

# **ANNUAL QUALITY ASSURANCE REPORT: 2016-17**

*Submitted to*

**National Assessment and Accreditation Council  
(NAAC)  
Bangalore**

*By*



**K. T. E. Society's  
K. J. Somaiya College of  
Arts, Commerce & Science, Mohanirjanagar.**

**(Re- accredited by NAAC with 'A' Grade with a CGPA of 3.11)  
(ISO 9001:2008 Certified Institute)  
Ahmednagar – 423601  
Maharashtra**

**17<sup>TH</sup> AUGUST, 2017**

## **The Annual Quality Assurance Report (AQAR) of the IQAC Part – A**

### **I. Details of the Institution**

1.1 Name of the Institution

Kopargaon Taluka Education  
Society, Kopargaon.

1.2 Address Line 1

Mohanirajnagar, Kopargaon.

Address Line 2

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City/Town

Kopargaon, District- Ahmednagar

State

Maharashtra

Pin Code

423601

Institution e-mail address

kjcollege@rediffmail.com

Contact Nos.

02423 222254

Name of the Head of the Institution:

Dr. B. S. Yadav

Tel. No. with STD Code:

02423 222254

Mobile:

+91 9423181155

Name of the IQAC Co-ordinator:

Dr. B. B. Bhosale

Mobile:

+91 9767049090, +91 9422069090

IQAC e-mail address:

[iqac.kjcollege@gmail.com](mailto:iqac.kjcollege@gmail.com)

## ANNUAL QUALITY ASSURANCE REPORT: 2016-17

1.3 NAAC Track ID

12098-K.J.Somaiya College, Kopargaon

1.4 NAAC Executive Committee No. & Date:

EC/56/RAR/09 dated September 16, 2011

1.5 Website address:

[www.kjsscollege.com](http://www.kjsscollege.com)

Web-link of the AQAR:

<http://kjsscollege.com/IQAC/AQAR2016-17.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	--	2004	2004-09
2	2 <sup>nd</sup> Cycle	A	3.11	2011	2011-16
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC:

30/12/2004

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- AQAR 2011-12 submitted to NAAC on 30/12/2012
- AQAR2012-13 submitted to NAAC on 26/10/2013
- AQAR2013-14 submitted to NAAC on 30/09/2014
- AQAR2014-15 submitted to NAAC on 30/09/2015
- AQAR2015-16 submitted to NAAC on 22/09/2016

1.10 Institutional Status

University

State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College

Yes ☒ No ☐

Constituent College

Yes ☐ No ☒

Autonomous college of UGC

Yes ☐ No ☒

Regulatory Agency approved Institution

Yes ☒ No ☐

## ANNUAL QUALITY ASSURANCE REPORT: 2016-17

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1. Computer Science  
2. Computer Applications

### 1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University, Pune.

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐ No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

Yes

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

## 2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

02

## ANNUAL QUALITY ASSURANCE REPORT: 2016-17

2.3 No. of students		01			
2.4 No. of Management representatives		02			
2.5 No. of Alumni		02			
2. 6 No. of any other stakeholder and Community representatives		02			
2.7 No. of Employers/ Industrialists		01			
2.8 No. of other External Experts		01			
2.9 Total No. of members		20			
2.10 No. of IQAC meetings held		05			
2.11 No. of meetings with various stakeholders:	No.	12	Faculty	04	
	Non-Teaching Staff	04	Students	02	
	Alumni	02	Others	02	
2.12 Has IQAC received any funding from UGC during the year?			Yes		No <input checked="" type="checkbox"/>
If yes, mention the amount	----				
2.13 Seminars and Conferences (only quality related)					
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC					
Total Nos.	08	International	---	National	01
		State	02	Institution Level	05
(ii) Themes					
Institutional Quality improvement with the help of ICT					
2.14 Significant Activities and contributions made by IQAC:					
<ul style="list-style-type: none"> <li>▪ Considering the Quality Improvement Program (QIP) in the institution, under the guidance of IQAC, Department of Library conducted a National Conference on 'Role of Librarians in promoting E- Information Literacy'. The conference received tremendous response from the Librarians and faculty members from all over Maharashtra. In this conference a special issue of '<i>Sanshodan Samiksha</i>'-ISSN: 2278-9308 with impact factor 3.20, a monthly Peer Reviewed International Research Journal, was published which contained 92 full length papers.</li> <li>▪ Department of Commerce and Economics conducted state level conferences on 'Emerging Trends in IT and E-Learning' and 'Economical Management of Water: Need</li> </ul>					

and Significance’ respectively. In these conferences special issues of ‘*Sanshodan Samiksha*’-ISSN: 2278-9308 with impact factor 3.20, a monthly Peer Reviewed International Research Journal, were published which contained 35 and 40 full length papers respectively.

- Student Feedback on Teachers was conducted at the end of semester/ terms, analysis was done by IQAC and it was given in AQAR.
- IQAC motivated all teachers to publish research papers in reputed Journals with ISSN, as a result **61** papers were published in National and International Journals. In order to conduct Academic Audit, a Core Committee, comprising the Principal, IQAC Coordinator and Management Representative of ISO were constituted. The academic audit, Green Audit, Energy Audit, and Surveillance Audit of ISO 9001:2015 was held in first week of November 2016.
- **01**- National conference, **02**- State Level Conference and **01** National Level workshop on Robotics (2-Days) were organized. It was possible because of the encouragement given to the Departments.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2016-17

Plan of Action	Achievements
The IQAC has proposed to install the solar panel on the roof of science building to minimize the consumption of electricity.	According to the proposal of IQAC, college installed solar panels on the roof of main building which generates electricity and helps to conserve nature.
The IQAC has proposed to increase the number of Smart Class Rooms.	The college increased number of Smart Class Rooms and LCD Projectors allotted to various departments to enhance ICT base education.
The IQAC proposes to start more Research Center in the college.	According to IQAC guidelines, the Department Physics started Ph. D. Research Centre affiliated to J.J.T University Rajasthan. The affiliation number and the date is as follows: JJTU/Lab/2106, Date- 15/10/2016.
The IQAC proposes to establish well equipped Gymkhana Facilities.	Gymkhana developed ‘Open Gym’ for the college students and the residents of Kopargaon. This type of Gym is only available in this college.
The IQAC has proposed to prepare 200mtr Running Track.	As per IQAC suggestion, Department of Sports developed 200 meters Running Track.
The IQAC has proposed to construct separate Ladies Common Room.	The college is in the process of constructing separate Ladies Common Room. The Cafeteria for Girls has been constructed in this academic year.

The IQAC has proposed to construct Synthetic Badminton Court.	The Gymkhana developed state-of-the-art Badminton Court with 7mm Polyurethane Synthetic Court first of its kind in the jurisdiction of S. P. P. University.
The college intends to increase the number of organization and participation in conferences, seminars and workshops.	The number of organization and participation in conferences, seminars and workshops has been increased.
The college proposes to increase participation of students in sports & cultural activities.	The participation in sports activities of students has tremendously increased and many of our students played at State and National level in base ball & Yoga. And our 1 student bagged 'Gold Medal' in International Yoga Competition and 7 students bagged Bronze Medal at National level Competition.
The IQAC has proposed to enhance the reading room facility.	According to guidelines given by IQAC, the reading room facility has been increased and the spacious room is available for all faculties.
The IQAC proposes to display 'Weather Data' on Digital Display Board.	Department of Geography made available 'Digital Display Board' to display Weather Data in College campus.
The IQAC proposes to organize 'Zero-Budget Farming: Awareness Campaign' for the farmers.	The college conducted the campaign for the farmers on 'Zero-Budget Farming: Awareness Campaign' for the farmers.
The IQAC has proposed to renovate with well equipped 'Sakarben Auditorium'.	Yes, the college reconstructed its auditorium, Sakarben Hall with state-of-art amenities.

