon**

Tal- Kopargaon

Dist- A'Nagar

Permanent Address (Local)

:

Date of joining University

13/09/2013

Services and designation at the

Time of first appointment.

Intermediary positions held

between initial appointment and
present if any

Positions

Period from

(i)

Lab Att.

-

13/09/2013

Mother Tongue

:

Marathi

Language known

:

Marathi, Hindi, English

Qualification & Degree

:

M.A.

University

:

M.A. - Pune University

Year

:

April 1999



Confidential Assessment Report regarding ability and character.

Name :

Pawar Avinash Rangnath

Period of Report :

1st April 2021 to 31st March 2022

Post or Posts held during the
period of report :

Laboratory Attendant

Department / Office/Section :

Laboratory

Leave taken during the period

E.L./C.L./ Other leave:

Performance Assessment

Sr. No.	Items	V. Good A	Good B	Fair C	Average D	Below Average F
I	<i>Technical Adequacy -</i>					
	1. Industry	N.A.	N.A.	N.A.	N.A.	N.A.
	2. Application	N.A.	N.A.	N.A.	N.A.	N.A.
	3. Initiative	N.A.	N.A.	N.A.	N.A.	N.A.
	4. Neatness	✓				
	5. Accuracy	✓				
	6. Punctuality in work	✓				
	7. Methodical systematic working	✓				
	8. Promptness in disposal	✓				
	9. Regularity in attendance	✓				
	10. Relations with Superiors	✓				
	11. Relations with Colleagues		✓			
	12. Relations with members of public	✓				
	13. Dependability	✓				
	14. Capacity to get work done	✓				
II.	<i>General Impression -</i>					
	1. General impression and grasp		✓			
	2. Leadership qualities	✓				
	3. Level of knowledge (related to the Section/Department)	✓				
	4. Tech. ability (Wherever relevant)		✓			
	5. Spl. Complementary aptitude qualities etc. other than job requirements					
III.	<i>Recommendation -</i>					
	(a) Administrative ability including judgement, initiative, promptness and drive.	✓				
	(b) Fitness to continue in the present post	✓				
	(c) Fitness for promotion	✓				
	(d) Any other item not covered but which you would like to record. Please specify the aspect.	He has showed good performance through his work.				
	(e) Recommendation - observation of the Reporting Officer	Very good performance.				

Date : 31/03/2022

Place : Kopergaon



(Signature)

(Dr. Naikwade A.C.)

Name and Designation of the
Reviewing Officer
Registrar
K. J. Somaiya College of Arts
Commerce & Science, Kopergaon

Note - Items covered by I, II and III may not be applicable to all categories of employees and in all cases. Where assessment in respect of particular items is not necessary, the Reporting Officer should state in the column as NA (not applicable). Assessment has to be done in five points scale i.e. Very good, Good, Fair, Average and Below Average.

Please mark '✓' in appropriate columns to arrive at final assessment.

6.8.1.2

Observation of Reviewing Office in the Report
(To be filled in by the Reviewing Officer)

Good performance

1. Length of Service under Reviewing Officer
During the period under report.

08 Years

2. Do you agree with the Reporting Officer
Or do you wish to modify or add to his
assessment

3. Observation of remarks to the employees
And clarification from the reporting Officer
Sought, if any.

4. Communication of remarks to the employees
And clarification from the reporting Officer
sought, if any.

Date : 31/03/2022

Place : Kopargaon.

(Signature)

(Dr. Yadav B.S.)

Name and Designation of the
Reviewing Officer

K. J. Somaiya College of Arts
Commerce & Science, Kopargaon



Principal

K. J. Somaiya College of Arts
Commerce & Science, Kopargaon