*\* Academic Calendar of the year 2016-17 is provided in Annexure –I.*

2.15 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☒      Syndicate ☐      Any other body ☐

Provide the details of the action taken

- The IQAC motivate all teachers to apply for Major and Minor Research Projects.
- A direction has been given to all departments to apply for conferences/symposia.
- According to guidelines of IQAC, most of the departments released/published special Issues of International Peer Reviewed Journals containing full length papers of Faculty members bearing ISSN and Impact factor.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	01	01	--	--
PG	08	02	--	--
UG	19	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	20	--	20	20
Others	--	--	--	--
<b>Total</b>	48	03	20	20

  

Interdisciplinary	20	--	20	20
Innovative	20	01	20	20

##### 1.2 (i) Flexibility of the Curriculum: CBCS /Core/Elective option / Open options:

Savitribai Phule Pune University, Pune frames and designs syllabi for all U.G. and P.G. Classes and the same syllabi is taught in the college. For all P.G. courses the syllabus is of CBCS where at U.G. level some courses are core papers and some papers are offered at optional level.

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	Nil
Annual	08 (B.A & B.Com)

##### 1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒ (On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*An analysis of the feedback is provided in Annexure- II*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There was not any revision of syllabus by S. P. Pune University in this academic year.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes,

Department of Physics introduced Ph. D. Research Centre affiliated to JJTU letter No.- JJTU/Lab/2106, Date- 15/10/2016.



**Criterion – II****2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	25	09	---	01(Principal)

2.2 No. of permanent faculty with Ph.D.

23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	04	---	---	---	---	00	---	01	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

50

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	22	32
Presented papers	09	23	10
Resource Persons	02	06	07

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Three Smart Class Rooms with Broad Band internet connectivity, Wi-Fi Campus, Separate Computer Labs for B.C.A., M.C.S., B.Sc. Comp. and M. Sc. Physics, Screening of the films based on text. In most of the class rooms and laboratories there is provision of LCD Projectors.

2.7 Total No. of actual teaching days during this academic year

194

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation, Photocopy and Open Book Examination.

2.9 No. of faculty members involved in curriculum

01

--

02

Restructuring /revision/ syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

84.79%

**2.11 Course/Programme wise distribution of pass percentage: 2016-17**

Title of the Programme	Total no. of students appeared	Division			
		Distinction	I Class	II Second	Result
T.Y.B.A.	126	04.13%	48.41%	05.87%	48.41%
T.Y.B.Com.	141	15.57%	38.00%	10.30%	63.87%
T.Y.B.Sc. Physics	29	68.90%	17.27%	06.90%	93.07%
T.Y.B.Sc. Chemistry	54	48.15%	37.54%	--	85.69%
T.Y.B.Sc. Maths	11	18.18%	54.55%	--	72.73%
T.Y.B.Sc. Botany	14	28.57%	28.57%	--	57.14%
T.Y.B.Sc. Zoology	08	25.00%	25.00%	12.50%	62.50%
T.Y.B.Sc. Microbiology	11	18.18%	36.36%	09.10%	63.64%
T.Y.B.Sc. Comp Sci.	35	20.00%	22.58%	17.14%	60.00%
T.Y.B.C.A.	31	19.35%	29.03%	16.13%	64.52%
M.A.(II) Hindi	09	22.50%	55.00%	22.50%	100%
M.A. (II) English	17	47.06%	41.18%	--	88.23%
M.A. (II) Politics	37	18.19%	78.38%	--	97.30%
M.A. (II) History	34	22.65%	31.47%	35.39%	93.41%
M.A. (II) Economics	10	--	60.00%	30.00%	90.00%
M.Com. (II)	41	10.38%	80.49%	03.33%	83.80%
M.Sc. (II) Physics	24	29.17%	33.33%	33.33%	95.83%
M.Sc. (II) Chemistry	19	26.32%	52.63%	10.79%	89.74%
M.C.A. III	06	33.33%	50.00%	--	83.33%

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- The IQAC recommends the yearly planning of tests, tutorials and Internal Examinations every year at the beginning of the year which results into the best performance of our students in university examinations.
- The Internal Examinations answer books are evaluated and the results are communicated to the students for their improvement.
- IQAC promotes and motivates the teachers to go for ICT based teaching. Three Smart Class Rooms are available for ICT based teaching.
- IQAC recommends class seminars, group discussions and paper presentations in the class by the students. This resulted into better overall performance of the students in general and stage daring and improved pronunciation in particular.

- IQAC analyses the results of all classes and give suggestions to the teachers for their improvement.
- Every year IQAC recommends Academic Audit of all the departments in which academic assessment takes place and some suggestions are given for the improvement. 'ISO 9001:2015 Surveillance Audit' helps in the assessment of all the departments.
- In this year college initiated 'Green Audit' of our campus through IQAC by ISO Consultant Mr. R. M. Jain, Aurangabad.
- IQAC initiated 'Energy Audit' of our campus through IQAC by Aditi Engineering Services, Nasik.
- In accordance with the recommendations given by Energy Auditor, the institute installed 10kWp Solar Power Plant on the roof of Library building for saving electricity.
- IQAC interacts with all HoD's and discuss with them about their academic current status and future plans. IQAC gives some suggestions to each department. This mechanism helps the department to update their records like teaching diaries, roll call etc.
- IQAC plans and designs the budget for each department and accordingly budget is allocated to every department through which equipments are purchased.
- At the beginning of every year IQAC discusses with the librarian and the budget is planned to maintain ideal student-book ratio. The students from poor sections of society are provided books through Book-Bank facility by library.

#### 2.13 Initiatives undertaken towards faculty development.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others (Short-Term Courses)	01

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	29	02	00	16
Technical Staff	03	00	00	03

**Criterion – III****3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

- All academic decisions related to research are discussed by IQAC and Academic Research Committee (ARC). Some of the research projects are Pure Research Projects and some of the research projects are applied level projects. Most of the Research Projects are useful for immediate solutions in order to solve the problems of vicinity of Kopergaon. Most of our projects carried out by students and faculty members are related with the societal needs and concerns.
- IQAC makes motivate to all teaching faculty to apply for Minor & Major Research Projects. It resulted into getting the projects from B.C.U.D. S. P. Pune University and UGC, New Delhi.
- IQAC recommends staff to register for Ph. D. more than 67% faculty members are Ph. D. holders and remaining them have already registered for Ph. D.
- IQAC recommends staff to apply for Seminars & conferences to BCUD and UGC. As a result 01- National Conference, 02- State Level Conference, 02 Training workshop on Robotic and 03 in-house seminars were organized in this academic year.

**3.2 Details regarding major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	---	01	---	---
Outlay in Rs. Lakhs	---	Rs.6,85,000/-	---	---

**3.3 Details regarding minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	06	02	02	04
Outlay in Rs. Lakhs	8,85,000/-	3,30,000/-	3,30,000/-	6,34,924/-

**3.4 Details on research publications**

	International	National	Others
Peer Review Journals	26	15	--
Non-Peer Review Journals	--	--	--

## ANNUAL QUALITY ASSURANCE REPORT: 2016-17

e-Journals	4	--	--
Conference proceedings	10	02	03

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-16	UGC	06,85,000/-	06,58,000/-
Minor Projects	2016-18	BCUD, UGC	12,15,000/-	10,45,000/-
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	2015-17	BCUD	09,65,000/-	07,95,000/-
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total		02	19,00,000/-	17,30,000/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

### 3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	01	02	NIL	05
Sponsoring agencies	--	BCUD	BCUD	-----	KTES

## ANNUAL QUALITY ASSURANCE REPORT: 2016-17

3.12 No. of faculty served as experts, chairpersons or resource persons

12

3.13 No. of collaborations

International

--

National

--

Any other

02

3.14 No. of linkages created during this year

01

3.15 Total budget for research for current year in lakhs:

From funding agency

19,00,000.00

From Management of College

5000.00

Total

19,05,000.00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
02	---	01	01	---	---	---

3.18 No. of faculty from the Institution

who are Ph. D. Guides

09

and students registered for Ph. D.

18

& Students registered for M.Phil. under them

04

3.19 No. of Ph.D. awarded by faculty from the Institution

04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

---

Any other

--

3.21 No. of students Participated in NSS events:

University level

02

State level

--

National level

--

International level

--

3.22 No. of students participated in NCC events:

University level

13

State level

--

National level

04

International level

--

3.23 No. of Awards won in NSS:

University level

01

State level

--

National level

--

International level

--

3.24 No. of Awards won in NCC:

University level

---

State level

--

National level

02

International level

--

**3.25 No. of Extension activities organized**

University forum	---	College forum	06	
NCC	05	NSS	17	Any other
				--

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility-**

- NCC S/U/O Mr. Lekhraj Sanjay Bansode and NCC S/U/O Miss. Rupali Raosaheb Mali were selected in Maharashtra contingent for Republic Day Camp (RDC) January 2017 and actively participated in parade held at New Delhi from 1<sup>st</sup> to 29 January 2017.
- NCC SGT Mr. Ganesh S. Narode and Jr. /U/O Miss. Shital Babhulke were selected and actively participated in Thal Sainik Camp (TSC) held at New Delhi on 19<sup>th</sup> to 30<sup>th</sup> September 2016.
- Tree Plantation Drive was conducted by NCC Cadets in college campus.
- Blood Donation drive was conducted by NCC SD-Boys and SW Girls in college on 20<sup>th</sup> August 2016.
- In academic year 32 SD Boys Cadets appear for 'B' Certificate Examination and 11 SD Boys Cadets appear for 'C' Certificate Examination which conducted by 57MAH BN NCC Ahmednagar at Ahmednagar College on 12<sup>th</sup> & 19<sup>th</sup> February 2017.
- In academic year 15 SW Girls Cadets appear for 'B' Certificate Examination and 05 SW Girls Cadets appear for 'C' Certificate Examination which conducted by 57MAH BN NCC Ahmednagar at Ahmednagar College on 12<sup>th</sup> & 19<sup>th</sup> February 2017.
- 35 SD Boys Cadets and ANO Lt. Dr. N. G. Shinde participated in Combined Annual Training Camp (CATC) held at Auto Regiment, Ahmednagar in July-August 2016.
- 23 SW Girls Cadets and CTO Ms. V. S. Aher participated in Combined Annual Training Camp (CATC) held at Auto Regiment, Ahmednagar in this academic year.
- 08 SD Boyes Cadets, 05 SW Girls Cadets, CTO Ms. V. S. Aher and ANO Lt. Dr. N. G. Shinde participated in One Day University level Workshop on National Cadet Crop Meet at P. V. P. College, Loni on 23<sup>rd</sup> December 2016.
- According to instructions given by MAH BN NCC, 'International Yoga Day' was celebrated on 21<sup>st</sup> June 2017.
- Swacha Bharat Abhiyan and Yout Day celebrated on 12<sup>th</sup> August 2016.
- AIDS awareness rally in association with Rural Hospital Kopargaon was organized on 1<sup>st</sup> December 2016.
- LDr. Varsha Zawar delivered lecture on 'Nutrition' for NSS Volunteers on 26<sup>th</sup> Sept 2016.
- Total Blood check-up Camp was organized by NSS department on 27<sup>th</sup> Sept 2016.
- NSS Department with the help of Saibaba Sansthan's 'Shri Sainath Blood Bank', Shirdi organized Blood donation camp in the college premises in which 42 bags were collected.
- NCC Cadets help Police Department to control traffic and mob during Ganesh festival.

- NSS volunteers help to collect '*Niramalya*' (waste material) in '*Ganpati immersion*' Programme nearby Godavari River.
- 'River Godavari Cleaning Campaign and Tree Plantation' was organized on 1<sup>st</sup>, 3<sup>rd</sup> 10<sup>th</sup> July 2016 and 1<sup>st</sup> January 2017.
- Hon. Ashutosh Kale, Chairman, The Kopargaon Sahakari Sakhar Karkahana, donated and Planted 05 tree with Steel Guard on 27<sup>th</sup> July 2016.
- In association Youth Club and Loins Club, NSS Unit organized 'Tree Plantation Drive' at Dauch Kd. and Mohinirajnagar on 12<sup>th</sup> and 24<sup>th</sup> July 2016 respectively.
- NSS Unit planted 225 more '*Tulashi*' (*Ocimum sanctum*) plants in 'Oxygen Park' of the college on 5<sup>th</sup> August 2016.
- Most of NSS Volunteers were participated in the planning of workshop on 'Zero Budget Natural Farming' organized at Sant Janardhan Swami Ashram on 19<sup>th</sup> August 2016.
- The college organized Extra Mural Savitribai Phule Pune University Jaykar lecture series for senior citizens and students of the college on 9<sup>th</sup> -11<sup>th</sup> Jan 2017.
- The Indoor Game Hall of the college is provided to the citizens of the Kopargaon vicinity and all the sports facilities are provided them at nominal charges.
- Every year college organises State level '*B. G. Rohamare Gramin Sahitya Puraskar Yojana*' on 7<sup>th</sup> December in which emerging writers are motivated by honouring them in the form of awards. Every year 4-5 writers are chosen from different categories and they are honoured with Rs. 5000/- cash prize, certificate and memento.
- Department of Physics organized 2-days in-house National Level Workshop on Robotic in association with E-Cell IIT Bombay for M. Sc. Physics students on 13<sup>th</sup> and 14<sup>th</sup> December 2016.
- Consecutively from third year college organized '*K. B. Rohamare State Level Inter Collegiate Debate Competition*' on 27<sup>th</sup> January 2017. 14 teams from rest of Maharashtra participated in this competition.
- Department of Library celebrated '*Vachan Prerna Din*' and also organized Workshop, Science Book Exhibition as well as Books distribution to economically backward students on 15<sup>th</sup> October 2016.
- Competitive examination on '*Gandhian Thoughts & Culture*' was organized by Hindi department.
- Department of Commerce organized Late K. B. Rohamare lecture series from 3<sup>rd</sup> to 5<sup>th</sup> February 2017. Dr. G. H. Barhate, C. D. Jain College, Shrirampur, Dr. S. D. Takalkar, ASC College, Narayangaon, and Principal Dr. G. D. Kalhapure ASC College, Sonai delivered lecture on Insurance, Stock Market and Mutual Fund Industry.
- The college organized several programmes in collaboration with Lions Club, Kopargaon. These programmes include Health Check-up Camp for girls, awareness programmes on female



foeticide, street plays based on voters awareness programme, cyber security awareness programme etc.

- Commerce Festival was organized by Commerce Department for UG and PG students in 12<sup>th</sup> to 16<sup>th</sup> January 2017.
- Department of Economics organized Competitive Examination on Economic based knowledge during every year.
- Training Programme under NSDC was organized in the Sectors of Logistics and Retail in the month of March 2017.
- The Ministry of Corporate Affairs selected the college for the fifth consecutive years for organizing investor awareness programme for the students, faculties and the citizens in suburbs. C. A. Mr. Sanjay Pagare was the resource person appointed for the same by the Govt. of India. The college was awarded with the certificate from the Ministry of Corporate Affairs for conducting the lecture series consecutively.
- Consultancy services were provided to PEP Industries, Pune on their formal request to the college. The system of H.R., Documentation of various sections in manufacturing units, maintaining various books of Accounts, Sales register etc. was established in industry. Revenue of Rs. 11000/- was generated through it.
- Lecture on awareness of “GST” was organized on 12<sup>th</sup> February 2017. C. A. Dattatrya Khemnar delivered an excellent lecture on GST for students and faculties.
- Miss. Shrushti Gidde and Miss. Vaishali Khairnar of T.Y.B.Com. participated in “Avishkar”- research competition organized by S. P. P. University in December 2016.

**Criterion – IV****4. Infrastructure and Learning Resources**

## 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	07 Acre	---	--	07 Acre
Class rooms	36	---	K.T.E.Society	36
Laboratories	16	01	K.T.E.Society	17
Seminar Halls	02	---	K.T.E.Society	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	2,35,740/-	--	2,35,740/-
Value of the equipment purchased during the year (Rs. in Lakhs)	36.55160	11.43165	K.T.E.Society	47.98325
Others (Cycle Stand, Gym, Store Room)	01	03	---	04

## 4.2 Computerization of administration and library

Because of the overwhelming response of students for PG online admissions, the college took initiative for online admission to UG Students. Administrative works are fully computerized with the use of 'Vridhhi' Computer software. Library is fully automated and total books have been bar coded. Books are issued with the help of bar code. There is LAN network in library as well as in the office. N-LIST database it includes e-Journals and e-books have been subscribed by the library and free access is given to all the members of library.

All science laboratories are well equipped with computers and bread band connectivity.

## 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	47878	4809147.00	1417	299168.00	49295	5026583.00
Reference Books	4414	1899901.00	369	103881.00	4783	1985559.00
e-Books	122673	5750.00	112673	5750.00	112673	5750.00
Journals	101	142043.00	12	87826.00	101	87826.00
e-Journals	6247	5750.00	6247	5750.00	6247	5750.00
Digital Database	02	5750.00	02	-----	02	5750.00
CD & Video	278	20922.00	23	Free with Books	301	20922.00
*Others (Specimen Books)	943	237652.00	123	19924.00	1066	267072.00

\*Other: Competitive Examination Books, Motivational Books, Personality Development Books.

## ANNUAL QUALITY ASSURANCE REPORT: 2016-17

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others-Library
Existing	160	07	i)Broad band ii) Wi-Fi	03	03	15	25	12
Added	23	--	--	--	--	--	02	--
Total	183	07	02	03	03	15	27	12

### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

- Guest lecture of Mr. Prashant B. Khillari, Managing Director, 'STEP INFOTECH' was organized on "Carrier Opportunities in IT" on 29<sup>th</sup> August 2016.
- The college has a state-of-the-art computer laboratory which has 24 hours broadband internet access. All the students and teachers are allowed to access computer laboratory and internet facility.
- A Guest lecture of Prof. G. V. Gadakh, Head, Computer Science, Devlali Pravara on "Android Development" was organized for the students of Computer Science on 17<sup>th</sup> February 2017.
- Department of Computer Application in association with E-Cell IIT Bombay organized 2-Days Workshop on Android Application Development on 26<sup>th</sup>-27<sup>th</sup> August 2016.
- Special course for the PG students with six credits on Cyber Security was organized since last three years.

### 4.6 Amount spent on maintenance in lakhs:

i) ICT	02,15,888/-
ii) Campus Infrastructure and facilities	20,50,238/-
iii) Equipments	04,73,597/-
iv) Others (Building and infrastructure)	17,59,782/-
<b>Total :</b>	<b>44,99,508/-</b>

**Criterion – V****5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- Student mentoring is one of the best practices of the college which helps tremendously in enhancing the confidence among the students.
- Placement cell serves the need of the students in training and placement.
- Counseling of students took place in all departments on their courses so to help them in choosing the right course.
- As per the advice of IQAC, coaching was provided as a special support to students who were at risk of failure and drop out. Normally one class per week is held as tutorial class for a subject. The said students were advised informally by the teachers.
- Students are provided with physical facilities in all departments. ICT enabled teaching, introduction to ICT, internet facilities, computer laboratories, Health centre, Hostel facilities for boys and girls, refectory facility, clean and pure drinking water facility, Book bank facilities are provided to all the students.
- The awareness among the students about the use of library is created every year in the college by the librarian through classroom demonstrations.
- Details of scholarship and freeships from various courses for reserve category students were intimated.
- Students from the weaker section of the society are identified at the beginning of the year and 'Earn & Learn' scheme is initiated for them.
- NSS and NCC departments cater to the need of the students in achieving their goals.
- Computer programming and value education programmes were organized in the college.
- Grievance Redressal Cell and Competitive Examination Centre also cater to the needs of the students.
- At the beginning of the academic year, a meeting of students was convened in which they were briefed about the various activities of the college, Programme officers' of NSS and NCC presented their activities to first year students. First year students were also briefed about various activities and associations in the college.

Continued.....

Continued.....

- Self financed 'Certificate Course in Yoga' was organized every year by NCC, NSS and Department of Physical Education and Sports.
- Handbook containing details of all students support services and academic calendar was distributed to all the students. It included the details regarding 'Earn and Learn Scheme', Fees installments, Skill Development Programme, College Magazine, Remedial Classes, Industrial Visits, Admission procedure of NSS, NCC, Competitive Guidance Cell, Grievance Redressal Cell, Hostel Facilities, Library, Computer Laboratory, Sports, Mentorship, Financial Assistance, Training and Placement Cell, Cultural Programme etc.

**5.2 Efforts made by the institution for tracking the progression**

- IQAC organized centralized Assessment Program for term end examinations in college and the feedback is given to all the students about their performance in these examinations.
- IQAC analyzed the examination results of all programs and made suggestion for improvement.
- The Governing Body and the Principal look after the entire process and gives appropriate suggestions for the betterment of academic atmosphere.
- Departmental PTA meetings were conducted to discuss the progress of students.

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
1970	460	---	---

**(b) No. of students outside the state**

--
----

**(c) No. of international students**

--
----

No	%
--	--

Men

Women

No	%
--	--

Last Year: 2016-17						This Year: 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1360	341	93	563	--	2357	1272	313	78	778	04	2445

Demand ratio = 1:1

Dropout = 1.98%

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

- Competitive Examination Guidance Centre organized Lecture on the preparation of MPSC and UPSC Examination. Prof. Vinay Mahankar, Amravati guided the students.
- Hon. Dattatrya Shinde, IAS, delivered lecture on 'Examination Pattern and Preparation of UPSC Exam.'
- Hon. Prashant Khedekar, Tahsildar, Kopergaon delivered lecture on "Preparation of MPSC Exam."
- 06 Lecture Series in various departments for PG students for SET/SLET/ MPSC/UPSC and other competitive examinations were conducted.

No. of students beneficiaries/participants 410

**5.5 No. of students qualified in these examinations**

NET	<span style="border: 1px solid black; padding: 2px 10px;">01</span>	SET/SLET	<span style="border: 1px solid black; padding: 2px 10px;">07</span>	GATE	<span style="border: 1px solid black; padding: 2px 10px;">---</span>	CAT	<span style="border: 1px solid black; padding: 2px 10px;">---</span>
IAS/IPS etc	<span style="border: 1px solid black; padding: 2px 10px;">---</span>	State PSC	<span style="border: 1px solid black; padding: 2px 10px;">01</span>	UPSC	<span style="border: 1px solid black; padding: 2px 10px;">---</span>	Others	<span style="border: 1px solid black; padding: 2px 10px;">---</span>

**5.6 Details of student counselling and career guidance**

- IQAC recommends to all teachers that they should do beyond the classroom teaching and impart proper guidance to students about seeking jobs in different fields.
- A career oriented workshop of Mr. Nilay Mehta, Chartered Accountant and Director of Nilaya Academy, Pune was organized on 10<sup>th</sup> January 2017. The workshop was attended by 247 students in the college.
- Through Training and Placement Cell final year students are trained in Soft Skills, Personality development and Pre-interview Techniques.
- Lectures of various professionals are organized every year.
- Student mentoring system is adopted and each class is allotted to a mentor to look after the academic, co-curricular and social aspects of the students.
- Campus interviews of six Organizations were organized during 2016-17. 189 students participated in the interviews, on campus 74 students were placed and 54 students were placed through off campus mode.
- During the academic year 2016-17, 4 training sessions for final year graduation and post graduation students were organized on the theme of 'Personality Development', 'Drafting of Resume', 'Attending Interview' and 'Communication Skills' respectively.
- The most significant achievement of Department of Commerce was the selection of 64 students through campus interviews in WNS International and ICICI Bank.

No. of students benefitted

365

**5.7 Details of campus placement**

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	189	74	62

**5.8 Details of gender sensitization programmes**

- “Virangana Pathak” (by the girls for the girls) is established every year which looks after the problems of girls students actively.
- Student Welfare Board of our college organized ‘Nirbhay Kanya Abhiyan’ sponsored by S. P. P. University on 19<sup>th</sup> December 2016’.
- Self-defence session for girls was organized, Women Grievance Cell is strengthened.
- Women’s Welfare Cell functions for the welfare of women staff and students.
- Prevention of Sexual Harassment Cell celebrated International Women’s Day and organized workshop for women students on women empowerment.
- Workshop was organized for girl students for their personality development.
- Total Blood check-up camp was organized for girl students.
- A Workshop on “Women’s Health: Challenges and Remedies” was organized on 24<sup>th</sup> September 2016. Dr. Priti Gabale guided the students with demonstrations.

**5.9 Students Activities****5.9.1 No. of students participated in Sports, Games and other events**

State/ University level

55

National level

18

International level

--

No. of students participated in cultural events

State/ University level

--

National level

--

International level

--

**5.9.2 No. of medals /awards won by students in Sports, Games and other events**

Sports: State/ University level

25

National level

06

International level

--

Cultural: State/ University level

--

National level

--

International level

--

**5.10 Scholarships and Financial Support**

	Number of students	Amount
Financial support from institution	----	----
Financial support from government	1414	1,18,04,448.00
Financial support from other sources	135	13,24,698.00
Number of students who received International/National recognitions	Nil	Nil

**5.11 Student organised / initiatives**

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

**5.13 Major grievances of students (if any) redressed:**

- The Girls students' demand for renovation of Cafeteria was fulfilled by college.
- Students demanded the installation of CCTV, which was fulfilled as per their requirement.
- The sports facility in the indoor game hall has been increased after receiving the grievance from the students.
- Parking area was increased for students after receiving a demand from them.



**Criterion – VI****6. Governance, Leadership and Management****6.1 State the Vision and Mission of the institution****Vision:**

To make the institution a seat of learning, imparting knowledge and global competencies to the students by inculcating among them the human, ethical and civic values and sense of patriotism. The institution that prepares the students to face the global challenges in terms of knowledge, research and sustainable development of the nation.

**Mission:**

To make continuous and sincere efforts to impart global knowledge and skills to the students and promote soft skills, entrepreneurship, human values, research attitude, scientific temper and responsible citizenship among the students.

**Objectives:**

- To provide quality and skilled education to masses.
- To introduce necessary short-term and long-term courses whenever necessary, in the light of the vision and mission of the institute.
- To provide opportunities to students and faculty to contribute to the social development and economic growth of the society.
- To inculcate the sense of discipline, environmental consciousness and human values among the students.
- To make continuous efforts for research promotion for improving teaching- learning process and the use of information technology.

**6.2 Does the Institution has a management Information System*****i. Administrative procedures including finance:***

The College Principal acts as facilitator between the governing body and the college staff. All the data concerning various processes is well maintained and principal retrieves data as per the requirements. All the financial transactions are also processed through installed software 'Vridhi' where it can be easily detected whether the funds allocated are properly utilized or not.

The data in admission includes important aspects such as salary maintenance of teaching & non-teaching and adhoc, balance sheet, PF/ pension, Recruitment procedure, Student admission, correspondence with university, DHE, UGC, Management & other external bodies, RTI correspondence, records maintenance & building maintenance etc.

***ii. Student admissions:*** Information is provided through college website for online admissions of all classes.

Continued....

**iii. Student records:**

- a) **MIS-** Management Information System: Basic information of the institution and the data concerning students, personal information, educational qualification, internal examination, performance, attendance records, hostel facility, scholarship information, facility for physically handicapped students and research activity etc. can be accessed through MIS which is maintained in the form of registers & on computers. MIS is very actively functional in our college. Top-down flow of information and bottom-up communication take place very effectively. MIS is active in three layer systems in our college- 1) Local/college level, 2) Department of Higher Education, Govt. of Maharashtra and 3) AISHE, Ministry of HRD, Delhi.
- b) **CMS-** College Management System- For this purpose administration office develops an office network. In this office computerisation the data concerning students, personal information, educational qualification, internal examination, performance, attendance records, hostel facility, scholarship information, facility for physically handicapped students and research activity etc. is maintained.
- i. **Evaluation and examination procedures:** Internal evaluation is done on the basis of class tests. The concern faculty transfers the data to the office and the in-charge of attendance. The office maintains a record using university guidelines. Controller of Examination is appointed as per the guidelines of University. In house first year examination of undergraduate course is conducted as per guidelines of S. P. Pune University. Hall tickets of all College and University Examination are provided to the students on college website, from where they can download.
- ii. **Research administration:** Records of project done by some undergraduate and postgraduate students is maintained in the concern department. A research committee is appointed to guide the faculty member in assisting their research documentations and solving their queries.
- iii. **Other:** For this purpose LAN has been developed and software 'Vridhi' is installed and being used.

**6.3 Quality improvement strategies adopted by the institution for each of the following:****6.3.1 Curriculum Development**

The curriculum is designed and developed by Savitribai Phule Pune University and implemented by the college. However, the university arranges some workshops for the teachers while designing syllabus. Many of our teachers participate in these workshops every year and give their feedback to the Board of Studies, S. P. Pune University, Pune.

**6.3.2 Teaching and Learning**

- Preparation of Academic Calendar in the month of April.
- Time Table for all classes is set in the month of April.
- Teaching plans are prepared by all faculty members in April.
- The execution of time-table and teaching plan is done in the next academic year.
- ICT based teaching-learning is preferred by all faculty members.
- *Three Smart Classes* are developed which are used by all faculty members for ICT teaching.
- Film and Drama appreciation programmes are arranged in the form of screening of the play and films in college. Discussion is followed by screening.
- Class seminars and group discussions are arranged by all faculty members in their respective subjects.
- Techno-Fests and PPT competitions are organized in several departments.
- Expert lecture series is organized every year in each department.

**6.3.3 Examination and Evaluation**

Internal squad, CCTV surveillance, separate examination office with computer, broad band internet, and Xerox copier facility is provided in the college. Computerized results are generated by using 'Vridhhi' software.

**6.3.4 Research and Development**

- The office bearers of Kopargaon Taluka Education society management and the Principal always promote research in college by motivating teachers to apply for major and minor research projects. 04 Minor Research Project were completed during this year. The Principal also motivated the staff to register for Ph. D. This year 01 Ph. D. degrees awarded to faculty.
- Four students participated in 'Avishkar-2016' and they were honoured by the University with certificates.
- This year college organized 'Convocation Ceremony' at college level to award Degree Certificate to the students who completed their under graduation from our college.

**6.3.5 Library, ICT and physical infrastructure / instrumentation**

- Library is well equipped with the OPAC system. The library uses INFLIBNET, database and also has online membership of prestigious institution like British Council Library.
- The college also makes the use of ICT in teaching, learning and evaluation.

**6.3.6 Human Resource Management**

- IQAC monitors the utilization of human resources in the best possible way.
- Technical support and training is provided to them in college campuses as well as they are sent to participate in training programme organized by other institutes/universities.
- All the staff members of teaching and non-teaching faculty are encouraged for the best performance by appreciating their achievements.
- Kaizen theory of systematic planning and work is adopted by the staff members who improve their performance.

**6.3.7 Faculty and Staff recruitment**

Teaching faculty is appointed by following the rules and regulations of the Government of Maharashtra and S. P. Pune University, Pune. Non-teaching staff is also appointed in accordance with the rules and regulations of the Government of Maharashtra and S. P. Pune University, Pune. Temporary teaching staff is appointed by the management council of the college at local level on ad-hoc basis. In this procedure of selection also college appoints qualified staff and knowledgeable teachers. In this recruitment the subject experts recommend the candidate and the same candidate is selected.

**6.3.8 Industry Interaction / Collaboration**

Department of Physics, Chemistry and Geography have undertaken a joint programme in facilitating the local farmers. These departments share their knowledge regarding environmental changes, weather forecast, soil testing and horticulture with the local farmers.

**6.3.9 Admission of Students**

- For this we form the Admission Committees for counselling the student for their Admission.
- The college started online admissions to all classes from this academic year. The college offers admissions to some courses on first-come-first-serve basis. Such admission can be completed within half an hour by the students. Admission committee recommends the students who are eligible for admission; such students go for direct admission.
- For some courses like M. Sc. Physics and M.Sc. Chemistry & S.Y.B.A. admissions are given on merit basis as per rules and regulations of S. P. Pune University, Pune. In this admission process, the rules of reservations are strictly followed.
- Poor and needy students are offered admission without charging any fees. The college bears their fees and help them in taking higher education.

**6.4 Welfare schemes for**

Teaching	01
Non teaching	01
Students	01

**6.5 Total corpus fund generated**

Rs.19,50,725.00 up to 16.08.2017

6.6 Whether annual financial audit has been done      Yes ☒      No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Auditors of ISO 9001:2015	Yes	IQAC & Internal Auditors of ISO
Academic	Yes	Green Audit	Yes	IQAC & Internal Auditors of ISO
Academic	Yes	Energy Audit	Yes	IQAC & Internal Auditors of ISO
Administrative	Yes	Auditors of ISO 9001:2015	Yes	IQAC & AAA Committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☐      No ☒

For PG Programmes      Yes ☐      No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- N.C.C. cadets who are passed out from college, visit college at regular interval of time and guide our students in preparing for military and police services.
- Mr. Amit Shah donated DTH System to the college.

6.12 Activities and support from the Parent – Teacher Association

- The meetings of Parent-Teacher Association are held regularly in the college. In these meetings the awareness is created among the parents and students about stress management, the uses and abuses of mobile, commuting problems and solutions as well as to improve the academic performance of their wards.
- As per the suggestion given by the parents, the college provided a bus for the transportation of girl students on no loss-no profit basis.

6.13 Development programmes for support staff

- The college runs co-operative consumer store for all the staff members and the students. Through this store, the staff and students receive stationery material and consumable items on the basis of no profit-no loss.
- The college also organized health check-up camp for non-teaching staff. Computer training programme was organized for non teaching staff.
- The college also organised workshop for teaching and non- teaching staff on stress management.

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

- The college installed 10kWp Solar Energy Plant which cost around 5.5 lakhs.
- The college initiated the use of fabric carry bags instead of plastic carry bags.
- Students of our college planted medicinal plants in the botanical garden.
- A lecture on 'Water Conservation' was organized in the college.
- NSS volunteers and NCC cadets planted many trees in college premises to make the campus eco-friendly.
- The students of department of Botany planted rare plants in nursery.
- The college developed three layered filtration plant for the drainage water so that the filtered water enters into the Godavari River.
- The concept of 'Oxygen Park' was extended at wider level by planting '*Tulshi*' plants in the campus.

**Criterion – VII****7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details:

- Considering the Quality Improvement Program (QIP) in the institution, under the guidance of IQAC, Department of Library conducted a National Conference on ‘Role of Librarians in promoting E- Information Literacy’. The conference received tremendous response from the Librarians and faculty members from all over Maharashtra. In this conference a special issue of ‘*Sanshodan Samiksha*’-ISSN: 2278-9308 with impact factor 3.20, a monthly Peer Reviewed International Research Journal, was published which contained 92 full length papers.
- Department of Commerce conducted state level conference on ‘Emerging Trends in IT and E-Learning’. In this conference special issue of ‘*Sanshodan Samiksha*’-ISSN: 2278-9308 with impact factor 3.20, a monthly Peer Reviewed International Research Journal, was published which contained 35 full length papers.
- Department of Economics conducted state level conference on ‘Economical Management of Water: Need and Significance’. In this conference special issue of ‘*Sanshodan Samiksha*’-ISSN: 2278-9308 with impact factor 3.20, a monthly Peer Reviewed International Research Journal, was published which contained 40 full length papers.
- IQAC motivated all teachers to publish research papers in reputed Journals with ISSN, as a result **61** papers were published in National and International Journals. In order to conduct Academic Audit, a Core Committee, comprising the Principal, IQAC Coordinator and Management Representative of ISO were constituted. The academic audit, Green Audit, Energy Audit, and Surveillance Audit of ISO 9001:2015 was held in first week of November 2016.
- **01**- National conference, **02**- State Level Conference and **02** in-house National Level workshops on Robotics and Android System Development (2-Days each) and 03 in-house seminars were organized. It was possible because of the encouragement given to the Departments.
- Training and Placement Cell in association with National Skill Development Council organized one month training programme for the final year students in all faculties in

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

At the beginning of the academic year 2016-17 the following programmes were proposed and IQAC prepared ATR at the end of same academic year.

- The IQAC has proposed to install the solar panel on the roof of science building to minimize the consumption of electricity.

**ATR:**

According to the proposal of IQAC, college installed solar panels on the roof of main building which generates electricity and helps to conserve nature.

- The IQAC has proposed to increase the number of Smart Class Rooms.

**ATR:**

The college increased number of Smart Class Rooms and LCD Projectors allotted to various departments to enhance ICT based education.

- The IQAC proposes to start more Research Center in the college.

**ATR:**

According to IQAC guidelines, the Department of Physics started Ph. D. Research Centre affiliated to J.J.T University Rajasthan. The affiliation number and the date is as follows: JJTU/Lab/2106, Date- 15/10/2016.

- The IQAC proposes to establish well equipped Gymkhana Facilities.

**ATR:**

Gymkhana developed 'Open Gym' for the college students and the residents of Kopargaon. Such type of Gym is only available in our college in the vicinity of Kopargaon.

- The IQAC has proposed to prepare 200 meters Running Track.

**ATR:**

As per IQAC suggestion, Department of Sports developed 200 meters Running Track.

- The IQAC has proposed to construct separate Ladies Common Room.

**ATR:**

The college is in the process of constructing separate Ladies Common Room. The Cafeteria for Girls has been constructed in this academic year.

- The IQAC has proposed to construct Synthetic Badminton Court.

**ATR:**

The Gymkhana developed state-of-the-art Badminton Court with 7mm Polyurethane Synthetic Court first of its kind in the jurisdiction of S. P. P. University.



- The college intends to increase the number of organization and participation in conferences, seminars and workshops.

**ATR:**

The number of organization and participation in conferences, seminars and workshops has been increased.

- The college proposes to increase participation of students in sports & cultural activities.

**ATR:**

The participation in sports activities of students has tremendously increased and many of our students played at State and National level in base ball & Yoga. One of our student bagged 'Gold Medal' in International Yoga Competition and 7 students bagged Bronze Medal at National level Competition.

- The IQAC has proposed to enhance the reading room facility.

**ATR:**

According to guidelines given by IQAC, the reading room facility has been increased and the spacious room is available for all faculties.

- The IQAC proposes to display 'Weather Data' on Digital Display Board.

**ATR:**

Department of Geography made available 'Digital Display Board' to display Weather Data in College campus.

- The IQAC proposes to organize 'Zero-Budget Farming: Awareness Campaign' for the farmers.

**ATR:**

The college conducted the campaign for the farmers on 'Zero-Budget Farming: Awareness Campaign' for the farmers.

- The IQAC has proposed to renovate well equipped '*Sakarben Auditorium*'.

**ATR:**

Yes, the college reconstructed its auditorium, Sakarben Hall, with state-of-art- amenities.

7.3 Give two Best Practices of the institution

- Creating Awareness about Farm Ponds among the farmers.
- No Capitation, No Donation.

*\* The details are provided in annexure III*

**7.4 Contribution to environmental awareness / protection**

- The college constructed underground water storage tank to collect rain water. In this water tank 'Rain Water Harvesting' of two buildings has been utilized.
- N.S.S. volunteers cleaned up Godavari river bank and planted tree. These trees are regularly looked after by these volunteers.
- The students of N.C.C. also planted trees on college campus.
- The students of the college gathered plastic garbage and waste materials in the vicinity of Kopargaon tehsil especially during Ganesh festival.
- All the staff members and students of the college initiated cleanliness campaign in college campus on 2<sup>nd</sup> October 2016.

**7.5 Whether environmental audit was conducted?**

Yes



No

**7.6 Any other relevant information the institution wishes to add.**

- An Environmental Awareness Camp was organized by Department of Botany and Zoology to make farmers aware about indiscriminate use of pesticides and its effects on human health.
- Awareness camp to use more vermi-compost instead of chemical fertilizers.

**Identified strengths from SWOC Analysis:****Strength from SWOC Analysis-**

- i. College constructed self funded '*Padma Bhushan Karamasibhai Science and Technology Bhavan*'. In this building the UG and PG laboratories of Physics and Chemistry, Computer Science laboratories, Three Smart Class and Class rooms with five toilet blocks and RO drinking water facility are provided.
- ii. New Indoor Game Hall is constructed with all facilities and well equipped 20 stations Gym is also developed.
- iii. Use of ICT based teaching and value added programmes have been increased significantly.
- iv. Effective MIS and Grievance Redressal Cell.
- v. Department of Physics, Chemistry and Geography have undertaken a joint programme in facilitating the local farmers. These departments share their knowledge regarding environmental changes, weather forecast, soil testing and horticulture with the local farmers.
- vi. In this academic year the growth was seen in the enrolment of reserve category students.
- vii. Considering the increased number of students, college extended ladies common room & Toilets.
- viii. In this academic year there was a significant growth in Ph.D. holders

- ix. College extended both, boys and girls' hostel and Renovate Cafeteria in Ladies Hostel campus.

**Identified weaknesses from the SWOC analysis:**

- i. Limited opportunities in resource generation.
- ii. Limited scope for consultancy services.
- iii. Lack of Guest house

**Opportunities identified from the SWOC analysis:**

- i. Conducting research on local history of Kopergaon tehshil.
- ii. Conducting research on impact of fertilizers and pesticides on crustaceans.
- iii. Conducting the financial awareness classes among the citizens of Kopergaon tehshil.
- iv. Organizing entrepreneur development programme for the students and masses.

**Identified challenges from SWOC analysis**

- i. The main occupation of the citizens of Kopergaon tehshil is farming. Kopergaon comes under rain shadow region. So the farmers and parents of our students are always under economic crises. This financial weakness results in to the poor background of students. Because of this, students are unable to pay the fees of university regularly. They pay it in instalments.
- ii. Some of our post from both, teaching and non-teaching, are lying vacant because of lack of No Objection Certificate (NOC) from Govt. of Maharashtra.

**8. Plans of institution for next year: (2017-18)**

- ❖ To start Certificate Course in Anchoring in Department of Marathi.
- ❖ To start Certificate Course in Translation Studies in the Department of English and Hindi.
- ❖ To promote a writing of local history and publications in Department of History.
- ❖ To start research Centre in Political Science, Economics and Geography.
- ❖ To apply for major research projects in Department of Geography and Economics.
- ❖ To offer Diploma Course in Taxation, Marketing, Retailing and Entrepreneurship in Commerce.
- ❖ To establish more linkages and collaborations with reputed institutions.
- ❖ To develop Research Centre of Department in Physics.
- ❖ To develop Tissue Culture Lab and Nursery for the benefit of the farmers.
- ❖ To start PG in Zoology.
- ❖ To establish Mathematical Laboratory.
- ❖ To organize National Competition on Software skills.

- ❖ To develop Data Processing Centre for professional corporate in the vicinity.
- ❖ Extension of Cycle-Motor cycle- Car parking stand.
- ❖ To develop internal road in college campus.
- ❖ To develop ladies seat-out area in Ladies Hostel.
- ❖ To construct separate Store Room and Consumer Stores.

  
Name Dr. B. B. Bhosale  
Co ordinator  
IQAC, K. J. Somaiya College  
Kopargaon, Dist. A.Nagar



  
Name Principal Dr. B. S. Yadav  
Principal  
K. J. Somaiya College of Arts  
Commerce & Science, Kopargaon

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Signature of the Coordinator, IQAC

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Signature of the Chairperson, IQAC

# ANNUAL QUALITY ASSURANCE REPORT: 2016-17

## Annexure –I: Academic Calendar of the year 2016-17

Kopargaoon Taluka Education Society's

**K. J. SOMAIYA ARTS, COMMERCE AND SCIENCE COLLEGE,**

Mohanirajnagar, Kopargaoon-423601, Dist.- Ahmednagar (M.S.)

**ACADEMIC CALENDAR FIRST TERM 15/06/2016 TO 21/10/2016**

Day	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU												
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30												
<b>JUN</b>	<b>SUMMER VACATION</b>														<b>First Week</b> 15th Meeting Academic Planning Students' Progress 16th Meeting 17th Meeting 18th Meeting 19th Meeting 20th Meeting 21st Meeting 22nd Meeting 23rd Meeting 24th Meeting 25th Meeting 26th Meeting 27th Meeting 28th Meeting 29th Meeting 30th Meeting																											
<b>JUL</b>	<b>Second Week</b> 21st Meeting 22nd Meeting 23rd Meeting 24th Meeting 25th Meeting 26th Meeting 27th Meeting 28th Meeting 29th Meeting 30th Meeting														<b>Third Week</b> 31st Meeting 32nd Meeting 33rd Meeting 34th Meeting 35th Meeting 36th Meeting 37th Meeting 38th Meeting 39th Meeting 40th Meeting 41st Meeting 42nd Meeting 43rd Meeting 44th Meeting 45th Meeting 46th Meeting 47th Meeting 48th Meeting 49th Meeting 50th Meeting 51st Meeting 52nd Meeting 53rd Meeting 54th Meeting 55th Meeting 56th Meeting 57th Meeting 58th Meeting 59th Meeting 60th Meeting 61st Meeting 62nd Meeting 63rd Meeting 64th Meeting 65th Meeting 66th Meeting 67th Meeting 68th Meeting 69th Meeting 70th Meeting 71st Meeting 72nd Meeting 73rd Meeting 74th Meeting 75th Meeting 76th Meeting 77th Meeting 78th Meeting 79th Meeting 80th Meeting 81st Meeting 82nd Meeting 83rd Meeting 84th Meeting 85th Meeting 86th Meeting 87th Meeting 88th Meeting 89th Meeting 90th Meeting 91st Meeting 92nd Meeting 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Kopargaoon Taluka Education Society's  
**K. J. Somaiya Arts, Commerce and Science College,**  
 Mohanirajnagar, Kopargaoon-423601, Dist.- Ahmednagar (M.S.)

## ACADEMIC CALENDAR SECOND TERM 21/11/2016 TO 30/04/2017

Day	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

*Annexure- II: An analysis of the feedback of the year: 2016-17*

**FEEDBACK ANALYSIS: 2016-17**

The College aims to offer the best possible environment and learning experience to encourage students to perform to their full potential.

Students play a critical part in the evaluation, development and enhancement of the quality of this learning experience. Feedback from students allows the College to evaluate how its service provision is viewed by its most important group of stakeholders, namely its students. The feedback is also obtained from parents and alumni at the time of meeting with them. The random sampling method is used for the collection of feedback.

Students are invited and given feedback forms on an anonymous basis, towards the end of semester / terms. This process occurs on a twice-yearly basis: towards the end of the first semester, in December, and towards the end of the second Semester, in April. In each case, feedback is collected after students have been assessed. The feedback of parents and alumni is also taken at the time of meeting with them.

Student's feedback–

- According to 85% students, all teachers are completed in teaching.
- Some of the students (15%) suggested that Teaching Learning Process should be incorporated with the awareness of environment.
- 5% students suggested that some of the teachers should create interest about syllabus in classroom.
- It was found that all the students are satisfied with the teaching of all the teachers in college.

The said feedback is analyzed very minutely by feedback committee and the 'Action Taken Report'-ATR are prepared on it.

The feedback of academic year 2016-17 is analyzed minutely by Feedback Committee which gives following suggestions to the college. They are as follows:

- According to increasing strength of students, proper maintenance of classrooms and laboratories should be in consideration.
- Cleanliness of washrooms should be maintained properly.
- As per increasing strength of students, drinking facility should be enhanced.
- Seating capacity of reading room in library should be increased.
- Alumni and Parents have expressed their desire that college should give preference to professional and technical education.



- There should be more research centre.
- Alumni Association should be registered.
- Merit based educational facilities to economically weaker students should be enhanced.

All the above cited suggestions are discussed in IQAC meeting and are complied by the college at the end of this year.

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*Annexure- III*

**Best Practice: I**

**1. Title of the Practice:**

**Creating Awareness about Farm Ponds among the farmers**

- **Goal:** India is largely an agricultural country but in any given community only 30% of the land is fertile and used for farming while the remaining 70% remains barren as a wasteland. By encouraging farmers to build a Farm Pond on this land, the government hopes that it will increase the availability of water for drinking and irrigation, while also creating reserve storage of water to be used during times of drought. The scheme was first started in 2010 and is still being implemented. In 2016, the Maharashtra government further improved the scheme calling it “**Magel Tyala Shet Tale Scheme**” and increased the funds made available for farmers. The Shet tale can also be used for rearing fish which will supplement the farmer’s income but this requires a big tank and has additional costs involved. The College aims to take the scheme to maximum number of farmers in the vicinity to make them self reliant.
- **The context:** Government of Maharashtra launched a farm pond scheme *Magel Tyala Shet Tale Yojna* for the farmers in Maharashtra. Under this scheme, State Government of Maharashtra gives a subsidy to build farm ponds for conservation of water in the farm. The state government has directed the district administration to lend a helping hand to small and marginal farmers. The large numbers of farmers are suffering from availability of water for agriculture throughout the year in Kopargaon Taluka. Farm ponds are significant for farmers. This gives benefit as creation of permanent assets for holding water. This would help them to save water in their own farm and use for agriculture purposes.
- **The practice:** The College has established cell for farmers who are provided with the weather conditions and also in testing the soil of the farms. The college is convincing the students and parents in the vicinity to avail the facility of the Government scheme of farm ponds. The college explains the benefits of the farm ponds by visiting the farmers and avail the benefit of subsidy near about 70% to 75% on farm ponds. The eligibility conditions of the farmers are checked by the faculties to avail the benefit of this scheme. Individual as well as a group of farmers are convinced to make a common farm pond. The facility of filing the applications online is provided in the college itself without any charges. The documentation process is also completed in the college itself.



- **Evidence of Success:** The efforts raised by the college have benefitted more than 28 farmers in the Kopargaon taluka in last academic year. More than 17 projects are in pipeline. The farmers have been encouraged and motivated to adopt the benefits of the Government scheme. The government officials in the district have also appreciated the efforts been taken by the college to promote the government scheme and take the same to the beneficiary.
- **Problems Encountered and Resources Required:** Gathering the farmers and explaining the scheme to them is convenient but the support from Government officials at local level who are in direct touch with farmers is not received. The documentation process becomes lengthy and the agriculture officer for the district appointed by the Agricultural department of the Government of Maharashtra being busy in many other activities is not easily approachable by the college. The Government if provides the details to the college and sanctions some resources for advertising such as posters, leaflets, slides, and then it will be easier for the college to make the movement massive.

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#### **Best Practice No.-II:**

##### **1. Title of the Practice: No Capitation, No Donation**

- **Goal:** “No Capitation, No Donation” is one of the prime healthy practices followed by our college right from its inception. The college was established way back in 1964 with the noble cause of providing collegiate education to the students especially hailing from the rural background & the economically weaker section of the society. This is the Vision and Mission of the founders of our college. Though we have crossed fifty years of serving the community still we uphold the same practice and continue to do the same in the years to come.
- **The context:** In the past only a few rich students were able to get collegiate education, that too in distant cities or the state capital. So in the year 1964 this institution was established with the aim of providing collegiate education in the rural area of Kopargaon tehsil and its surroundings. Moreover the founders considered education a charitable endeavour and followed the principle not to commercialize education. In this context the principle followed by the institution “No Capitation, No Donation” gains importance. This unique practice though appreciated by the society and well received by the beneficiaries, has caused a number of constraints. The first among them is the financial.

- **The practice:** The fees structure as per University norms is implemented and is carefully designed by into account the financial constraints of the local society. When compared to other colleges, the fees structure of our college is fixed very low. The students are allowed to pay their fees in instalments. In some select cases, fee is exempted. The college hostel is also not very expensive. Many scholarships & Prizes have been created to encourage the meritorious students. At no point of time the college is ready to compromise its basic principles. The college never collects donation at the time of admission to the students or at the time of appointment of staff members.
- **Evidence of Success:** Closely following this practice, the college has attracted many a student hailing from rural backward areas and economically weaker section of the society. Most of the beneficiaries are deprived and marginalized poor people. There is a steady growth rate of students from such categories in seeking admission to various programmes.
- **Problems Encountered and Resources Required:** As the college does not collect either capitation or donation, it is not easy to develop extraordinary infrastructure facilities. If necessary resources are provided, the college in future can establish itself as a potential centre for learning to the rural students.

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